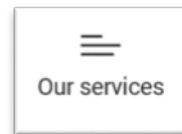


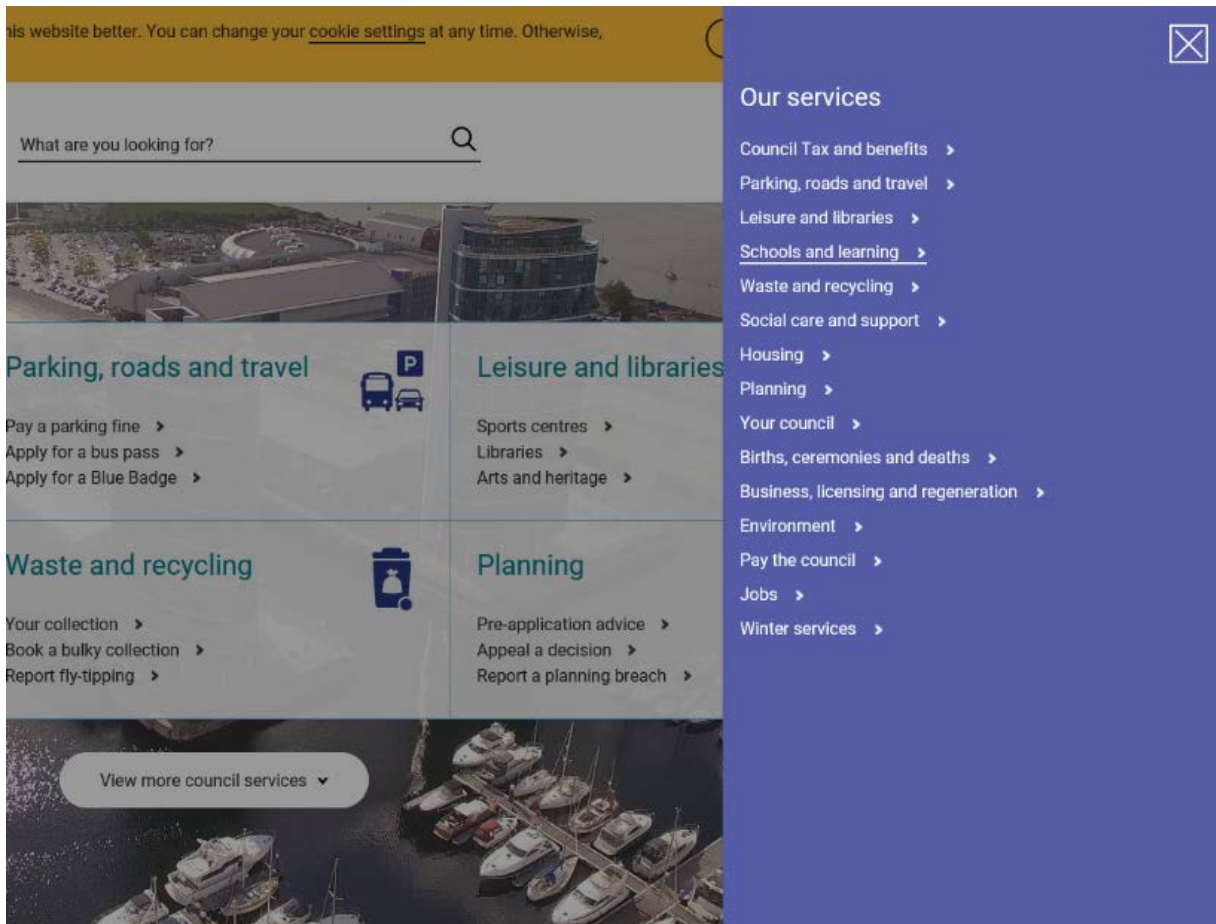
Free School Meals Online Application Guidance

1. Go to www.medway.gov.uk

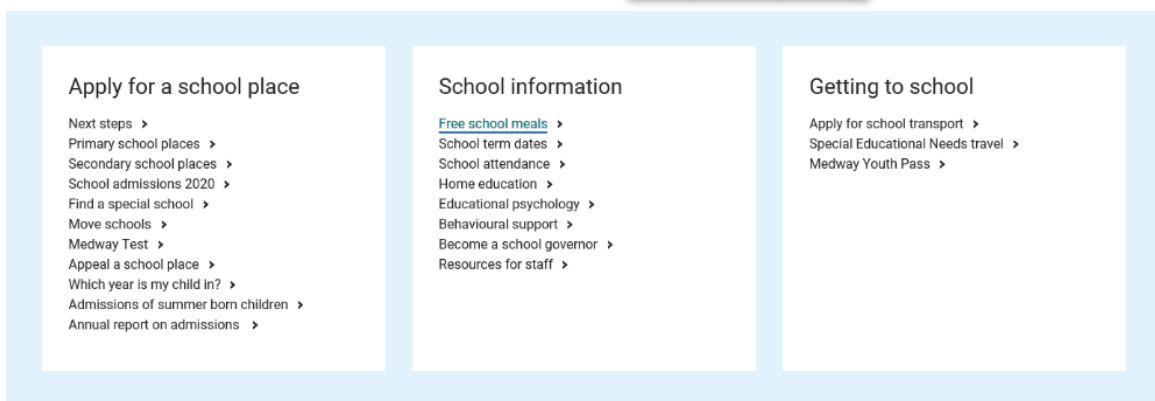
2. Click on 'Our Services' menu (right hand side of page)



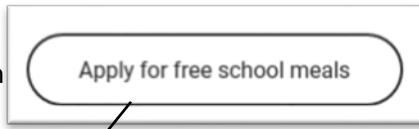
3. Go to 'Schools and Learning'



4. Scroll down to **School Information** – click on the [Free school meals >](#) link.



5. Click on the Apply for free school meals button



We use cookies on your computer or mobile device to help make this website better. You can change your cookie settings at any time. Otherwise, we'll assume you're OK to continue. [Don't show this message again.](#)

Medway
Serving You

What are you looking for?

Our services

Home > Schools and learning > School information > **Free school meals**

Free school meals

1. Apply for free school meals	2. Free school meals for infants
3. Free school meals from Year 3	4. Schools own free meals

Apply for free school meals

To make an application for free school meals you must apply online. Paper applications are no longer available.

You will need to provide:

- your name
- your date of birth
- contact details
- your national insurance number or national asylum seekers number
- child's name
- child's date of birth
- school your child is attending or will attend

[Apply for free school meals](#)

Related content

Downloads >

Related pages

- School term dates >
- Free school meals >
- Become a school governor >
- Home education >
- School performance >
- School information returns >
- School attendance >
- Medway Grid for Learning >

6. Under **New application** – press **Start**

Medway
COUNCIL
Serving You

Free School Meals Application Form

You will need to make a new application for each child but your information will be remembered to help you to complete multiple applications quickly.

You may apply for eligibility on behalf of a parent/carer if you have permission to do so and their details.

New application

Use this button if you are making a new claim for Free School Meals.

[Start](#)

Previous application

Use this button if you have a reference number and wish to continue with this (check eligibility status, un-apply, re-apply). You will need your application reference and your date of birth.

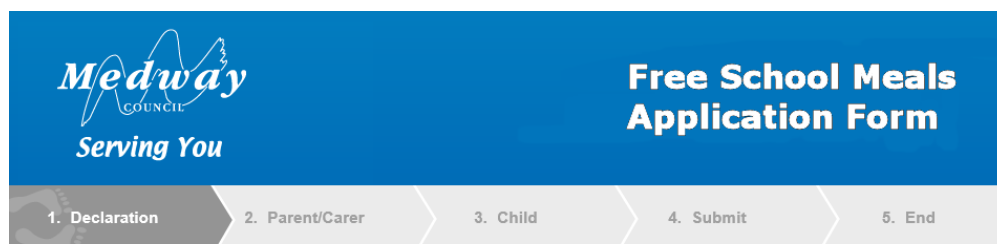
and

Application Reference Date of birth (DD/MM/YYYY)

[Submit](#)

[Go to Medway Council's web site](#)

7. Read carefully through the Declaration (1) – then click **Yes, continue**.



I am in receipt of and can provide the relevant proof of one of the following benefits :

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guarantee element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for four weeks after you stop qualifying for Working Tax Credit

I undertake to amend online immediately if I cease to receive any of the above benefits, my type of benefit changes, if I change my name, school or I gain refugee status. I understand that not notifying the team could result in having to pay for any free school meals that my child/children have received. I certify that the information given on this form is correct to the best of my knowledge and belief and that the submission of incorrect information may result in legal action. I agree that you will use the information I have provided to process my claim for free school meals and will contact other sources as allowed by law to verify my initial and ongoing entitlement. I understand that the results of any free school meals entitlement check may also be used to assess my entitlement to other benefits, for example free school travel

I agree that the information may be used to ensure accuracy of records across the local authority and the check against fraud.

I agree that you can inform the school(s) attended by my child of their initial and ongoing entitlement to free school meals.

You may be aware of our [Privacy Policy](#).

To complete an application you will need to provide:

- Your own name and date of birth
- Contact details
- National Insurance Number or National Asylum Seekers Number
- Child's name and date of birth
- School your child is attending/will attend.

[Yes, continue](#)

[Go back to homepage](#)

8. Go through steps 2 – 5 entering yours and your child's / children's personal information and submit your application. You will need the following information available:

- your name
- your date of birth
- contact details
- your national insurance number or national asylum seekers number
- child's name
- child's date of birth
- school your child is attending or will attend

If you have any issues or queries regarding free school meals or the application process, please contact Medway Council via their **Contact us** page:

School admissions, transport and meals

[Apply for a school place online](#)

Email: admissions@medway.gov.uk
schooltransport@medway.gov.uk
freeschoolmeals@medway.gov.uk

Phone: 01634 333 333

Telephone lines open Monday to Friday, 9am to 6pm

Write to: School services, Medway Council, Gun Wharf, Dock Road, Chatham, ME4 4TR