



# KIRKHAM

## GRAMMAR SCHOOL

### **FINANCIAL TERMS AND CONDITIONS**

**ACADEMIC YEAR 2023-2024**

## **REGISTRATION AND ACCEPTANCE**

A non-refundable fee of £30 is charged for each pupil at the time of registration. On acceptance of a place, a deposit of £100 is payable for day pupils and £500 for boarders. Any remaining deposit will be repaid without interest when the pupil either leaves the school or completes their education at Kirkham Grammar School.

## **FEES PER TERM FROM 1 SEPTEMBER 2023**

Senior School	(11 – 18 years)	Day:	£4,729
Junior School	(4 – 11 years)	Day:	£3,534,
Pre-School	(3 – 4 years)	Full day:	£62.30*

\*Fees are invoiced on a termly basis and extra days are invoiced separately.

These fees cover tuition, use of class text and library books, school stationery, scientific equipment, games apparatus; they DO NOT cover the cost of field courses, GCSE examinations or A-level modular re-sits.

Senior School	Boarding:	£4,600
		in addition to the Day fee

## **EARLY YEARS SINGLE FUNDING FORMULA (EYSFF)**

The school participates in Lancashire County Council's Early Years Single Funding Formula scheme offering a 30 hours grant childcare to all eligible 3 & 4 year olds up until the time children join Reception class.

## **ALLOWANCES**

Discounts in the Day School Fee for siblings attending the school at the same time are:

2 <sup>nd</sup> and 3 <sup>rd</sup> child	-	5% each
4 <sup>th</sup> child	-	20%
5 <sup>th</sup> child	-	30%

The boarding fee for children resident Monday to Friday (weekly boarders), and for children whose parents are current members of HM Forces, is discounted by 5%.

## **EXTRAS**

### **PUPILS' PERSONAL ACCIDENT INSURANCE SCHEME/FEES REFUND SCHEME**

All pupils participate in the Pupils' Personal Accident Insurance Scheme with dental insurance cover which pays a guaranteed scale of benefits for certain permanent injuries and meets the cost of any associated dental treatment. There is also the option to join a Fees Refund Scheme which refunds fees for a pupil's period of absence on medical grounds.

### **SCHOOL MEDICAL SCHEME**

The schools' Medical Scheme will be run by AXA PPP Healthcare. The termly charge for the Academic Year 2023-2024 is £126.00 per term.

### **PUPILS' PERSONAL EFFECTS INSURANCE SCHEME**

The school does not insure against the loss of, or damage to, pupils' personal effects. The school offers on an opt-out basis the Pupils' Personal Effects Insurance Scheme at a termly premium of £7.73 from 1 September 2023 (subject to confirmation). This is an insurance giving £5,000 level of cover for pupils' personal effects whilst they are receiving education at Kirkham Grammar School.

### **OLD KIRKHAMIAN'S ASSOCIATION SUBSCRIPTION**

A termly charge of £3 per Senior School pupil will be shown separately on the individual school fee account. This entitles school leavers to free membership of the Old Kirkhamians' Association.

### **SCHOOL TRANSPORT (JUNIOR AND SENIOR SCHOOL ONLY)**

School coach fees are charged termly.

### **MISCELLANEOUS**

Private tuition on piano and most orchestral instruments is available, as are private lessons in singing, speech training, spoken English and Drama.

Boarding pupils' extra expenses, e.g. toiletries and taxi/rail fares and Junior School Breakfast Club and Late Room charges are invoiced as appropriate a term in arrears.

### **DAY SCHOOL LUNCHES**

**Senior School:** Lunches are available in the Dining Hall on a pay-as-you-eat basis. A Biometric System is in operation.

**Junior School:** School lunch is compulsory. It is served on a cafeteria basis and caters for all dietary needs. Payment is made on a termly basis, invoiced from the Finance Department. The daily charge per meal is £3.45.

**Pre-School:** The provision includes snacks and meals when paying for a full day. A charge of £13 per day is applicable for days when the hours are funded as detailed on the Parental Agreement Form.

## **PAYMENT OF FEES**

Fees are charged in advance and further to the annual review the following options are offered:

- a) Payment of invoice in full before the first day of each of the three terms;
- b) The whole year's tuition fees paid on or before 1 September 2023 for which a 4% discount will be given;
- c) By monthly banker's order, payable over ten months;
- d) The school operates an anti-money laundering policy in line with UK regulations.
- e) Salary Sacrifice vouchers or transactions through HM Government Childcare Choices are accepted for the payment of eligible fees and extras.

Bank payments can be made as follows:

- a) Direct into the school's bank account with an attached reference,  
Bank: NatWest  
Branch: Preston Branch, 35 Fishergate, Preston, PR1 2AD  
Account Name: Kirkham Grammar School  
Account Number: 74800841  
Sort code: 01 04 84
- b) By debit or credit card.

Please note any correspondence concerning financial matters should be addressed to the Finance Department.

The right is reserved to make late payment charges composed of simple interest calculated on a daily basis at 1.5% per month, from the first day of each term, and all administration and legal costs in relating to any sums that are unpaid by the due date.

Where any fees remain unpaid, exclusion of a pupil under section 9(d) of the Standard Terms and Conditions will be enforced.

## **BOOKS AND STATIONERY**

Books and stationery provided by the school remain the property of the school and any loss or damage will be charged to individual accounts.

## **DAMAGE TO SCHOOL PROPERTY**

Where damage is caused to the school's property through a pupil's negligence or wanton act, that pupil will be charged with the full cost of the repairs.

## **WITHDRAWAL OF A PUPIL**

In all cases, a full term's notice in writing is required in the event of a pupil leaving the school through the wishes of a parent/guardian, except when leaving at the end of Sixth Form studies. Failure to do this will mean that a full term's fees in lieu of notice will be payable.

Kirkham Grammar School

Registered Charity No: 1123869 and Registered Company No: 6195985

April 2023