

## PTA Committee Meeting

22<sup>nd</sup> October 2014 (7.30pm) Private Dining Room, Dundas Arms

### Agenda

1. Apologies
2. Committee List Carrie/Lucy (throughout)
3. Fish and Chip Quiz Night Beth & Dulcie 15 mins
  - Auction of Promises Carrie 10 mins
4. Christmas Fete Sam 5 mins
5. Bags 2 School Sam 5 mins
6. Christmas Presents (choose from options) Zoe 10 mins
7. Wish List (establish hierarchy and vote) Mel 10 mins
8. Reading FC Tickets/Gift Aid/Vodafone Charity Matching Sam for Sue S 5 mins
9. Confirmation of dates for Wine Tasting? Giselle & Zoe 5 mins
10. Expenses Claim Forms Alan 5 mins
11. Bank & Charities Commission Signatories Alan 5 mins
  - Alan to bring paperwork for completion
  - "how to" info for Charities Commission Signatories
12. PTA Zone on website Sam 5 mins
  - Can we have one?
  - Do we want one?
13. Responses to PTA newsletter Sam 5 mins
14. AOB Sam 5 mins