



Kidsgrove
Learning Campus
INSPIRE INNOVATE CREATE



Provider Access Policy

Drafted By

Mrs L Weaver

Date of Approval

October 2025

Approved By

Local Advisory Board

Review Date

October 2026

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to learners at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Learner Entitlement

All pupils in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussion and taster events;
- To understand how to make applications for the full range of academic and technical courses.

3. Our Framework

Year 7

Gatsby Benchmark targeted	Planned activities
GB1, GB2, GB3, GB4, GB5 and GB7	National Careers Week and National Apprenticeship Week – Students will have the opportunity to engage in activities and meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships
	Careers module delivery within the Personal Development Programme – Students will engage with the 'Self-awareness and introduction to the world of work' unit
	Aspirations questionnaires – these will be asked throughout the year to gauge aspirations and guide opportunities
	Careers in the curriculum engage sessions – these will tie subjects to careers and will show transferable skills
	Drop in careers discussions – experts from different careers will share their knowledge with the students (STEM Ambassador Air Products BAE Systems/ B-Arts/Staffs Council/ Sports Ambassador)
	Access to university discussions through HH projects
	Further Education Visit – Stoke College – Catering department
	Careers links during field trips

Year 8

Gatsby Benchmark targeted	Planned activities
GB1, GB2, GB3, GB4, GB5 and GB7	National Careers Week and National Apprenticeship Week – Students will have the opportunity to engage in activities and meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships
	Careers module delivery within the Personal Development Programme – Students will engage with the ‘Employability Skills’ unit
	Aspirations questionnaires – these will be asked throughout the year to gauge aspirations and guide opportunities
	Careers in the curriculum engage sessions – these will tie subjects to careers and will show transferable skills
	Drop in careers discussions – experts from different careers will share their knowledge with the students (STEM Ambassador BAE Systems/ Sports Ambassador/Fire Service)
	Further Education Presentation and Access to university discussions through HH projects
	Careers links during field trips

Year 9

Gatsby Benchmark targeted	Planned activities
GB1, GB2, GB3, GB4, GB5, GB6, GB7 and GB8	National Careers Week and National Apprenticeship Week – Students will have the opportunity to engage in activities and meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships
	Careers module delivery within the Personal Development Programme – Students will engage with the ‘Supporting your decision-making building up to your GCSEs’
	Aspirations questionnaires – these will be asked throughout the year to gauge aspirations and guide opportunities
	Careers in the curriculum engage sessions – these will tie subjects to careers and will show transferable skills
	Drop in careers discussions – experts from different careers will share their knowledge with the students (STEM Ambassador Air Products)
	Options Evening – Students and parents will have access to our career’s advisor and to staff from local FE colleges, sixth form colleges and apprenticeship providers
	Careers visit
	Further Education Presentation and Access to university discussions through HH projects
	STEM Activities – Hosted by GE Engineering
	Careers links during field trips

Year 10

Gatsby Benchmark targeted	Planned activities
GB1, GB2, GB3, GB4, GB5, GB6, GB7 and GB8	National Careers Week and National Apprenticeship Week – Students will have the opportunity to engage in activities and meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships
	Careers module delivery within the Personal Development Programme – Students will engage with the ‘Your role in the workforce – how do we make sure we are ready?’
	Employability skills workshops – delivered by KSS staff and external speakers. Focusing on CV preparation, communication techniques, interview techniques and what employers want.
	Aspirations questionnaires – these will be asked throughout the year to gauge aspirations and guide opportunities
	Careers in the curriculum engage sessions – these will tie subjects to careers and will show transferable skills
	Drop in careers discussions – experts from different careers will share their knowledge with the students
	Extra Special Parents Evening – Students and parents will have access to our career’s advisor and to staff from local FE colleges, sixth form colleges and apprenticeship providers
	Careers related assemblies – Colleges, Sixth Form, employers and apprenticeship providers will deliver assemblies. Some of these will be to the whole cohort and some will be focused on particular students.
	Aspirations Summit – Kings Hall, Stoke
	University visit opportunities through HH
	Careers links during field trips
	Work Experience
	National Careers Service – Assembly and activities programme

Year 11

Gatsby Benchmark targeted	Planned activities
GB1, GB2, GB3, GB4, GB5, GB6, GB7 and GB8	National Careers Week and National Apprenticeship Week – Students will have the opportunity to engage in activities and meet providers for the purpose of informing them about approved technical education qualifications or apprenticeships
	Careers module delivery within the Personal Development Programme – Students will engage with the ‘Post 16 Options and Preparation’
	Access to independent careers advisor – students requiring advice and guidance are given a one-to-one meeting with the careers advisor Martin Folan

	Applying for next steps workshops – delivered by KSS staff and external speakers. Focusing on CV preparation, communication techniques, interview techniques and what employers want.
	Aspirations questionnaires – these will be asked throughout the year to gauge aspirations and guide opportunities
	Careers in the curriculum engage sessions – these will tie subjects to careers and will show transferable skills
	Drop in careers discussions – experts from different careers will share their knowledge with the students
	Extra Special Parents Evening – Students and parents will have access to our career’s advisor and to staff from local FE colleges, sixth form colleges and apprenticeship providers
	Careers related assemblies – Colleges, Sixth Form, employers and apprenticeship providers will deliver assemblies. Some of these will be to the whole cohort and some will be focused on particular students.
	Aspirations Summit – Kings Hall, Stoke
	University visit and Access to university discussions through HH projects
	Information provided to students regarding further education, higher education and employer opportunities
	National Careers Service – Assembly and activities programme

4. Management of Provider Access Requests

Provider Encounters

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the ‘first key phase’ (year 8 to 9) and two encounters for pupils during the ‘second key phase’ (year 10 to 11).

These provider encounters will be scheduled during the main school hours, and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider) answer questions from pupils

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- City of Stoke on Trent Sixth Form College
- Stoke on Trent College
- Newcastle Under Lyme College
- Kings Sixth Form
- Amazing Apprenticeships
- LLS Online
- Reaseheath College

Opportunities for provider encounters

The school offers the six provider encounters required by law and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Premises and facilities

We have appropriate rooms for discussions between providers and students which will be appropriate to the activity being delivered. We welcome providers to leave a copy of their prospectuses or other relevant course literature and this will be made accessible to students. Additionally, we will promote any vacancies for post 16-apprenticeships to Year 11 pupils.

Procedure

A provider wishing to request access should contact Mrs Weaver (Assistant Headteacher – Careers Leader) on 01782 948250 or Larissa.Weaver@kss.set.org