

## London Borough of Lambeth

### Jubilee Primary School and Children Centre Terms of Reference

#### Achievement Teaching and Learning Curriculum, Committee

#### 1. Membership

No fewer than 5 governors including the Headteacher or Head of School.

The committee may make recommendations to the governing body for co-option of non-governor members.

#### 2. Quorum

3 governors including the Headteacher or Head of School. 2 governors must be non-school staff

#### 3. Meetings

The committee will meet at least three times a year.

The committee will receive reports from the school in sufficient detail to enable it to undertake its strategic responsibilities for planning, monitoring and evaluation (whenever possible, reports will be shared in common across the school).

#### 4. Responsibility

- To monitor school based, local and national performance data relating to the school and evaluate achievement and progress throughout the school.
- To review areas of the School Development Plan relating to **Achievement and Standards** and **Quality and Provision**.
- To consider recommendations from external reviews of the school, for example, OFSTED inspection or Local Authority review; to agree the actions needed to address any issues identified through external review; and to evaluate regularly the implementation of any plan agreed.
- To agree and implement a rolling review programme of curriculum policies, and recommend policy changes to the governing body as and when necessary.
- To monitor provision and to ensure that the Educational Health Care Plan's (ECHP)s of children with special needs are met.
- To monitor provision and to ensure that academically more able pupils needs are met and ensure that they are being sufficiently challenged.
- To monitor EAL provision and to ensure that the needs of children are met.
- To monitor pupil premium expenditure and ensure that interventions and outcomes are effective.
- To monitor provision for looked after children and evaluate their progress and achievement.

- To monitor provision for all groups of vulnerable children, for example young carers, to ensure that their needs have been identified and addressed, and to evaluate their progress and achievement.
- To regularly review and develop the assessment policy and to ensure that the policy is operating effectively.
- To monitor, evaluate the race equality policy and to keep under review the race equality plan, in particular in relation to the curriculum, teaching and learning, assessment, achievement and progress and to report any emerging issues to the governing body.
- To ensure that a teaching and learning policy is in place and resourced and to regularly review the operation of the policy.
- To review the policy and provision for RE, collective worship and spiritual development, and make recommendations as necessary.
- To review the policy and provision for sex education and make recommendations where necessary.
- To monitor and evaluate Safeguarding the Child, both policy and procedures.
- To recommend targets for school improvement to the governing body.
- To keep under review the policy on attendance and punctuality and to monitor the implementation and outcomes of the policy.
- To review the Appraisal policy and provision and make recommendations where necessary.
- To review the CPD policy and provision (including the tracker) and make provisions as necessary.

**Reviewed and approved on 17 January 2018**