

PTA Meeting - 1st Dec 2014

Minutes

Attendees: Victoria, Sam, Mel, Leila, Lucy, Dulcie, Stuart, Tamsin & Alan

Apologies : Zoe, Giselle, Beth, Carrie, Sue S, Sue C

ACTION POINT - Victoria is not receiving any emails - Lucy to add to list

QUIZ NIGHT

Bar made £276,

Profit from ticket sales £185

Auction of promises £945

Approx Total £1400

Anything that could be done differently next time? There were a few complaints over not having the answers but otherwise a very enjoyable evening

Organising went well, minimal on time and volunteers

Feedback from Mel - some prospective parents who attended thought it was a great night and therefore good advertising for the PTA

ACTION POINT - Dulcie to complete a How To/summary guide

Overall an excellent night

Agreed that a quiz night is good opening event for the new school year, so date for diary Sept 15

54 attended in the end - perhaps one more table but this was the max for the fish and chip man to provide food in one batch.

ACTION POINT

Sam - to check that all those that have donated in the promises are aware who won

ACTION POINT a note/ e-mail of thanks on behalf of the PTA for all those that donated - Lucy to arrange and to liaise with Carrie for contact emails.

XMAS CRAFT MORNING

10-12.30

Friday set up- Charlotte and Sam. Additional helpers if needed Rebecca, Dulcie and Tamsin will wait for a call if required

Father Christmas and elf, with presents

Help needed for clear up on Saturday - Leila volunteered

Stuart - paper chains 11am

Lucy 10-11

Decorations, biscuit decorating, paper chains and colouring (free), face painting, reindeer products.

Rebecca to print off Christmas designs for colouring in.

ACTION POINT

Rebecca to send link to Stuart to print off designs

XMAS LUNCH, PRESSIES & SANTA

Help needed from 11.30. Normally 5 volunteers: Leila, Rebecca, Tamsin, Zoe and Giselle, - essential dress: silly hats and Xmas jumpers!

father Xmas from 1.15

Everyone to take bag of pressies to wrap and to give back to The office by 12th

PTA to fund Xmas cracker quest from Mel

RFC

£37 so far - not a huge amount in terms of money, but great to be able to offer this

George Coleman to write a review for the newsletter to give a child's perspective and to encourage others

WINE TASTING

Date confirmed as Sat 7th March

ACTION POINT

Mel to confirm this is ok

MAY DAY SPONSORSHIP

Knight Frank are still considering

Tamsin will approach Winkworth, once she starts work!

BANK & CHARITY SIGNATORIES

new signatories to be added to the account- Sam and Rebecca to be added and to take into Nat West

Claim forms to be used for any expense

ACTION POINT

Floats for Craft morning- Sam to arrange

BODEN

Aiming for Feb/Mar

Happy for Zoe to go ahead and arrange a Friday night or a Saturday

next meeting Wed 4th Feb, Dundas