

Terms of Reference for the Second/Appeals Committee of the Board of Trustees of United Schools Trust

Review date: September 2021

Update January 2021 – see names of trustees

Membership: three to be drawn from the eligible trustees below

- The committee shall consist of not less than three
- The principal and staff trustees **cannot** be members of the committee
- If any trustee has a connection with the individual involved in the formal proceeding, or knowledge of the incident/ issues giving rise to the formal proceeding which could be perceived to affect his or her ability to act impartially, he or she should step down
- No trustee who has been part of the First/ Hearings Committee may be included in the membership.

Quorum: three

- David Barnett
- Sue Clarke (resigned as trustee on 12 January 2021)
- Safeguarding trustee
- Marcus West (appointed by Members on 11 January 2021)
- Suzannah Wharf

Agreed at a meeting of the full Trust Board on 14 September 2020

*These terms of reference should be reviewed annually by the Governing Board and when there are any changes to the Board membership

Agreed Terms of Reference

- To hear an appeal against any decision made by the principal or any other committee of the governing board
- To hear a complaint in accordance with the school's complaints policy where this has not been resolved at a previous stage
- To consider the decision of the principal to exclude a pupil from the school in accordance with the regulations governing exclusion.