



# Safeguarding Statement

**Updated January 2026 for review January 2027**

## **Introduction**

Kenilworth Primary School is always concerned about the welfare and safety of all its pupils, and aims to create an ethos in which all pupils can develop to their full potential. Safeguarding is paramount.

We follow the interagency guide called:  
**'Working Together to Safeguard Children' (2023)**

A copy of this can be found online or saved in the shared Policy drive on computer.

We follow **'Keeping Children Safe in Education' (2025)** which underpin all of our safeguarding and child protection procedures.

## **Key Principles:**

As stated in the guidance, we follow a child centred and coordinated approach to safeguarding. We ensure that:

1. Safeguarding is everyone's responsibility: for services to be effective each professional and organisation should play their full part
2. A child-centred approach: for services to be effective they should be based on a clear understanding of the needs and views of children.

## **Ethos of the School**

The School has developed an ethos in which children feel secure, their viewpoints are valued, they are encouraged to talk, and they are listened to. Our vision is central to our ethos: we are a place where safeguarding children is our highest priority to children's well-being and involvement.

In the best practice, our School will:

- have an ethos in which children feel secure, their viewpoints are valued, they are encouraged to talk and are listened to.
- provide suitable support and guidance so that pupils have a range of appropriate adults whom they feel confident to approach if they are in any difficulties.
- work with parents to build an understanding of the school's responsibility to ensure the welfare of all children and a recognition that this may occasionally require cases to be referred to other investigative agencies as a constructive and helpful measure.



- be vigilant in cases of suspected child abuse, recognising the signs and symptoms, have clear procedures whereby teachers report such cases to the school's senior staff, and are aware of local procedures so that information is effectively passed on to relevant professionals such as social workers.
- monitor children identified as at risk by keeping secure and accurate records of their progress, maintaining strict confidentiality, sharing relevant information with other professionals, and preparing and submitting reports for case conferences, as well as attending these meetings when required.
- provide Child Protection Training regularly to school staff, and in particular to designated practitioners, to ensure that their skills and expertise are up to date.
- contribute to an inter-agency approach to child protection by developing effective and supportive liaison with other agencies.
- use the curriculum to raise pupils' awareness and build confidence so that pupils have a range of contacts and strategies to ensure their own protection and understand the importance of protecting others.
- work alongside other agencies to ensure promotion of Safeguarding Children across the community.

### **Procedures we take to ensure Safeguarding:**

- All recommendations for safeguarding policies including 'Keeping Children Safe in Education' (2025), 'Children Missing Education' (2025) and 'Working Together to Improve School Attendance' (2024) are followed and abided by through rigorous and regularly reviewed policies.
- Safer recruitment, including personal interviews and thorough checks.
- Safer recruitment trained leaders.
- The Head is overall Designated Senior Person.
- Central filing of all CP and incidents, needs, interventions for monitoring and tracking on CPOMs.
- DSPs are trained across the School, in the event of the Head's absence, ensuring rigorous CP procedures and awareness.
- CP log keeps a record of all staff trained and follows HCC requirements on training
- Inductions for all staff, students and volunteers.
- Annual safeguarding audit completed by Head and Safeguarding Governor.
- Termly audit review with the safeguarding governor to ensure records are consistent and follow up actions are implemented.
- Sharing of information and joined up working through internal and external partnerships (half-termly DSP meetings).
- Briefing at SLT of all HCC Safeguarding updates (standing item on SLT agenda).
- Regular DSP meetings.
- Parent partnership agreements and clear policy information about safeguarding.
- Website information published to promote safeguarding.
- Single Central Record kept updated covering the whole school.
- Audit of single central record is carried out termly with the BM, HT and Safeguarding Governor.



- Annual audit of the SCR at County.
- Staff training in integrated practice.
- Safeguarding including CP/safeguarding & H&S is a standing item at team meetings
- All Staff have external safeguarding training (level 1) every 3 years and internal annual updates including Prevent.
- Staff sign an annual declaration covering safeguarding, child protection, safer working practices, e-safety and Prevent.

### **Safeguarding Documentation**

It is important that this policy statement is read in conjunction with all our **Safeguarding Policies**, which can all be found in our Policy Drive in the '**Safeguarding**' folder on the computer in the Google Drive.

Up to date information from the most recent safeguarding training can also be found in the Google Drive.

Documents in bold type are included in the Induction packs for all staff, students and volunteers. All others can be sourced on the computer.

*Alcohol and Drugs at Work Policy*

*Annual Safeguarding Checklist – completed by Head and Governor*

*Attendance Policy (children)*

*Attendance Policy (staff)*

*Behaviour Management Policy*

*Child Protection Policy*

*Code of Conduct*

*Complaints Policy and Procedures*

*Complaints Summary Statement (for parent info)*

*Disciplinary Procedures*

*Dress Code*

*Drop off and Collection guidance*

*E safety: Acceptable Use agreements for staff, governors, visitors, students*

*E Safety Policy: ICT Acceptable Use (including mobile phones and devices)*

*E Safety staff professional responsibilities information poster*

*Equality Scheme (HCC School only) – published annually on website*

*Equality & Diversity Policy*

*First Aid*

*Health & Safety Policy (this includes Lone Working, Risk Assessment, Home Visiting)*

*Intimate Care Policy*

*Medicines Policy (including all forms and permission to administer Calpol in emergency)*

*Personal Care Log forms – for each room*

*Personal Safety & Lone Working Policy (also within Health & Safety Policy) + home visiting & outreach guidance*

*Physical Intervention Policy*

*Procedure for Administering Medicines*



*Prevent Bullying guidance*  
*Restrictive Physical Intervention Policy*  
*Safe Use of Images*  
*Safeguarding in Schools – Ofsted Guidance*  
*Safer Recruitment Policy*  
*Safer Working Practice in Education – DCSF guidance*  
*Safeguarding Statement (this one)*  
*Staff Health & Attendance Policy*  
*Staff Leave of Absence Policy*  
*Whistle Blowing Policy*  
*Work Experience Policy*

*Other documents available:*

*Accident Forms and accident reporting*  
*Attendance Policy (for parents)*  
*CP training and reporting – role of practitioner*  
*CP and DSP training log*  
*Annual Safeguarding report to governors – reported by Head every Autumn Term*  
*Welcome booklets for parents – policy booklet, welcome booklet, about us booklet*  
*Parent partnership agreement*  
*Absence reporting and recording procedures – promoting good attendance following the Government Guidance 'Working Together to Improve Attendance.'*  
*Risk Assessment*  
*Risk Assessment files – central file and kept in rooms*  
*Accident files – kept in rooms (adult reporting file kept in Admin office)*  
*Fire evacuation log*  
*Keeping Children Safe in Education (DfE / BIS)*  
*Working Together to Safeguard Children*  
*Medical forms*  
*Safeguarding Schools Practical Tips*