



Isle of Ely Primary School winter salting and snow clearing Plan.

The purpose of this plan is for the school to stay open during the winter months November to March. Whilst possibly having extreme cold weather and still ensuring all staff, pupils, parents and visitors are safe whilst on the schools Site.

The site team will do their utmost to ensure that all winter designated entrances and exits and fire exits are kept clear of snow, ice and extreme frosts. Whilst ensuring their own Health and Safety at all times and following the schools/trusts policies on H/S, Lone working, and any other policies and procedures that are relevant. In the event the school needs to close because of inclement weather the schools closure policy will be followed.

During the winter months November to March the Site Supervisor will check the projected weekly and daily weather forecasts and discuss any potential issues with SLT as needed and change site team's hours if needed. The school snow clearing plan and equipment will be checked each autumn and any equipment or salt needed will be requested via the Schools Business Manager. The levels of salt will be monitored throughout the winter months and replenished as required via the Schools Business Manager.

Site staff will clear snow, ice or heavy frosts from the 4 entrances and exits up to 1.5m wide if possible to allow suitable access for pedestrians, pushchairs/wheelchairs then put salt down. This will also be done during the day as needed.

Fire exits will also be a priority. The paths will be narrower to the schools fire assembly point but still accessible by a wheel chair. The fire assembly point will not change unless that part of school has been closed. A new Fire Assembly point will have been arranged and all staff, pupils, visitors and contractors will have been notified of this. No practice drills will take place during bad weather. Emergency Vehicular access to the building will be maintained at all times.

The site staff will clear the snow with the appropriate equipment and correct PPE (snow clearers, scopes, buckets, plastic wheel barrow, gloves, goggles, and thermal socks, proper winter jacket). Snow and ice will **NOT** be brushed or melted with hot water as this makes the area more hazardous. Once the snow has been cleared the area will be salted. Salt will be placed on top of frost or ice. The car park will not be cleared of snow but the walk ways from the cars to the Main staff entrance will be cleared and salted. 1 Disabled bays will be cleared of all snow in the first instance other will be cleared if needed or later in the day as time permits.

It may necessary to close the carpark to parents during the bad weather to allow us to prioritise the school grounds. This will be sent out to all parents via parent mail and put on schools website

A full risk assessment is in place and must be followed at all times.

Caution slippery surfaces signs will be put up prior to the site being opened. These signs will be removed as soon as the danger has passed.

This plan will be reviewed regularly over the winter months and particularly after the first significant frosts or snow fall. This is to ensure the plans work and any adjustments that are required are made.

The following plan allows the school to open with the safety of all on site being the top priority.

Purple and Red arrows key stage 2 entrance and exit.

Yellow and Green arrows key stage 1 and reception entrance and exit

Brown and Turquoise arrows little Elvers and Main Reception entrance and exit

