



KIRKHAM GRAMMAR SCHOOL

Nursery and Pre-School Practitioner

Term-Time/Part-Time | Permanent Contract

The Role:

An exciting opportunity has arisen for a caring, enthusiastic, and dedicated individual to join our Early Years team as a Nursery and Pre-School Practitioner. This role is central to providing a safe, stimulating, and nurturing environment where children can grow, learn, and thrive.

Working under the direction of the Nursery Manager, the Practitioner will support the planning and delivery of high-quality early years education and care. The role requires warmth, creativity, and commitment to fostering positive relationships with children, parents, and colleagues.

Key Responsibilities:

General

- Support the daily routines of the Nursery and Pre-school to ensure a safe and welcoming environment.
- Work collaboratively with colleagues to maintain high standards of care and learning.
- Build strong, trusting relationships with children, parents, and carers.
- Encourage children's independence, curiosity, and confidence through play and learning opportunities.

Early Years Practice

- Contribute to the planning, preparation, and delivery of engaging, age-appropriate activities.
- Observe, assess, and record children's progress, feeding into learning journals and reports.
- Support the delivery of the Early Years Foundation Stage (EYFS) framework.
- Promote inclusive practice and adapt activities to meet the needs of all children.
- Encourage positive behaviour and emotional wellbeing.

Health, Safety & Welfare

- Ensure children are supervised at all times and their wellbeing is prioritised.
- Follow safeguarding procedures and report any concerns immediately.

- Maintain a clean, safe, and stimulating environment, indoors and outdoors.
- Support with mealtimes, toileting, and personal care in line with policies.
- Comply with health & safety, food hygiene, and risk assessment requirements.

Teamwork & Communication

- Work effectively with the Nursery Manager and wider school staff.
- Share information clearly and sensitively with colleagues and parents.
- Attend staff meetings, training sessions, and contribute to ongoing professional development.
- Support new staff, students, and volunteers when required.

Reports to:

Nursery Manager

Person Specification

Essential

- Level 2 or 3 qualification in Early Years/Childcare (or equivalent).
- Experience working with children aged 2–5 years in an early years setting.
- Understanding of the EYFS framework.
- A warm, caring, and patient approach.
- Ability to work effectively as part of a team.
- Good communication skills with children and adults.
- Commitment to safeguarding and promoting the welfare of children.

Desirable

- Paediatric First Aid qualification (or willingness to train).
- Experience of working in a school-based Nursery or Pre-school.
- Knowledge of inclusive practice.

Personal Attributes

- Enthusiastic and nurturing.
- Reliable, flexible, and proactive.
- Creative and resourceful in supporting children's learning.
- Able to remain calm under pressure.
- Passionate about helping children reach their full potential.

Further Information

Hours of Work: Part-time, flexible hours available across 3–5 days per week, to be agreed with the Nursery Manager.

A flexible approach is required, including occasional evening or holiday cover. This role may provide opportunity's to become all year round.

Salary: Commensurate with experience and qualifications.

All employees at Kirkham Grammar School are expected to:

- Embody and promote the school's values and ethos.
- Make effective use of technology to support and enhance learning.
- Commit to ongoing professional learning and reflection.
- Prioritise student wellbeing, inclusion, and safeguarding in all aspects of their journey through the school environment.

Closing date for applications: 10/10/2025
Proposed interview date: 14/15 October 2025.

Should you wish to visit our setting, we are holding a drop in on Monday 29 September from 5pm. Please contact Mrs Blake Headmistress's PA on m.blake@kirkhamgrammarjnr.co.uk to book a viewing.

Applications:

By application form and supporting letter (CV optional) to:

Mrs A Roberts
HR Manager
Kirkham Grammar School
Ribby Road
Kirkham
PRESTON
PR4 2BH

Or Email: A.roberts@kirkhamgrammar.co.uk

The post is subject to completion of the school's application form, two satisfactory references, DBS clearance, social media check and verification of qualifications.

Kirkham Grammar School is committed to safeguarding and promoting the welfare of children and young people. We hold the right to end the application process early should a suitable candidate be found.