

# KIRKHAM GRAMMAR SCHOOL

## POLICY DOCUMENT

### TEACHING ENGLISH AS AN ADDITIONAL LANGUAGE

**This is a whole-school policy and is applicable to Kirkham Grammar Senior School (KGS) and Kirkham Grammar Junior, Infant and Pre-School (KGJS)**

<b>Policy number: 30</b>	<b>Originating date: February 1998</b>	<b>Date last reviewed: March 2021</b>	<b>Next review: March 2024</b>
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#### INTRODUCTION

Kirkham Grammar School (KGS) accepts a number of pupils for whom English is a foreign language, and this can make it difficult to access the full range of learning opportunities at the school. This policy describes the school's approach to resolving this issue.

#### AIMS

This policy aims to:

1. Ensure that all pupils with English as an Additional Language (EAL) are sufficiently challenged and reach their full potential at this school.
2. Ensure that these pupils have full access to the curriculum wherever appropriate.

#### TEACHING IN THE MAINSTREAM CLASSROOM

All subject teachers/class teachers and key workers will endeavour to ensure that, wherever possible, the following objectives are met:

1. To provide a welcoming classroom environment where EAL pupils will feel confident to contribute.
2. To provide effective models of written and spoken English and opportunities for EAL pupils to improve their English skills for both social and academic purposes.
3. To select teaching resources and visual aids where appropriate which are culturally relevant and be aware of cultural idiosyncrasies which may adversely affect the pupil.
4. In the Senior School information is provided for Heads of Departments to raise teachers' awareness of appropriate methodology and good practice.

## **ADMISSIONS**

Overseas pupils with English as a foreign language wishing to study at KGS will be required to demonstrate clear strengths academically and non-academically and this will be ascertained from school reports. In the Senior School, the EAL teacher will be informed of their arrival beforehand and can thus make adequate provision for EAL tuition within the school. Where possible, candidates will sit the school entrance exam.

Occasionally, extra EAL tuition may be deemed necessary. In this case, the cost of this will be borne by the parents/carers.

## **ACCESS TO THE CURRICULUM**

EAL pupils are expected to join mainstream classes for their lessons. This inclusive approach is adopted in recognition of the evidence that EAL pupils learn more quickly and more effectively from their peers than they do from staff. However, unless specifically requested otherwise, overseas pupils would normally study some modified programme of Modern Foreign Languages at KGS. Also, the school reserves the right to withdraw pupils from other 'linguistically demanding' subjects. In such instances the pupil would not normally sit GCSEs in the subjects from which s/he has been withdrawn. Such withdrawals will be made only after consultation between the Senior Deputy Head and the relevant Head of Department and EAL teacher; and will be at the discretion of the Headmaster. Pupils would use this time either for EAL lessons or private study in the Library (age dependent). EAL pupils will be identified on the school's information management system to enable staff to monitor progress.

KGS promotes the inclusion of EAL pupils in English lessons to enable faster progression with the English Language. Where EAL pupils are withdrawn for support, this will be delivered within small groups, where possible.

## **SPECIAL EDUCATIONAL NEEDS and GIFTED & TALENTED**

Should SEND or G&T be identified, EAL pupils have equal access to the school's provision.

## **EXAMS**

Pupils will have the option preparing for any of the Cambridge exams (PET, KET, FCE, CAE, CPE), Functional Skills English and the IELTS exams which British universities and many overseas universities require as a condition of entry for students with English as an Additional Language. Years 7 - 10 will sit internal exams annually, as with any other subject.

*Kirkham Grammar School*  
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