

Kirkham Grammar School Risk Assessment Form 2021

Risk assessment for whole school

Hazard	Covid-19 (Coronavirus)
Activity	Asymptomatic testing for Covid 19

Signed: SL/ABR/DHB
 05/01/21
 Reviewed
 12.01.21
 Updated
 08.03.21

What are the hazards	Who might be harmed	What are you doing already
Infection from Coronavirus	Pupils Staff Wider school community	<p>Background:</p> <ul style="list-style-type: none"> This risk assessment should be read as part of the whole school risk assessment for Covid19. During December 2020 the government announced the ‘mass asymptomatic testing’ of pupils and staff in secondary school. https://www.gov.uk/guidance/asymptomatic-testing-in-schools-and-colleges?utm_source=2c8df6c1-9568-4681-8e3f-502411e4e27b&utm_medium=email&utm_campaign=govuk-notifications&utm_content=daily#history In line with government guidance KGS will be undertaking ‘Mass asymptomatic testing’ the school planned this as part of a phased return to school in January 2021. Due to the national lockdown announced on 02/01/21 testing will only take place for those pupils and staff that are attending school as part of the vulnerable children and key worker care. <p>General Principles:</p> <ul style="list-style-type: none"> Staff and pupils who return to the boarding house will be tested with a LFT (following consent being received) and will be retested 3 to 5 days later. They will then be tested weekly thereafter. Staff and pupils or who are involved in Key Worker Care, will be offered the opportunity to have a LFT that will take place after consent has been received. They will then be tested twice a week.

[Quantities: <1litre/500g = low(L) <10Litres/1.5kg=medium(M) >10litres/1.5kg=high(H)]

		<ul style="list-style-type: none"> • Should a test result prove positive, the guidance in the testing handbook, page 18, will be followed. The person testing positive will be advised to self isolate and book a PCR test. • Close contacts – the guidance from the testing handbook will be followed, page 19, “serial contact tracing”. • Staff who will be involved in the testing process have been internally trained through the advice and guidance provided from literature, and online video training content. <p>Documentation:</p> <ul style="list-style-type: none"> • This risk assessment has been written and school routine adapted in line with guidance sort from the various government departments, local authority guidance and educational bodies (DfE, Public Health England, Lancashire Safeguarding board, Boarding Schools Association, AGBIS, ASCL, SOH, HMC <p>Communication</p> <ul style="list-style-type: none"> • Roles and responsibilities for the testing process have been made and published to those concerned. • Necessary information is disseminated to all those staff involved in the testing process. • The Senior Critical Incident Team communicate daily to monitor, plan and action developments. • Consent form have been sent and received for all those pupils who will be tested. • Appropriate advice posters will be available in and around the testing room. Page 22 / 23 of testing handbook. <p>Access to school site</p> <ul style="list-style-type: none"> • Access to school sites is mainly restricted to staff and pupils of KWC. • Access to school buildings is predominantly restricted to specific staff and KWC pupil. • There will be a one-way system to access and exit the testing area or provision made for adequate distancing if the number of pupils is small. • For large cohorts, testing will take place in the SLH. For smaller groups of pupils appropriate alternative rooms will be utilised. • Anyone who has covid19 symptoms, or if a member of their household has symptoms, have been informed not to come to school. Mass asymptomatic testing is an extra measure and not a facility for routine covid19 symptom testing.
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Minimise contact with individuals who are awaiting tests or have tested positive

What are the hazards	Who might be harmed	What are you doing already
Infection from	Pupils Staff	<ul style="list-style-type: none"> • Staff involved in the testing process will wear appropriate PPE in line with the advice and kit provided with the testing kits.

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Coronavirus (COVID-19)	Wider school community	<ul style="list-style-type: none"> • Pupils and staff, or anyone in their household, who displays COVID-19 symptoms must not attend school and should follow the public health advice on Symptoms of COVID-19, self isolating and testing. https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus • If anyone within school becomes unwell with COVID-19 symptoms they will be sent home and advised to follow the stay at home guidance which suggests they stay at home for 10 days and have a test. Other members of the household, including siblings, should self-isolate for 10 days. https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance • Anyone who tests positive, will be isolated and parents / guardians called to collect them. • Persons awaiting collection, will be ‘isolated’ with appropriate supervision, for their age and level of assurance needed. This is preferably within a ventilated area or at least in an area 2m from others. • When monitoring and dealing with persons who have tested positive for COVID-19, appropriate PPE will be worn especially in instances where a 2m distances cannot be maintained – Gloves, face mask & / or Shield, and apron if necessary. https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe • Areas where persons have been waiting or visited whilst waiting to be collected, such as toilets, will be cleaned in line with the guidance below prior to being used further. • Members of staff who have cared for a pupil who has tested positive, or peers who have been in close contact should be alert to developing symptoms and follow the advice of NHS test & trace and in line with the LFT regime. • Close contacts will be offered seven days of testing or alternatively, can self isolate for 10 days. • A record of the person, times, dates, and results will be recorded. • Should a member of the Boarding House test positive, they will be isolated, either in school or be sent home, in line with the government guidance for residential settings and the Boarding Schools Association guidance. https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings/coronavirus-covid-19-guidance-on-isolation-for-residential-educational-settings • If someone is seriously ill or injured, 999 should be called immediately as is usual in an emergency.
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Cleaning and hygiene

What are the hazards	Who might be harmed	What are you doing already
Transmission and subsequent Infection from	Pupils Staff Wider school community	<ul style="list-style-type: none"> • Additional sanitizers placed at the entrance exit and on testing tables. • All testing tables will be washed down with appropriate cleaning products between tests. • Used test equipment will be binned in the medical hazard bags provided with the testing packs. They will be securely stored for 72 hours before being added to the domestic waste bins for collection.

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Coronavirus (COVID-19)		<ul style="list-style-type: none"> • Testing will be conducted in a well-lit and ventilated room. •
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Wear appropriate personal protective equipment (PPE)

What are the hazards	Who might be harmed	What are you doing already
		<ul style="list-style-type: none"> • Appropriate PPE will be worn by staff assisting in the administration of the Tests. • A two meter distance should be maintained whenever possible throughout the testing process. • Testing tables will be set at least 2m apart. • https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care will be used to guide staff on how and when to use PPE and what type of PPE should be used.

Contain any outbreak by following local health protection team advice

		<ul style="list-style-type: none"> • The school will work with and follow the advice of the local health protection team and the local Director of Public Health should an outbreak be suspected.
		<p>Notes added: Dynamic Risk Assessment changes and notes for review: Testing site will be the SLH. Pupils will be tested on a weekly rota. Staff will be tested every Monday 8-8.40am (including KGJS) An attached layout of the SLH and how it will operate will be added by the 1st Feb 21. Testing will start in half-term if appropriate. No testing of staff other than KWC/BH currently as not coming into contact with pupils.</p> <p>*Updates 8th March 2021 To replace timetable of approaching above. Staggered testing of each year group to be undertaken during Sunday 7th and Monday 8th March followed by H&S Assembly. Testing two and three to be undertaken on Friday 12th March and Monday 15th March 2021. After this date all pupils will begin twice weekly testing from home. Staff testing kits (twice per week) to be collected on the 8th March. Weekly facility for catch up testing (meeting room) and non-teaching staff, every Tuesday 4-5.30pm. Boarding House staff and pupils to be tested twice a week in the BH. SLH ready for mass testing of groups of 50 at any one time.</p>

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