



Kingsteignton School

Prospectus

Welcome to Kingsteignton School

Our school motto is 'Aiming Higher, Achieving More' a philosophy that underpins all that we do.

Kingsteignton School will be a brand new, purpose built 420 place primary school, with a 60 place nursery, designed to meet the needs of a growing population in Kingsteignton.

We will have well- presented buildings situated in extensive grounds from September 2018. On our site we will have a playground, environmental area and all weather playing field. The environment will be regularly used to support children's learning. In the first two years of opening (2016 - 18), we are housed in buildings on a temporary site, close to the eventual siting of the school, at St Michael's School, Kingsteignton.

The new school works in close partnership with the United Schools Federation which includes St Michael's Primary School in Kingsteignton (an outstanding school Ofsted 2011); St Catherine's Primary School and Nursery, Heathfield (a good school - Ofsted 2015); Marldon Primary School (a good school - Ofsted 2015), St Mary's Primary School, Brixton (an outstanding school - Ofsted 2014) and Ipplepen Primary School (a good school - Ofsted 2017). The track record of the USF is outstanding and they have worked not only with the schools within the federation to bring them up to a very high standard but also with a range of additional schools across the county with a variety of needs to help improve and develop them.

We work hard to ensure that children enjoy school and make excellent progress while they are here. We have an inspirational curriculum and have invested heavily in information and communication technology. All children have access to a bank of notebook computers in their classrooms along with other 'state of the art' technology including interactive tables and robots.

We would like to welcome you to our new school and know that your child's time with us will be very happy and fulfilling.

Kind regards

Dr Penny Fitch

Principal of Kingsteignton Primary School



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The School Aims

'Aiming Higher, Achieving more'

Kingsteignton School Ethos Statement

We seek to provide all children at our school with an outstanding and inspiring education within a caring and nurturing environment.

We value individuals, recognise and celebrate their gifts and talents and provide the opportunities they need to help them achieve personal and academic excellence.

Our curriculum aims to inspire and motivate children to explore and learn about the world around them, it will help them gain an awareness of the role within their communities and prepare them for their future lives. We actively encourage children to embrace technology and lead healthy and active lives.

The values that we promote through our school are Friendship, Compassion, Justice, Courage and Perseverance.

Slippers and Wellies

In our classes all the children and staff wear slippers, leaving our home shoes at the door. We then change into our wellies when we want to learn outside and when we are ready to go home we change back into our shoes. We have found that this reduces noise in the classroom, induces a feeling of calm and helps the children to focus on their learning both inside and out.

In a study, researchers observed thousands of children in 25 different countries, and found that those wearing slippers in school were more likely to read, arrive early and leave later. They also examined the impact on academic results all the way through to university which showed a marked improvement for slipper wearers (CBBC Newsround February 2017).

Please ensure that your child brings in a pair of slippers and a pair of wellies (both clearly named or very distinctive!) at the beginning of the school year.



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General Information

Name and Address KINGSTEIGNTON SCHOOL
Kingsteignton

Telephone number 01626 241166

Website www.kingsteignton.school.org

Email info@kingsteignton.school.org

School Hours: Morning Afternoon

Reception Key Stage 1 9.00 am to 12.00 noon 1.00 pm to 3.15 pm

Children need to be in their classrooms ready to start their day by 9.00am. We encourage children to be in the school playground by 8.50am, when the bell will ring and they can go into school. Children in the Reception class will, for the first part of the year, be collected by their teachers.

Following a formal consultation with all stakeholders, the school hours will change from September 2018 to an 8.45am start and a 3.00pm finish. This will allow the school to avoid coinciding with Teign School start and finish and will also allow Kingsteignton School children to access after school clubs at St Michael's School in addition to those run at Kingsteignton School. From September 2018, children should be in the school playground from 8.35am.

School Term

Dates of school terms and holidays will be given in advance and are available at the office or see our website.



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The School Curriculum

We are an International Primary School and use the International Primary Curriculum (IPC) as a framework for teaching and learning. The curriculum is aimed at helping children learn - academically, socially, spiritually, emotionally and physically. What your children learn should respect the past but must also prepare them for the world in which they are going to live. IPC focuses on academic and personal development, and the development of a global awareness.



We aim to ensure that learning is active and engaging and above all, meaningful to children. The IPC topics are covered across the whole curriculum allowing children to gain an in-depth knowledge of the subjects. As an IPC school we are linked to 1000 other IPC schools across the world. This allows us to extend and develop the learning experience we will provide for the children at our school.

Dementia Friendly School

The school actively encourages children to lead healthy and active lives through, for example: daily PE and Dementia Friendly Brain Gym sessions, walking and cycling to school, the use of the outdoor environment for learning, encouraging healthy eating by providing nutritious and balanced school lunches and ensuring that children have regular opportunities to cook meals in school. The school will engage with members of the community (including those with dementia) through music, art and crafts and shared lunches. The school will be central to developing a Dementia Friendly local community by creating a Local Dementia Action Alliance. This brings together key stakeholders within a community with people affected by dementia, to act as a catalyst in identifying the key changes required to make the community dementia friendly and to make it happen.



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New National Curriculum

We use the new National Curriculum as a basis for our teaching and learning. This we will do through the teaching of Maths, English, Religious Education and the use of the International Primary Curriculum. The National Curriculum consists of core and foundation subjects that are taught to all pupils.

Mathematics and English are core subjects and are taught daily. Children are provided with many opportunities outside of these lessons to practice, reinforce and develop the skills and knowledge they have learnt in these subjects.

Phonics is taught daily in EYFS, Year 1 and, where required, in Year 2. A best fit approach involving utilising a range of phonics schemes including Read, Write, Inc; Letters and Sounds and Devon Early Reading allows a personalised approach to the teaching of phonics and the development of reading skills.

Core Subjects

Mathematics

English

Foundation Subjects

Science

History

Geography

Computing

Languages

Art & Design

Religious Education

Music

PE

Personal Social Health Education (PSHE)



Laptops and ipads will be used frequently across the school to facilitate learning.



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Early Years Foundation Stage:

We promote care, learning and play through planned experiences and activities that are challenging but achievable. We will:-

- Build positive relationships with adults and other children;
- Encourage children to try activities and explore and experiment;
- Support children's learning;
- Organise resources to reflect the ages and abilities of children;
- Practice inclusion;
- Encourage social, emotional and personal development;
- Work towards the Early Learning Goals

During their time in the Foundation Stage, your child will be following the Early Years Foundation Stage curriculum.

The curriculum is split into 7 areas of learning. The seven areas are:

- 1) Personal, social and emotional development
- this includes helping them to develop independence, self-confidence, their relationships with others, self-control and self-esteem.
- 2) Communication and Language
- this includes developing their speaking and listening skills, as well as their understanding.
- 3) Physical development
- this includes developing their fine motor skills, such as using tools, scissors, etc, as well as their PE lessons.
- 4) Literacy
- this includes using phonics to teach them to read and write.
- 5) Numeracy
- this includes developing their counting skills, calculating skills and an understanding of shape, space and measures



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- 6) Understanding the World
- this includes the areas of science, ICT, geography, history, RE and design and technology.
- 7) Expressive Arts and Design
- this includes art, music, dance, drama and developing their use of imagination.

The activities are planned around a central topic, so that most things are linked. The majority of your child's learning will take place through play-based activities, with some guided activities with the class teacher and LSA (Learning Support Assistant) to support and further your child's learning. Young children are much happier when they are 'doing' and they remember much more when they have actually found things out for themselves, rather than being told.

At the beginning of each term you will receive an overview of the work to be covered in that term and medium term planning for the term will be available to view on the school website. There will also be a parents' evening each term, where you will have the chance to discuss your child's progress with their class teacher. You will also have the opportunity to come into the classroom once a term after school to look at your child's learning file.





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Sex & Relationship Education (SRE)

The school approach

Kingsteignton School offers a programme of sex and relationship education which is integrated into our curriculum. It is appropriate to the pupil's age and experience and will be presented in a moral and family orientated framework. The ethos of the school, the involvement of children and parents in the life of school, staff/pupil relationships, the learning environment and that which is taught in the classroom, all contribute to a healthy school. The teaching of positive attitudes such as taking care of oneself and respect for others are of great importance and these values form part of the sex education programme.

Parents will be provided with information about the Sex and Relationship education course and will have the right to withdraw their child should they so wish.

Religious Education

The school follows the Local Authority syllabus - a syllabus which reflects that the religious traditions in Great Britain are, in the main, Christian whilst taking account of the teaching and practices of the other principal religions represented in Great Britain. An important objective within this is to develop an attitude of caring - for other people and for the natural world in which we live. The school also adopts a range of values for living which will be embedded into all aspects of school life.

The values that are promoted through our school are Friendship, Compassion, Justice, Courage and Perseverance.

Parents do have the right to withdraw their child from Religious Education.



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Extra Curricular Activities



Residential trip.

We actively promote activities that help to bring learning alive for children and develop them as individuals.

As such we provide many opportunities for children to take part in a range of extra curricular activities. These will include

School trips: at least one per term that links to the topics children are learning about.

Clubs: Every teacher will run an extra-curricular club to further enhance the learning experiences at school.



Scuba Diving is one of the activities in the Outdoor Club

We are fortunate that we have access to five school minibuses that we can regularly use. All of our minibus drivers are fully qualified.

In the case of all school activities, you will be informed before it happens and your consent will be sought before your child is able to take part.



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Where a day trip is planned within school hours, parents will be invited to make a contribution towards the overall costs. If an activity cannot be funded without voluntary contributions this will be made clear to parents from the outset. It will be made known that the activity will not take place if parents are reluctant to support it.

Curriculum Complaints Procedure

If you have any worries or concern about your child's care or education we actively encourage parents and carers to discuss this with their child's teacher initially or the Principal. In most cases concerns will be resolved quickly and easily as soon as we are aware of the problem.

However should this not be the case, there is a formal procedure for complaints regarding the delivery of the curriculum, Special Educational Needs or other matters.



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Behaviour

We aim to promote good behaviour by recognising and rewarding it.

Our school philosophy is that each child has a part to play in a caring community where care, courtesy and respect for all members of the community are of paramount importance.

We have a whole school behaviour policy that we use to promote good behaviour. If any child's behaviour gives cause for concern it is a matter of school policy that parents are informed and involved in finding a solution for that concern.





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Home/School Partnership

The interest, co-operation and support of Parents is highly valued by school staff at all times. We believe that the closer the partnership between home and school, the better it is for the children.

Helping children learn and make the best possible progress is our joint concern. If there is anything you do not understand or anything you can contribute, please do let us know.

We will have an induction process for all new children who join our school. Details of these arrangements will be provided before your child starts school.

Parents who wish to come and talk about their child's day at school will be welcomed. However, if you would like a lengthier interview it is best to make an appointment. Teachers will willingly advise or give guidance if parents would like help at any stage.

In addition to these informal contacts with the school staff, each parent will receive an annual report. Parents are also invited to one meeting and one work showing per term, when there is an opportunity to look at children's work, discuss their progress, raise any relevant matters with the teacher and gain a greater understanding of the work of the school as a whole.





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Homework

We do appreciate and encourage parental support with children's learning at home. This is invaluable to your child. We have a homework policy that helps to encourage independent learning at home. Parents will be informed of our expectations of each year group as children progress through the school.

Special Educational Needs

All children are considered special; we recognise however, that for some children there will be a time when they may need additional support with their learning process. They may require a differentiated curriculum or the intervention of outside agencies. We further recognise that some children may need an appropriately extended curriculum. All children will be treated individually, recognising that they all have particular needs.

The person responsible for children with particular needs is the SENCO (Special Educational Needs Co-ordinator). She is responsible for co-ordinating provision. There is also a Trustee responsible for Special Educational Needs.

There is a Code of Practice for Special Educational Needs. Laid out in this is a staged approach to supporting children with additional need.

Our policies for helping support children with Special Educational Needs are available for parents.





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School Meals



Three meal time options are available and can be ordered during registration.

In the first two years the school meals will be provided by St Michael's School, Kingsteignton. St Michael's school kitchen was the first primary school in Teignbridge to receive a silver award for the nutritional standards of our meals. The kitchen aims to provide good quality healthy meals at an affordable price.

School meals will be freshly prepared at St Michael's using quality local ingredients. Our meals are extremely reasonable and we keep costs to an absolute minimum. All children in Reception, Year 1 and Year 2 are entitled to a free school meal, regardless of whether or not the parent/guardian receives an eligible benefit under the current criteria.

Each term we will provide a lunch menu. To ensure children get their menu choice they will be able to pre-order lunch in the morning via their teacher at registration.

If you have any questions about school lunches please contact our Catering Manager, Marie Henley through the school office.

If you think that your child may have an entitlement to free school meals please contact the school office for further information and an application form. Alternatively you can apply online via the Devon County Council website.



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Packed Lunches

Pupils may bring a healthy well-balanced packed lunch for the mid-day break. We would ask that packed lunches contain two pieces of fruit and/or vegetable.

Containers must be clearly marked with your child's name. All children are provided with water and/or milk to drink.

Lunchtime Supervision

Supervision of the children during the lunchtime will be undertaken by our Play Leaders. We will provide exciting and motivating activities at break and lunchtimes. However, if children's behaviour causes us concern we will contact parents and carers to discuss the issue. In extreme cases the right to remain on the school premises at lunchtime may be withdrawn and in such circumstances parents will need to take their children home for lunch.

Break times

Children can bring fruit or vegetables for their morning break time snack. We provide free fruit and veg for our younger children (Reception, Year One and Year Two). In addition, toast is available paid in advance on a half-termly/termly basis.

Drinks

Children are encouraged to bring drinks from home to help keep them hydrated during the day (including lesson times). However we would ask that only water is provided in a named drinks bottle.



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Transport

We encourage children (and parents) to walk, cycle or scooter to school. We would ask that children who cycle or scooter wear a helmet. Children must cycle with a responsible adult.



We are fortunate enough to have access to 5 minibuses.

Free School Transport

Devon County Council provides free school transport for primary aged pupils where the child attends the nearest school to the home address, or the designated school for Admissions purposes and the school is more than 2 miles from the home address (measured by the shortest available walking route).

Local Authorities do not allocate designated Admissions areas to free schools. Therefore, there will only be an entitlement to free transport to Kingsteignton School where the school is the nearest school to the home address and is over 2 miles from the home address.

Where transport is provided, primary aged children can be expected to get up to $\frac{3}{4}$ mile to the nearest pick up point. It is a parental responsibility to get a child to and from the pick-up/drop off point.

Further information is available from the Transport Co-ordination Service on 0345 155 1019. Correct at 25/08/2015.



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Uniform

All children are expected to wear school uniform. Our uniform is:



- ❖ Purple school sweatshirt or sweat-cardigan with the school logo
- ❖ White polo shirt or a short sleeved shirt
- ❖ Grey or black school shorts/ trousers/skirts/pinafores
- ❖ Children can wear purple or lilac checked gingham dresses in the summer
- ❖ School shoes must be worn to school. These can be black/brown sensible shoes, not trainers. But at break and lunchtimes children can wear trainers for running around.
- ❖ In the summer children can wear sturdy sandals which support their feet and have a back on them. Not flip flops.
- ❖ We also ask that children in Reception are provided with named wellies and slippers.

Reversible coats, PE bags and school book bags with the school logo are also available from the school office.

You will be able to purchase uniform online from School Trends at www.schooltrendsonline.com

There are no minimum order quantities and your uniform will be delivered directly to your chosen address.



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PE Kit

- ❖ Plain white T shirt or T shirt with school logo
- ❖ Plain black shorts
- ❖ Plimsolls or trainers (younger children need to have Velcro fasteners).
- ❖ A tracksuit may be worn in cold weather.

PE kit should be kept in a named PE bag. This should be in school from Monday to Friday and go home at weekends for washing.

Swimming

Children will need a swimming bag and towel. Boys will need swimming trunks or proper swimming shorts and girls will need a plain swimming costume.

Labelling of Clothing

We kindly ask that parents ensure that all of your child's clothing, PE kit, bags, lunchboxes etc are clearly named. In doing this, we can ensure that lost and left items can be returned easily to their owners.

Money and Valuables in School

Children must not bring valuables to school with the exception of earrings and watches. The wearing of watches to allow children to practice telling the time is actively encouraged and children who have pierced ears and wish to wear earrings must for safety, only wear studs.



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Absence from School

Children will only make good progress at school if they have good levels of attendance.

There will be occasions when your child may need to be absent from school. If this absence is unexpected as in the case of sickness we request that on the first day of absence parents/carers contact the school office by 9.30am to let the office know that your children will not be in school.

We discourage children being removed from school for unnecessary absences during term time. We are unable to authorise absences from school except in exceptional circumstances, however, this request must be made in advance on a S2 Absence Request Form that is available from the school office.

The school will work with the Education Welfare Service to support parents and carers in helping ensure all children attend school on a regular basis.

Absence on account of Infectious Illnesses

The Health Authority requires minimum periods of exclusion from school on account of Infectious Illnesses. The guidance is provided within the 'Spotty Book' which is kept in the school office. We observe these and if at any time you are in doubt of the length of time your child should be kept home please contact the school office for further information.

Please keep your child off school for 48 hours if they have had sickness and diarrhoea.



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Safeguarding Children

All children have the right to be safe and well cared for. The school has a clear policy on Safeguarding children and will work closely with other agencies including Social Care, Educational Welfare, Health and the Police to ensure children are safe and well cared for. The Safeguarding Officer is the Principal.





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Information Sharing

As part of our ongoing provision for the children at Kingsteignton School we share information with Health Visitors, Educational Welfare Officers, Speech Therapists, Educational Psychologists and Health Professionals. This sharing of information ensures that all the relevant people are working together to make sure the best strategies are in place, to best support children's learning and welfare. If you have any questions or concerns about information sharing please contact the school SENCO.



The School Health Service

The School Health Service provides advice on the health of the children. The School Nurse Team offers health interviews to all parents at school entry. They will refer children to the Community Paediatrician when necessary, and they will be seen at a consultation clinic.

Health checks occur at appropriate times during primary school. You will be informed when these occur and if you would prefer your child not to be involved, please inform the school office.

Simple injuries in school are dealt with by the school's First Aiders who are all suitably qualified. More serious incidents are dealt with by the emergency services. While serious injuries are rare it is of great importance that we have your current contact details so that we are able to get hold of you in an emergency.

The school has a policy, that in the case of all bumps to children's heads, we contact parents by phone to make them aware of the injury. Children will also



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bring home a letter that will provide further information about bumped heads and what to do if you are concerned.

Medicine in School

School office staff can administer medicines if required. Medication should be brought to the school office and containers must be clearly labelled with the child's name, contents and dosage. A Medical Agreement Form must be completed and signed by a person with parental responsibility for the child.

The School's Charging Policy

We aim to provide a range of exciting experiences to support children's learning. Generally Education is provided free of charge, however there are occasions when a charge will be necessary (Education Reform Act 1988).

Where parents indicate in advance that a pupil wishes to own a finished article a charge can be made equal to the cost of materials, or alternatively, a charge in "kind".

For any education provided outside school hours as an "optional extra" prior agreement by parents will be sought and a charge levied to cover costs of materials, books, instruments, tuition, travel etc.

Requests may be made to parents if for example; school property is damaged or defaced as a result of a pupil's behaviour.

Where a visit or activity is planned within school hours, parents will be invited to make a contribution towards the overall costs. If an activity cannot be funded without voluntary contributions this will be made clear to parents from the outset. It will be made known that the activity will not take place if parents are reluctant to support it. For residential and other visits, parents may be asked to pay for the actual residential costs and to make voluntary contributions to cover travel and to support supply teaching cover. The overall cost will not exceed the actual cost of the board and lodging in question. Insurance cost, entrance fees etc. may incur costs.



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School Trustees and Members

The role of the Trustees is one of great importance in that, with the Principal, they have responsibility for the effective strategic management and leadership of Kingsteignton School.

The Trustees are responsible for the quality of education and care provided by the schools within the federation. The Trustees bring a wide range of skills and expertise to the post. They ensure that the school will serve its community to the very best of their ability. They hold regular meetings regarding finance, personnel, premises, curriculum and health & safety. Individual trustees ensure that they are aware of the day to day work of the school and pay regular visits during school sessions.

The United Schools Trust comprises four Members and eight Trustees. These are people who have significant experience in, for example, education, business, human resources, finance. One of our Members is the advisor to the Prime Minister for Dementia. Parent representatives will be chosen from those parents who have a child in the school. When a vacancy arises for a parent Trustee, all parents are informed of the procedure and can put themselves forward for selection.

Please see sheet at the back of the prospectus for details of members and trustees.



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Admissions

Admission number(s)

The free school has an admission number of 30 for entry in Reception for 2017-18. In subsequent years, the admission number will rise to 60. The free school will accordingly admit this number of pupils to Reception each year if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will not refuse admission to any of those who have applied.

Oversubscription criteria

When the free school is oversubscribed, after the admission of pupils with an Education, Health and Care Plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

- 1. Looked After Children or previously Looked After Children who were immediately adopted or made the subject of a child arrangements order or a special guardianship order.**
- 2. Children for whom an exceptional medical or social need to attend this school is demonstrated.**
- 3. Children with a sibling on roll at the point of application.**
- 4. Children of members of staff employed at this school for more than two years¹ when the application is made or recruited within the past two years to fill a vacancy for which there was a skills shortage.**
- 5. Children who live within 2 miles of the school.²**
- 6. Children on roll at our Nursery when the application is made.**
- 7. Other Children**

Tie-break

To prioritise applications in the same oversubscription criterion, we will use:

- a) straight-line distance from home to school and,
- b) where distances are equal (within a metre) we will use a Random Ballot

¹ In the first years of opening, members of staff may not have worked at the school long enough to be eligible under this criterion.

² This is measured in a straight line from an entrance door of the residential dwelling to the main pedestrian entrance of the school.



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Submitting applications

Applications must be made on the local authority common application form and submitted to the local authority by January 2018. See our website www.kingsteignton-school.org for application forms.

Late applications

All applications received after the deadline of in January 2018 will be considered to be late applications unless the parent can demonstrate that he or she was unable to apply by the deadline. This may be because of illness or because of a house move to the area. Late applications will be considered after those received on time. If, following consideration of all applicants, the school is oversubscribed children who are refused admission will be placed on the school's waiting list.