



**KIRKHAM**  
GRAMMAR SCHOOL

## **JOB DESCRIPTION**

### **FULL-TIME TEACHER (EYFS/KEY STAGE 1/KEY STAGE 2) INFANT, JUNIOR & PRE-SCHOOL**

#### **ROLE**

The postholder is employed under the Terms and Conditions of employment as outlined in the Kirkham Educational Foundation Teachers Contract 2002. Under the direction of the Headmistress, the postholder is to be responsible for the teaching of a class within the Junior, Infant and Pre-School.

#### **Key Accountabilities:**

- To keep abreast of developments in the curriculum and evaluate and implement accordingly new approaches.
- To effectively organise the classroom and learning resources, creating displays that encourage a positive learning environment.
- To ensure that each pupil is enabled to achieve his/her potential in all areas.
- To prepare lessons and feed back to pupils in accordance with the School's Marking and Feedback policy in order to achieve positive outcomes for pupils.
- To establish and maintain a good professional relationship with colleagues, parents and pupils.
- To be responsible and accountable for achieving the highest possible standards in work and in conduct.
- To be a positive role model to all stakeholders, acting with integrity and professionalism at all times, in order to uphold the School's Values.

- To attend relevant in-service training, staff meetings, parents' evenings, trips and additional school events as required.
- To contribute fully to the co-curricular life of the school.
- To be able to engage with remote learning IT services to deliver lessons remotely as required.
- To actively maintain overall standards of discipline and behaviour in all aspects of school life.
- To be responsible, along with all staff, for promoting and safeguarding the welfare of children.
- To perform any reasonable duties as requested by the Headmistress.

**Salary:**

Dependent upon skills and experience.

**Application:**

By application form, CV and supporting letter to:

The Headmistress  
Kirkham Grammar Junior, Infant and Pre-School  
Ribby Road  
Kirkham  
Preston  
PR4 2BD

**Closing date:** Wednesday 19 May 2021, midday

**Interview date:** Tuesday 25 May 2021

*All applicants must be aware that the appointed person will be subject to an enhanced disclosure from the Disclosure and Barring Service.*