

THE GOVERNING BODY OF KIRKBURTON MIDDLE SCHOOL

Minutes of the meeting of the Governing Body Kirkburton Middle School held at 7.00 pm at the School on Thursday, 19 March 2018.

PRESENT

Miss V Green (Chair), Mrs V Barraclough, Ms E Charlesworth, Mr D Greenhalgh, Dr A Harris, Mr G Johnson, Mr J Papworth

In Attendance

Ms Lynn Rattigan (Minute Clerk)

Ms Fern Wrench (Governor Clerking Service Apprentice)

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2952. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST	Apologies for absence were received from Mrs D Sheldon-Wright with consent. There were no declarations of interest.	
2953. GROWTH MINDSET PRESENTATION.	Mr Johnson presented an overview of developments on creating a Growth Mindset (GM). Three papers had been circulated to governors before the meeting; Growth Mindset- Whole School Development, Growth Mindset Parent Handout and Growth Mindset Talk. Highlights included: The rewards policy had been assessed to ensure it was motivational and encouraged GM behaviours and speech. Staff CPD has featured GM theory and approaches to teaching. Information on GM was being distributed to parents during Parents' Evenings. A mentoring programme had been trialled, focusing on children who were working below expectations in Maths and English due to a lack of confidence, self-esteem or a fixed mindset. 50% of the cohort are now meeting expectations and feedback from the children is that self-confidence has increased. Different mentoring methods are being trialled, and the current focus is on children who are not meeting the 80% threshold for positive behaviour for learning on Class Charts. Class teachers have identified one	

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	<p>child to receive 1-1 support. Mentoring sessions will focus on the creation of a positive behaviour plan.</p> <p>School displays have been enhanced to reinforce the GM message, and it is planned to extend these into the classroom.</p> <p>The use of language is vital to creating a GM, and this is being embedded with more resources and further development planned.</p> <p>Feedback to pupils is more meaningful and specific, and generalisations are avoided.</p> <p>The Setting Policy has been reviewed and redefining Year 7 Sets is being considered as there are behavioural issues that are impacting learning. The impact data will be analysed later in the year.</p> <p>Brain Theory and Learning to Learn lessons are being implemented, initially in Year 6. Brain Theory has been a subject of assemblies.</p> <p>Q. What differences have been noticed amongst staff? A. The highest impact is in English and Maths, with the latter also being linked to Maths Mastery. Teachers are questioning previous approaches, increasing challenge and have higher expectations for children. Differentiation is not as marked as all children should be challenged. The resilience of lower ability children is increasing.</p> <p>Q. What is the impact on the most able if differentiation is less? How are they being challenged? A. Sometimes the most able are grouped together, as research shows this is beneficial, for example, in maths. We still focus on high and low achievers but also have mixed ability groups. Monitoring is on-going, and approaches can be adapted.</p> <p>The Pyramid GM Working Group is conducting pupil voice research to gather further evidence of the impact of GM.</p> <p>Q. How is GM delivered 1-1? A. Not just by mentoring but through a range of strategies. The current emphasis is on language so that it is consistent across lessons and subjects.</p>	

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	<p>Q. Can we have professional mentors assigned to children who are working below 80% threshold? A. We have considered this, but it is not affordable. We will continue to build on our strengths as our form teachers know their classes well and are well placed to mentor, although time restrictions are a challenge.</p> <p>Q. Are there any plans for MAT wide mentors? A. This would need careful consideration as each school has a different approach to mentoring.</p> <p>Mr Johnson was thanked for his comprehensive presentation.</p>													
2954. NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS	There were no items identified to be raised under Any Other Business:													
2955. REPRESENTATION	<p>The following matters of representation were noted:</p> <p><u>Re-Appointment</u></p> <table> <tr> <td><u>Name</u></td><td><u>Category</u></td><td><u>With Effect From</u></td></tr> <tr> <td>Dr Ann Harris</td><td>Co-opted</td><td>24.02.2018</td></tr> </table> <p><u>Resignation</u></p> <table> <tr> <td><u>Name</u></td><td><u>Category</u></td><td><u>With Effect From</u></td></tr> <tr> <td>Mr Neil Gemmell</td><td>Co-opted</td><td>13.02.2018</td></tr> </table> <p>The LGB noted Mr Gemmell's contribution to school. The Chair is sending a letter of thanks to Mr Gemmell on behalf of the LGB.</p> <p>The Chair had met with a potential new governor, Polly, whose skills matched the</p>	<u>Name</u>	<u>Category</u>	<u>With Effect From</u>	Dr Ann Harris	Co-opted	24.02.2018	<u>Name</u>	<u>Category</u>	<u>With Effect From</u>	Mr Neil Gemmell	Co-opted	13.02.2018	
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	<p>requirements of the LGB skills audit. She was very enthusiastic about becoming a governor.</p> <p>RESOLVED: That Polly is invited to attend the next LGB and invited to join, subject to satisfactory DBS checks.</p> <p>The Chair circulated pen portraits of candidates who had expressed an interest.</p> <p>RESOLVED: That the Chair meet with potential governors and invite appropriate candidates to become a member of the LGB.</p>	<p>Chair/GCS</p> <p>Chair</p>
2956. MINUTES OF THE MEETING HELD ON 25 JANUARY 2018	RESOLVED: That the minutes of the meeting held 25 January 2018 be approved and signed by the Chairman as a correct record.	
2957. MATTERS ARISING	<p>All Matters Arising were confirmed as complete with the exceptions of:</p> <p>(a) Governors' Conference (Minute 2940 (b) refers) The conference has been rescheduled to 7 June 2018.</p> <p>(b) Reports from Committees (Minute 2942 Performance Management refers) The GCS had confirmed there was not a requirement for governors to repeat Appraisal Training. This should be decided by the LGB.</p> <p>(c) Governor Training and Visits (Minutes 2931 and 2940 refer) The Chair provided feedback from training on Effective Governor Visits. Best practice is to have "soft visits" such as drop-ins and attendance at events and "hard visits" such as linked governor visits that are aligned with School Development Plan (SDP).</p> <p>The Chair provided a draft schedule of governors' visits aligning the core functions of governors with the type and frequency of visit and examples of evidence that governors should seek. The document was work in progress and feedback was invited.</p>	Chair/All governors
2958. SAFEGUARDING	All statutory policies and procedures were current, and no safeguarding issues had	

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	arisen since the last LGB.	
2959. REPORTS FROM COMMITTEES	<p>The Minutes from the listed committees had been circulated before the meeting.</p> <p><u>Standards and Effectiveness Committee 6 February 2018</u></p> <p>The Terms of Reference had been agreed. The Antibullying, Homework and Independent Learning and Social, Spiritual, Moral and Cultural (SSMC) Policies had been reviewed. The Committee recommended the SSMC Policy to the LGB.</p> <p>RESOLVED: The Antibullying, Homework and Independent Learning, and SSMC Policies to be adopted.</p> <p><u>Grounds Committee 23 November 2017</u></p> <p>The Committee met to agree on lettings, maintenance and budgets. This -is a joint committee between the school and Kirkburton Football Club and is not part of the MAT agreement. The quality of the football pitches was commended. The committee was assured regarding budgetary control.</p> <p>Q. What is the cost of replacement pitches? A. Approximately £45k for a 2G pitch and there are sufficient funds for this, although it is not anticipated that replacement is imminent.</p> <p><u>Health and Safety Committee 19 March 2018</u></p> <p>This Committee had met on the same day as LGB, so no minutes were available.</p> <p><u>Performance Management</u></p> <p>Performance Management had been identified as a Standing Agenda Item at the LGB of 25 January 2018, rather than a Report from Committees, but did not appear on this agenda.</p> <p><u>Resources and Finance Committee 27 February 2018</u></p>	<p>GCS</p>

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	<p>The National Funding Formula (NFF) had been clarified, and budget projections were healthier with an extra £20k available during the current year. The budget is being re-forecasted accordingly.</p> <p>The new School Business Manager is performing well. The school and the MAT had a successful audit.</p> <p>The Committee had debated at length the Admissions Policy and the likelihood that school would be significantly oversubscribed. The Head Teacher had made several recommendations which are contained in his Head Teachers Report to the LGB.</p> <p>The situation is complicated with 16 children at feeder schools who are not in the catchment area.</p> <p><i>Due to there being an unprecedented 181 first choice applications for 167 available Year 6 places, the LGB debated the situation at length and in detail and considered several options.</i></p> <p>RESOLVED: That the PAN remain at its current level of 167.</p>	

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2960. HEAD TEACHER'S REPORT	<p>The Head Teachers report has been circulated before the meeting and had been scrutinised by Governors. The report contained the following:</p> <ul style="list-style-type: none"> • The school context and attendance • KS2 SATs Predictions • West Yorkshire Teaching Alliance Strategic School Improvement Fund (SSIF) • CPD • Pupil Issues and Safeguarding • Staffing • Premises • Parents and Community Cohesion <p>Q. Does the MAT have funding expertise? A. Yes, the CEO was instrumental in writing the successful bid to SSIF.</p> <p>Mrs Charlesworth was congratulated on driving forward maths with First Schools and Shelly College.</p>	
2961. SCHOOL DEVELOPMENT PLAN	<p>The SDP had been monitored at the recent Standards and Effectiveness Committee and had been circulated to governors prior to the meeting.</p> <p>Significant progress has been made in all areas.</p>	
2962. MAT UPDATE	<p>Graham Smith had resigned from the Trust Board, and a new Trustee is being sought.</p> <p>The Trust had just announced Trust Strategy Meetings scheduled for 23 April and 30 April 2018 at 6.30 pm at Shelley First School and governors were invited to attend one of the meetings. Chairs and Vice Chairs were invited to attend a strategy meeting on 19 April 2018.</p>	

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2963. PYRAMID DEVELOPMENT UPDATE	<p>Maths Mastery is being driven forward across the Pyramid and continues to have a positive response.</p> <p>The Community Hub is developing a health lifestyles roadshow for 14 June 2018.</p> <p>Pyramid schools are continuing activities for SATs preparation.</p> <p>The Disadvantaged Working Group is reviewing provision and strategy.</p>	
2964. RISK REGISTER	The document had been scrutinised at the Health and Safety Committee and was noted by the LGB.	
2965. SCHEME OF DELEGATION	There were no changes.	
2966. GOVERNOR TRAINING AND VISITS	<p>Dr Harris had visited the English Department and attended a moderation meeting. Her report had been sent to the LGB before the meeting. The challenge teachers faced marking and moderation work according to new assessment criteria was apparent, and teachers were working diligently to ensure moderation was accurate. Dr Harris noted that the new assessment criteria for KS2 SATs did not consider pupils with needs such as dyslexia.</p> <p>The Chair commented that Equality and Pupil Premium linked governors were being considered and this would be brought back to the meeting once vacancies had been filled.</p>	.
2967. ANY OTHER BUSINESS	The Head Teacher invited governors to join the interview process for the Science Teacher on 19 April. The Chair agreed to attend.	
2968. DATE OF NEXT MEETING AND POSSIBLE AGENDA ITEMS.	<p>RESOLVED: <u> </u> - That the next meetings of the Governing Body be held at the School on</p> <ul style="list-style-type: none"> • 8 May 2018 • <u> </u> 4 July 2018 	

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2969. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY	RESOLVED: No part of the minutes be excluded from the copy to be made _____available at _____the School.	

The meeting closed at 8.55pm