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### Kenilworth Primary School

### Travel Plan, produced on 10/01/23

### Current Accreditation Level Good TP

### Accreditation Expiry Date 12/01/2022

### Introduction

| Site Details | |
| --- | --- |
| Type of Site | School |
| URN | 117183 |
|  |  |
| Name of site | Kenilworth Primary School |
| Travel Plan Coordinator | Emma Schumacher |
| Telephone Number | 02089533459 |
| E-mail address | [admin@kenilworth.herts.sch.uk](mailto:) |
| Address | Kenilworth Drive, , Borehamwood, Hertfordshire, WD6 1QL |
| Website | [https://kenilworthprimary.com](file:///C:\Users\Llol\Downloads\%25F21:F17%25) |
| Site Introduction | The school is in Kenilworth Drive, Borehamwood which is situated in the south of Hertfordshire, between the M25 and M1 motorways. Elstree is situated just over a mile west of Borehamwood while other nearby towns include Radlett (3 miles north), Bushey (4 miles west), Barnet (4 miles east), Potters Bar (5 miles north east) and Watford (5 miles west), Elstree and Borehamwood train station is situated near the centre of Borehamwood. Elstree Studios is situated in the town centre. The town centres is modern, offering local shopping facilities. The school catchment is quite small. At our primary school we believe that the development of British values underpins everything we do at Kenilworth. They are promoted through assemblies, displays, class work and within everyday life. We have also been linking our assemblies to focus on EmpathyLab to raise empathy throughout Kenilworth through high quality literature. We believe that it is essential to teach children to respect each other’s faiths, backgrounds, and differences. |
| Local Amenities | Kenilworth is located next to a park and has two streets with local shops located near. The town centre has a library and cinema alongside lots of shops. There are two supermarkets and a swimming pool close by. |
| Type of School | Primary |
| Education Level | Early Years/Foundation,Key Stage 1,Key Stage 2 |
| Head Teacher | Mrs F AJose |

| Student Information | |
| --- | --- |
| Age Range of Students | 3-11 |
| Number of Students | 179 |

| Staff and Volunteer Information | |
| --- | --- |
| Number of Full Time Employees | 22 |
| Number of Part Time Employees | 15 |
| Number of Volunteers |  |
| Volunteers who have been involved in the delivery of your Travel Plan | Cathy Scarrott |

|  | Opening times | | Closing times |
| --- | --- | --- | --- |
| Monday | 07:45:00 | | 18:00:00 |
| Tuesday | 07:45:00 | | 18:00:00 |
| Wednesday | 07:45:00 | | 18:00:00 |
| Thursday | 07:45:00 | | 18:00:00 |
| Friday | 07:45:00 | 18:00:00 | |
| Saturday |  |  | |
| Sunday |  |  | |
| Students’ Official Start Time | 08:45:00 | | |
| Students’ Official Finish Time | 03:30:00 | | |
| Breakfast Club Starts | 07:45:00 | | |
| Breakfast Club Finishes | 08:45:00 | | |
| After School Club Starts | 15:30:00 | | |
| After School Club Finishes | 18:00:00 | | |
| Other Timings | Nursery - 8:45 - 11:45 and 12:30 - 3:30 | | |

| Site Details | |
| --- | --- |
| Site Occupation |  |
| Site Ownership | Herts County Council |
| Site Size |  |
| Other site details |  |

| Additional Information | |
| --- | --- |
| Local Authority Officer Working at Site | Cathy Scarrott |
|  |  |
| Other Information |  |

### Aims and Objectives

| Aims & Objectives of Travel Plan | |
| --- | --- |
| Aim | To reduce the number of children and staff travelling to the school by car and obtain a modal shift by the next survey |
| Objectives | Kenilworth will make a committed effort to make Road Safety and eco learning a priority within the school. Kenilworth will engage the children throughout the year in road safety delivery working with local authority and engaging in national campaigns |

### Working Group & STP Summary

| Name | Role |
| --- | --- |
|  |  |
| Dawn Moore | School Office |
| Claire Williams | Deputy Head Teacher |
| Fiona Ajose | Head Teacher |
| JTA1 | Pupil |
| JTA2 | Pupil |
| Mark Eason | Site Management Team |
| JTA3 | Pupil |
| JTA4P | Pupil |
| Emma Schumacher | Teacher |

| Working Group Actions |
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### Travel & Transport Infrastructure

| Facilities | | |
| --- | --- | --- |
|  | Description | Numbers |
| Cycle Parking | Covered Sheffield Stands | 0 |
| Sheffield Stands | 0 |
| Cycle Pod / Mini Pod | 6 |
| Other Cycle Spaces | 0 |
| Total Student Cycle Spaces | 4 |
| Total Staff Cycle Spaces | 0 |
| Total Visitor Cycle Spaces |  |
| Scooter Parking | Scooter Parking Spaces | 5 |
| Storage Lockers | Storage lockers for cycling paraphernalia | 1 |
| Parent Shelter | Number of Parent Waiting Shelters |  |
| Shower Facilities | Showers available | 0 |
| Motorcycle/scooter | Parking facilities |  |
| Coach Parking | Facilities for coaches to park | 0 |
| Details of coach parking facilities | 2 lay bys outside of school suitable for coach parking | |

| Transportation Links | |
| --- | --- |
| Does the school have a School Street in place? | No |
| Details of Walking Access to site | The footways along Kenilworth Drive in which the school is situated are in a good state of repair. A School Safety Zone with white zig-zagged lines immediately outside of the school On Kenilworth Drive is in place along both sides of the road along with a zebra crossing. There is a gated entrance to a park with a play area directly next to the school. There are various walking routes to the school such as through King George playing field where pupils from the Warwick Road area can access the school. |
| Details of Cycling access to site | There are some cycle lanes near the Venue (sports centre) however they are very sporadic and not entirely useful. |
| Details of Bus access to site | Good bus routes on adjoining roads - Balmoral drive and Manor Way 292 and 107 service these roads. On the whole buses run without people needing changes, although we have some children that travel from other areas who would need to make lots of changes. The 107 gets to Balmoral Drive at 8:32 and the 292 at 8:37 which means children will be arriving at school just before entrance time. If the children get an earlier bus they can attend breakfast club. Both buses run every 15 minutes giving parents different bus times to choose from |
| Details of Rail access to site | Overground trains run to Elstree and Borehamwood station from London or St Albans, however the parents would then need to get a bus or complete a 25 minute walk. |
| Details of Road Access to site | There is a good road system around Borehamwood, although as there are a lot of primary schools in close vicinity there is a lot of traffic at 8:30/8:45 and 3:15. The school is situated on Kenilworth Drive which is a residential street. Other roads close by are Norfolk Gardens which is a cul de sac opposite the school. Balmoral Drive and Manor Way are on either end of Kenilworth Drive. |

| Car Travel | |
| --- | --- |
| Accessible parking spaces | 1 |
| Car Share Parking Bays |  |
| Car Club Parking Bays |  |
| Electric Vehicle Parking Bays |  |
| Electric Vehicle Charging Points |  |
| Staff Parking Bays | 19 |
| Visitors parking spaces | 7 |
| Other car parking details |  |

| Fleet Vehicles | |
| --- | --- |
| Bus/Minibus |  |
| Pool Bicycles |  |
| Other |  |
| Further Information |  |

| STARS (Sustainable Travel and Road Safety) Audit | |
| --- | --- |
| Name of road (outside main entrance) | Kenilworth Drive |
| Name of other roads surrounding the site | Norfolk Drive, Featherstone Gardens, Balmoral Drive, Manor Way, Warwick Road |
| Date of assessment | 9/29/2021 |
| Speed limit of the road outside main entrance | 30mph |
| Speed limit on other roads surrounding your site | 30mph |

| How many of the following crossing facilities are present within 500m of your site? | |
| --- | --- |
| Pelican Crossing |  |
| Puffin Crossing |  |
| Toucan Crossing |  |
| Zebra Crossing | 1 |
| School Crossing Patrol |  |
| Pedestrian Refuge |  |

| Further Questions | |
| --- | --- |
| Is there any traffic calming within 500m of the site, e.g. speed bumps, build outs | Yes |
| Are there railings present outside or near the main entrance? | Yes |
| Is the main vehicular entrance used for pedestrians/cyclists as well as cars? | No |
| Are there any dedicated cycle lanes leading to the site? | No |
| What is the quality of the pavements like within 500m of the site? | Average |
| Any other obstacles or road layout issues within 500 metres | Bumped pavements on the road corners to support pedestrians. |

| Engineering & Planning Measures | |
| --- | --- |
| Cost |  |
| Date From |  |
| Date To |  |
| Details of Measure |  |

### Surveys, Modal Shift & Targets

**Student Travel Modal Shift**

| Modal Split | | Walk | Cycle | Scoot | Bus (Public) | Bus (School) | Park & Stride | Train/Metro | Car Share | Car | Motorbike | Total |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2022/2023 | Number % | 78.00  49.06 | 7.00  0 | 3.00  1.89 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 71.00  44.65 | 0  0 | 159.00 |
| 2021/2022 | Number % | 65.00  36.31 | 29.33  0 | 31.33  17.5 | 2.67  1.49 | 0.00  0 | 21.00  11.73 | 0.00  0 | 0.33  0.19 | 29.33  16.39 | 0  0 | 179.00 |
| 2017/2018 | Number % | 74.00  31.62 | 35.00  0 | 43.00  18.38 | 7.00  2.99 | 0.00  0 | 14.00  5.98 | 1.00  0.43 | 0.00  0 | 60.00  25.64 | 0  0 | 234.00 |
| 2016/2017 | Number % | 65.00  32.99 | 3.00  0 | 17.00  8.63 | 8.00  4.06 | 0.00  0 | 21.00  10.66 | 0.00  0 | 9.00  4.57 | 74.00  37.56 | 0  0 | 197.00 |

**Staff Travel Modal Shift**

| Modal Split | | Walk | Cycle | Scoot | Bus (Public) | Bus (School) | Park & Stride | Train/Metro | Car Share | Car | Motorbike | Total |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 2022/2023 | Number % | 7.00  35 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 13.00  65 | 0  0 | 20.00 |
| 2021/2022 | Number % | 11.00  32.35 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 23.00  67.65 | 0  0 | 34.00 |
| 2016/2017 | Number % | 6.00  20.69 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 0.00  0 | 1.00  3.45 | 2.00  6.9 | 20.00  68.97 | 0  0 | 29.00 |

### Targets

| **Status** | **Type** | **Mode of Travel** | **This Year's %** | **Preferred %** | **Target %** | **% Change** | **Percentage Points** | **Due Date** | **Target** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Expired | Mode of Travel | Cycle | 0 | 28.4 | 5 |  | 5 | 2018 |  |
| Expired | Mode of Travel | Walk | 0 | 25.4 | 36 |  | 36 | 2018 |  |
| Expired | Mode of Travel | Car | 0 | 10.7 | 34 |  | 34 | 2018 |  |
| Expired | Mode of Travel | Scooting | 0 | 24.4 | 9.6 | 0 | 0 | 2018 |  |
| Expired | Student Mode of Travel | Car |  |  | -2 | 0 | -2 | 2021 / 2022 | Reduce Car usage by 2% |
| Expired | Student Mode of Travel | Park and Stride |  |  | 2 | 0 | 2 | 2021 / 2022 | Increase number of children parking at a distance and walking to school by 2% |
| Registered | Student Mode of Travel | Park and Stride |  |  | 40 | 0 | 40 | 2022 / 2023 | To raise awareness of the health benefits of leaving the car at home or from parking on neighbouring road and walking some of the distance to school amongst children and parents. |
| Registered | Other |  |  | 0 |  |  |  | 2022 / 2023 | To raise awareness by actively encouraging our pupils and staff to walk, scoot or cycle to school to promote a healthy balanced lifestyle. |

### Consultations

| **Status** | **Type** | **Action** | **Responsible** | **Target Completion** | **Reporting** | **Completion Date** |
| --- | --- | --- | --- | --- | --- | --- |
| Planned | Pupils | P5 Pupils monitor WOW | Claire Williams | 5/26/2022 | Junior Travel Ambassadors to launch WOW in assembly and to complete surveys within the week to monitor children's walking activity during the week and to award the prize to the winning class. | 5/26/2022 |
| Planned | Senior Management and Governors | SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings | Claire Williams | 10/14/2021 | Travel Plan and healthy journeys to school is discussed in the Full governors body meeting | 9/5/2021 |
| Completed - No Evidence | Pupils | P5 Pupils monitor WOW | Claire Williams | 5/26/2022 | Junior travel ambassadors to launch WOW in assembly and to complete surveys within the week to monitor children's walking activity during the week and to award the prize to the winning class. | 5/26/2022 |
| Completed - No Evidence | Residents, Businesses and Local Community | RBLC1 Residents are informed of the school's efforts to promote safe and active travel | Mark Eason | 9/1/2021 | Banner outside school to promote safe parking and to inform residents of school's commitment to improving drop off and pick up times through safer parking. | 9/1/2021 |
| Completed | Local Authority | LA1 School is engaged with the LA with regards to implementing the School Travel Plan and STARS | Claire Williams Cathy Scarrott | 9/30/2021 | Met with Cathy Scarrott to develop the travel plan and to organise in school and virtual training to be delivered this school year. | 9/30/2021 |
| Completed | Parents | PA3 Other Parent Consultation | Claire Williams | 6/28/2022 | Parents informed about the initiatives and active travel ecouraged through twitter. | 6/28/2022 |
| Completed | Staff | S2 The School Travel Plan / STARS is discussed at staff meetings | Claire Williams | 9/30/2021 | Travel Plan regularly discussed in staff meetings - including updates on initiatives and strategising to support the target of decreasing car use. | 9/27/2021 |
| Completed | Senior Management and Governors | SM1 The School Travel Plan / STARS is discussed at Senior Management / Governors meetings | Fiona Ajose | 10/31/2021 | Travel Plan to be discussed at Senior Leadership Meetings, planning the year ahead in order to ensure a modal shift in travel and to promote healthy journeys to school | 10/13/2021 |

### Travel & Transport Issues

| Current Travel & Transport Issues | | | |
| --- | --- | --- | --- |
| **Status** | **Details of Issue / concern** | **Date of Issue** | **Category** |
| Current | The road markings on Kenilworth Drive need to be repainted, including the zig zag lines, school and zebra crossing |  | Road Safety |
| Current | The road markings on Kenilworth Drive need repainting, including the zig zal lines and zebra crossing | 11/26/2021 | Road Safety |
| Current | issue of inconsiderate parking outside schools at school travel time | 11/24/2022 | Parking |

### Travel Initiatives

| **Status** | **Type** | **Action** | **Person Responsible** | **Target Completion** | **Reporting** | **Completion date** |
| --- | --- | --- | --- | --- | --- | --- |
| Planned | Air Quality | AQ15 National Clean Air Day | Claire Williams | 7/10/2022 |  |  |
| Planned | Public Transportation | PT1 Public transport used for school trips | Claire Williams | 7/17/2022 |  |  |
| Planned | Road Safety & Training | R1 Cycle training for pupils (other than Bikeability levels 1 - 3) | Claire Williams Bikeability | 7/10/2022 |  |  |
| Planned | Road Safety & Training | R15 School has lobbied for installation of traffic calming outside of school | Claire Williams | 7/10/2022 |  |  |
| Completed - No Evidence | Walking & Scooting | W8 5 / 10 minute walking zone in place | Claire Williams | 12/19/2021 | Walk to school week was a success and more children parked and strided than before. | 7/14/2022 |
| Completed | Air Quality | AQ10 Other air quality initiative 1 | Emma Schumacher | 9/30/2021 | The children were able to identify the lichen in school and | 9/28/2021 |
| Completed | Air Quality | AQ10 Other air quality initiative 1 | Emma Schumacher | 9/29/2021 | Year 6 completed their investigation and collated the data to draw conclusions. This information has been shared with the eco-council to inform their actions going forward. | 9/28/2021 |
| Completed | Air Quality | AQ4 Park and walk/stride scheme | Claire Williams | 7/10/2022 | 5/10 minute walking zone established and shared with parents as part of our walk to school week competition. We had an increase in park and strides during the week. | 5/27/2022 |
| Completed | Air Quality | AQ6 Highway code is promoted to students, staff and parents | Claire Williams | 10/31/2021 | Copies of the highway code for young road users are available at the entrance to the school and have been distributed to every child in Year 5. | 10/14/2021 |
| Completed | Cycling | C15 Bling Your Bike Day | Claire Williams | 9/29/2021 | Children had a great time decorating their bikes and enjoyed the competition. Winners were revealed in Friday's assembly. | 9/29/2021 |
| Completed | Cycling | C2 Cycle parking installed | Mark Eason | 9/1/2020 | Cycle parking is installed and maintained regularly | 9/1/2020 |
| Completed | Cycling | C3 Bikers breakfast | Claire Williams | 10/1/2021 | Children enjoyed attending the bikers' breakfast, both the cycling and scooting on the playground and the breakfast together afterwards. It promoted cycling to school | 10/1/2021 |
| Completed | Cycling | C5 School takes part in Sustrans Big Walk & Wheel | Claire Williams | 7/17/2022 | Big walk and wheel was a big success - especially the bikers breakfast. | 4/1/2022 |
| Completed | Cycling | C8 Bike Week | Claire Williams | 10/1/2021 | The children really enjoyed bike week, particularly the bling your bike competition and bikers breakfast. We will arrange more active travel breakfasts to build on the success. | 10/1/2021 |
| Completed | Public Transportation | PT2 School promotes public transport | Claire Williams | 10/8/2021 | public transport links advertised to parents through school website | 10/4/2021 |
| Completed | Public Transportation | PT4 Private coaches for school trips pick up and set down in safe / accessible places | Mark Eason | 10/7/2021 | Bus parks in layby where possible - site manager works to ensure this is possible for the coaches | 7/14/2022 |
| Completed | Public Transportation | PT5 School promotes young person's travel card scheme | Claire Williams | 10/4/2021 | Saver card promoted through school website and with Year 6 transition information | 10/4/2021 |
| Completed | Road Safety & Training | R10 Be Bright Be Seen Activities | Claire Williams | 11/30/2021 | Road Safety Week happened 23rd November 2021. We focused on Be Bright Be Seen, through assemblies led by the Active Travel Ambassadors and a Be Bright Be Seen Day on Thursday 25th November | 11/21/2021 |
| Completed | Road Safety & Training | R13 Use of transition resources | Cathy Scarrott | 11/25/2021 | The children participated in an online road safety initiative that introduced them to the importance of making safer and healthy choices. Questions in the quiz included the design of the street environment by highway engineers, with regards to safety measures like pedestrian crossings, air quality, how speed impacts on collision severity and sustainable travel choices. | 11/25/2021 |
| Completed | Road Safety & Training | R18 Road Safety Day/Week | Claire Williams | 11/30/2021 | Road Safety Week was celebrated 23rd November at Kenilworth. We have focused on Be Bright Be Seen with the active travel ambassadors hosting assemblies and a be bright be seen dress up day on Thursday 25th November. Cathy Scarott also delivered road safety workshops to Years Reception, One, Three, Five and Six. | 11/21/2021 |
| Completed | Road Safety & Training | R19 Other road safety & training initiative 1 | Cathy Scarrott | 11/25/2021 | The children participated in an online road safety initiative that gave them an understanding of how being distracted, including by mobile phones, can lead them to be in danger from traffic in a street environment. They also learnt about safer behaviour choices they can make to keep themselves safer in the future. | 11/25/2021 |
| Completed | Road Safety & Training | R20 Other road safety & training initiative 2 | Cathy Scarrott | 11/16/2020 | Safer Crossing Places - This session introduced the children to 'safer crossing places' and how to keep as safe as possible when crossing a road using these crossings. During this session the children were shown pictures of different crossing places (zebra crossing, pelican crossing, traffic island and using a school crossing patrol). The children were asked to consider the risks and hazards when using this type of crossing and feedback to the rest of the class. | 11/16/2020 |
| Completed | Road Safety & Training | R20 Other road safety & training initiative 2 | Cathy Scarrott | 11/25/2021 | Safer Crossing Places - This session introduced the children to 'safer crossing places' and how to keep as safe as possible when crossing a road using these crossings. During this session the children were shown pictures of different crossing places (zebra crossing, pelican crossing, traffic island and using a school crossing patrol). The children were asked to consider the risks and hazards when using this type of crossing and feedback to the rest of the class. | 11/25/2021 |
| Completed | Road Safety & Training | R21 Other road safety & training initiative 3 | Cathy Scarrott | 11/25/2021 | The delivery included a story to encourage children to hold hands with a grown up, wear bright clothes so they can be seen by drivers, and introduces the children to the Green Cross Code to help them walk the street safely. This was followed by a short activity that reinforces key messages and included an action song | 11/25/2021 |
| Completed | Road Safety & Training | R24 Nursery Teaches Road Safety & Active Travel Messages | Cathy Scarrott | 11/17/2020 | The children participated in a online road safety initiative that introduced them to the importance of getting into a car from the pavement side as well as the importance of wearing a seatbelt when travelling in the car. These messages were delivered by a short story and followed by a short activity action song. | 11/17/2020 |
| Completed | Road Safety & Training | R24 Nursery Teaches Road Safety & Active Travel Messages | Cathy Scarrott | 11/25/2021 | The children participated in a online road safety initiative that introduced them to the importance of getting into a car from the pavement side as well as the importance of wearing a seatbelt when travelling in the car. These messages were delivered by a short story and followed by a short activity action song. | 11/25/2021 |
| Completed | Road Safety & Training | R5 Pedestrian skills training | Cathy Scarrott | 6/24/2022 | The children engaged in an onsite practical pedestrian skills initiative. During this session the children looked at road layout, safer crossing places and hazards. Children were taught and demonstrated safe places to cross on both straight roads and junctions. Discussion and demonstrations about crossing between parked cars. | 6/24/2022 |
| Completed | Road Safety & Training | R9 Road Safety assembly/ presentation | Claire Williams | 11/30/2021 | Active Travel Ambassadors recorded virtual assemblies that were shown during Road Safety Week 2021. They focused on a Be Bright Be Seen message. | 11/23/2021 |
| Completed | Walking & Scooting | W11 Walking trips | Claire Williams | 7/10/2022 | Year 1 completed lots of local walks as part of their topic our community. | 3/25/2022 |
| Completed | Walking & Scooting | W12 Scooter storage installed | Mark Eason | 9/1/2020 | Scooter storage has been installed for the last 6 years and is checked regularly by our caretaker | 9/1/2020 |
| Completed | Walking & Scooting | W19 Parent shelter installed | Mark Eason | 9/1/2020 | Parent shelter installed and maintained | 9/1/2020 |
| Completed | Walking & Scooting | W6 Walk to school week | Claire Williams | 5/16/2022 | Children enjoyed the competition and we had an increase in active journeys to school. | 7/14/2022 |
| Completed | Walking & Scooting | W9 Educational / Curriculum Walks | Claire Williams | 12/19/2021 | Year 1 walked around the local area as part of their topic unity in the community. | 4/1/2022 |

### Supporting Initiatives

| **Status** | **Type** | **Action** | **Person Responsible** | **Target Completion** | **Reporting** | **Completion date** |
| --- | --- | --- | --- | --- | --- | --- |
| Completed | Curriculum | CU1 School takes part in competitions promoted by others | Claire Williams | 10/1/2021 | Parents signed up to pledge their bike journeys in response to the newsletter | 10/1/2021 |
| Completed | Curriculum | CU3 School teaches environmental benefits of active travel | Emma Schumacher | 10/1/2021 | Pupils investigated the lichen within the school grounds and reported back to the eco-council to encourage them to promote active journeys. | 9/24/2021 |
| Completed | Partnerships | P1 School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel | Claire Williams | 10/31/2021 | Poster displayed prominently in entrance area | 10/14/2021 |
| Completed | Promotion | PR1 Newsletter | Claire Williams | 10/1/2021 | Children responded to information in the newsletter and participated in the competitions. | 9/28/2021 |
| Completed | Promotion | PR10 Social Media Campaign | Claire Williams | 10/1/2021 | Bike week promoted through twitter, with parents able to view the tweets. | 10/1/2021 |
| Completed | Promotion | PR13 Information on website | Claire Williams | 10/1/2021 | Travel information clearly available on new website. | 9/15/2021 |
| Completed | Promotion | PR20 JTA/YTA/JRSO's in place | Claire Williams | 10/14/2021 | Junior Travel Ambassadors in place and leading events and assemblies across the school | 11/25/2021 |
| Completed | Promotion | PR20 JTA/YTA/JRSO's in place | Claire Williams | 10/31/2021 | Year 5 pupils were really enthusiastic to become JTAs with just under half of the class applying. Following interviews, four pupils were selected to take on the role. Their first jobs are to plan road safety week and the Be Bright Be Seen Campaign | 10/14/2021 |
| Completed | Promotion | PR6 School has an active travel policy | Claire Williams | 10/29/2021 | Active Travel Policy in place and ratified by governors. | 10/31/2021 |
| Completed | Promotion | PR6 School has an active travel policy | Claire Williams | 10/31/2021 | Active Travel Policy in place and ratified by governors in the October Curriculum Committee meeting. Promoted to all parents on the school website. | 10/14/2021 |
| Completed | Promotion | PR8 Competitions run & promoted within school | Claire Williams | 10/4/2021 | Children really enjoy the competitions throughout the school year. | 10/4/2021 |
| Completed | Promotion | PR9 Assembly | Claire Williams | 11/25/2021 | Assemblies led by Junior Travel Ambassadors as part of road safety week. It became virtual key stage assemblies due to covid guidelines. | 11/25/2021 |
| Completed - No Evidence | Curriculum | CU7 Road safety lessons | Cathy Scarrott/Claire Williams | 7/28/2022 | Pupils in reception, nursery, year 1, year 3, year 5 and year 6 attended virtual workshops led by Cathy Scarrott, teaching road safety. | 11/25/2021 |
| Planned | Curriculum | CU2 School teaches the health benefits of safe / active travel |  |  |  |  |
| Planned | Partnerships | P1 School works with Police/ Safer Neighbourhood Team/ PCSO to promote safe & sustainable travel | Claire Williams | 10/7/2021 |  |  |
| Planned | Partnerships | P6 School has achieved Eco School status | Emma Schumacher |  |  |  |
| Planned | Promotion | PR11 Sponsored events | Claire WIlliams |  |  |  |
| Planned | Promotion | PR11 Sponsored events | Claire WIlliams |  |  |  |
| Planned | Promotion | PR14 Councillor/ MP/ Mayor invited to an event |  |  |  |  |
| Planned | Promotion | PR22 Other promotion method 1 | Mark Eason | 9/1/2021 |  |  |

### Gold Standard Initiatives

| **Status** | **Type** | **Action** | **Reporting** | **Completion date** |
| --- | --- | --- | --- | --- |
| Completed | Gold Standard | GS2 Cycling Promotion |  |  |

### Gold Standard Testimony

| Testimony |
| --- |
|  |

### Sign off and Formal Approval

| Title | Signoff |
| --- | --- |
| Senior Management Team - Name | Fiona Ajose |
| Senior Management Statement of Endorsement | The children have worked hard this term to raise awareness of safe and active travel in schools. |
| Senior Management Team Sign Off | Y |
| Local Authority - Name |  |
| Local Authority Sign Off | N |
|  |

### Planning Applications

| Planning Application | |
| --- | --- |
| Planning Application Number |  |
| Date of Application |  |
| Development Name |  |
| Date Application Approved |  |
| Proposed Date of Occupation |  |
| Outline timescales for occupation and details of any phasing of development |  |
| Occupation Status |  |
| Date of Occupation |  |
| Development Overview |  |
| Planning Status |  |
| Development Proposal |  |
| Please specify |  |
| Secured by Condition |  |
| Monitoring Fee |  |
| Monitoring Proposals |  |
| Date of Annual Monitoring Visit |  |
| Length of Application (YEARS) |  |
| Sanctions/ Performance Bonds |  |
| Travel Plan Champion |  |
| Travel Plan Author |  |
| Contact details for the Travel Plan Author |  |
| Objectives of the Travel Plan |  |
| Transportation Summary |  |
| S106 Summary |  |
| Details of SEN Students (number) and if They Have A Transportation Statement |  |
| PTAL Input |  |
| Baseline survey information |  |
| Future Development Likely to Increase Traffic Levels or Influence Travel Patterns |  |

| Site Changes | | |
| --- | --- | --- |
|  |  |  |
|  | Current | New |
| Full-Time Staff Roll |  |  |
| Part-Time Staff Roll |  |  |
| Description of changes to accesses (e.g. pedestrian, cyclist, vehicle |  |  |
| Electric Vehicle Car Parking Bays |  |  |
| Visitor Car Parking Space(s) |  |  |
| Staff Car Parking Space(s) |  |  |
| Accessible Car Parking Space(s) |  |  |
| Student Cycle Space(s) |  |  |
| Staff Cycle Space(s) |  |  |
| Visitors Cycle Parking Space(s) |  |  |
| Scooter Parking Space(s) |  |  |
| Public Transport Drop off Arrangements |  |  |
| Motorcycle/Scooter parking facilities |  |  |
| Storage Lockers |  |  |
| Shower Facilities |  |  |

| Opening/Closing Times | | |
| --- | --- | --- |
|  |  |  |
| Current Opening/Closing Times | Opening Times | Closing Times |
| Monday |  |  |
| Tuesday |  |  |
| Wednesday |  |  |
| Thursday |  |  |
| Friday |  |  |
| Saturday |  |  |
| Sunday |  |  |
| Details of opening and closing times |  |  |
| Proposed Opening/Closing Times | Opening Times | Closing Times |
| Monday |  |  |
| Tuesday |  |  |
| Wednesday |  |  |
| Thursday |  |  |
| Friday |  |  |
| Saturday |  |  |
| Sunday |  |  |
| Student |  |  |
| Breakfast Clubs |  |  |
| After School Clubs |  |  |
| Other |  |  |
| Details of opening and closing times |  |  |