



Kirkburton Middle School

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HD8 0TJ

Head of School: Mrs S Kerr
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Enjoying, Achieving, Succeeding Together

Dear Parent/Carer,

As you may be aware, we recent changed our management information system to Arbor and have been getting it set up to work as efficiently as possible.

From today, we will be starting to use the Arbor Parent App to send out communications and updates.

Please download the Arbor Parent App, and follow the instructions below to sign in

To sign in as a parent:

- Download the Arbor app or go to [Log in to your School | Arbor](#) or your school's Arbor URL.
- Your username is the email address provided to school (if you are unsure which email address we have on file for you, please contact the office and we will confirm)
- Use 'Forgotten your password?' or 'First Time Logging In?' if needed.
- If you have children at multiple schools with the same email, select the school at login.
- Note: You cannot switch between students from different schools without logging out and back in, as each school has a separate account.
- Parents cannot share an account and will need to register with individual email addresses

Once you are logged in, could you please check and update the following sections:

- Student Details
- Family, Guardians & Contact details
- Dietary requirements
- Medical information – you do not need to add in immunisation information. This is not information we require but it is a section that cannot be removed from Arbor
- Any consents that have not been previously actioned

If you have any questions or difficulties with logging in, please contact the office on 01484 222737 or email Kirkburtonoffice@themast.co.uk

We will still be using Edulink for a short period of time while we ensure that the Arbor app is working effectively so please do not remove this until we send out a notification.

Kind regards

G Dean

PA to Headteacher/Office Manager

