



KIRKHAM
GRAMMAR SCHOOL

**SUPPLEMENTARY
INFORMATION**

Kirkham Grammar School education is an exciting, challenging and fulfilling experience. Our pupils are part of a community of people who care for each other and grow as individuals. They develop a wealth of skills for use in their own lives and shape their values to assist them in making a difference in society. At the heart of a KGS education is a love of learning, which is supported by a healthy body and healthy mind. When a girl or boy has completed their education at KGS they will be a free thinking, courageous individual, prepared to take their learning to the next level and their place in the modern world. Kirkham Grammar School is a modern school for children who aspire to be leaders in every walk of life. KGS pupils take advantage of the rich and complementary curriculum and numerous enrichment and extension activities available to them.



Kirkham Grammar School, Ribby Rd, Kirkham, Preston, PR4 2BH

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THE GOVERNING BODY

Chairman:	Mrs L Wareing
Vice-Chairman:	Mrs R F Cartwright
Nominative Governor: Drapers' Company:	Mr M R P H D Wheatley
Co-optative Governors:	Mr A R Berry Mr J A Borradaile Dr J B Johnson Mr J A B Kelsall Mr J E S Kollard Mr P R A Ribchester Mr M H Thomson Mr S A Wilkinson
Associate Governor:	Mr S D Fulford-Brown
Clerk to the Governors:	Mrs C E Brown

The Chairman of Governors can be contacted via the Clerk to the Governors at the school address.

ACADEMIC STAFF 2019/2020

Headmaster	D H Berry, BA, MA, PGCE, NPQH, (History)
Senior Deputy Head	Mrs D C Parkinson, BSc, PGCE, NPQH (Physics)
Deputy Head (Operations)	M J Hancock, BEd, MA, MBA (Design Technology)
Deputy Head (Sixth Form)	M P Melling, BA, MA Ed, PGCE (Government and Politics)
Deputy Head (Pastoral)	Mrs N Walter, BA, PGCE (PSHE)
Assistant Head (Compliance and Standards)	Mr S R Taylor, BSc, MRes, PGCE (Biology, Chemistry, Physics)
Mrs H L Atkinson, BA, PGCE (Head of History, CCF)	
Mrs B P Batty, BSc, PGCE, MResSc (Learning Support Co-ordinator)	
Mrs K J Berry, BA, PGCE (Learning Support)	
Mrs L Bowles, BA, PGCE (Head of Religion, Philosophy and Ethics [RPE])	
D R Carter, BSc, PGCE (Head of Mathematics)	
Miss E A Chiekrie, BSc, PGCE (Biology, Chemistry, Physics)	
Mrs P J Cooper, BSc, PGCE (Mathematics)	
Ms D Cornelius BSc, PCCE (Mathematics)	
Miss J Z Crook, BMus, PGCE (Director of Music)	
P R Dalton, BEd (Music, Brass)	
S F Duncan, BA, PGCE (History, Head of Fifth Year)	
Mrs C Fearn, BA, PGCE (English, Drama, CCF)	
Mrs A Forster, BSc, PGCE (Physics)	
S P Gardiner, BA (Head of Art, School Magazine Editor)	
D Gardner, BEng, PGCE, CEng (Head of Design Technology, Head of Second Year)	
Mrs J M Glover, BEd (PE, Games, PSHE, Head of Preston House)	
J R Gonzalez, BSc, PGCE (Spanish, French)	
Ms P E Halloran, BSc, PGCE (Head of Biology)	
Mrs S M Hancock, BEng, PGCE (Design Technology)	
Mrs L E Hargreaves, BA, PGCE (Head of Business Studies & Economics, Head of Careers)	
Mrs S J Heathcote-Jones, BSc Chem/Maths, MAgr, PGCE (Chemistry)	

Miss S R Howe, BSc, PGCE (Mathematics)

Miss A C Johnson, BA, PGCE (Head of MFL)

Mrs G R Latham, BA, PGCE (English, Head of Drama, Head of First Year)

Miss B Leeming, BA, PGCE (Drama)

Mrs S P Long, BA, PGCE, Dip Class Stds (Head of Latin)

Mrs L Lovell, BA, PGCE (Art, CCF)

J R Lyon, HND (PE, Games, Head of School House)

Mrs T Marsh, BEng, PGCE, (Head of Computing & ICT, Head of Fourth Year, Mathematics, CCF,)

Miss J Mercer, BSc, PGCE (Physics, CCF)

Ms M Mills, BA, PGCE (English)

Mrs K C O'Flaherty, BA, PGCE (Head of English, EPQ Co-ordinator, CCF)

Mrs L D Osborne, BA (Head of Girls' Sport)

S R Painter, BA, MA, PGCE (Art, Games)

Mrs A L Parr, BA, GTP (French, German, CCF)

G S Partington, BA, PGCE (Head of Third Year, RPE, History, Games)

Mrs C Z Pascoli, BSc, PGCE (Mathematics)

M J Percy, BA, PGCE (Head of Kirkham House , Economics, Business Studies, Games)

A Possamai, BSc, PGCE (Design Technology)

J Procter, BA, PGCE (Mathematics)

J P Roddam, BA, PGCE (Head of Boys' Sport)

Mrs G R Reddy, BA, PGCE (PE, Games, PSHE)

Dr A B Rollins, BSc, PhD, PGCE (Head of Chemistry, Games, Health & Safety Officer)

Miss L Rooney, BA, PGCE (English)

B Routh, BA, MA, PGCE (French, German, Spanish)

Ms T Russell, BA, BSc, PGCE (Computer Science, Computing, Mathematics, CCF)

Mrs C A Smith, BSc, PGCE (Head of Physics)

Mrs J Stanbury, BA, PGCE (Head of Psychology, Assistant Head of Sixth Form)

Mrs A Sutcliffe, BSc, PGCE (Biology, Chemistry, Physics, Duke of Edinburgh Co-ordinator, CCF)

R D Taylor, DipPhysEd (Mathematics, CCF CO)

Mrs S Taylor, BA, PGDip, PGCE (English)

Mrs S J Taylor, MA (Oxon), GTP (Geography, CCF)

A E Trenhaile, BA, MEd, PGCE (RPE, Master i/c Rugby, House Parent [Academic])

J E Unsworth, BSc, PGCE (PE, Games)

S R Whittle, MA (Cantab), PGCE (Head of Geography, Head of Fylde House, NQT & ITT Co-ordinator)

Mrs L A Whyman, BSc, PGCE (Psychology, PE, CCF)

R A Young, BEd, MEd (Economics, Business Studies, Games)

ADMISSION

Application for a place is made by completing and returning the Registration Form, together with a cheque to cover the registration fee. Early registration is advisable but late entries will be considered provided that places are available.

Entry to the Senior School is normally at 11+ or 16+. The offer of a place is conditional upon the candidate satisfying the school's entrance requirements, which in most cases include:

- entrance examination at 11+ held in February (though it can be taken at other times of the year by arrangement with the Registrar)
- school reports
- interviews

For admission to the Sixth Form, a Headteacher's report and interview are used as a basis for making an offer of a place, which will be conditional on the candidate achieving a satisfactory number of GCSE grades.

Parents are encouraged to visit the school to meet the Headmaster and view the facilities. Appointments can be made by telephoning the Registrar on 01772 684264.

We welcome all enquiries whether by telephone, letter or e-mail.

From time to time there are places available at intermediate stages and entry requirements are the same as for 11+, ie an appropriate entrance examination, school reports, and interview. Please check availability of places with the Registrar before registering.

SCHOOL POLICY

The school has comprehensive policies and procedures, and these are available on the school's website and by request from school. These include the Admissions Policy.

SCHOLARSHIPS AND BURSARIES

SCHOLARSHIPS

Open Academic Scholarships are offered to candidates on entry to the Senior School at 11+ and on entry to the Sixth Form at 16+. Drama, Music and Sports scholarships are also available at 11+ and 16+.

In addition, Kirkham Grammar Junior School is offered one closed Academic Scholarship and one closed Music Scholarship to candidates progressing to the Senior School. Awards are made by the Headmaster of the Senior School in consultation with the Headmistress of the Junior School. The Academic Scholarship is awarded on the candidate's performance in the Entrance Examination, academic record at the Junior School, and potential at GCSE as identified by the Junior School. The Music Scholarship is awarded according to the same procedure and criteria as the 11+ Music Scholarship.

Apart from the above awards, external candidates for entry to Kirkham Grammar School, as well as pupils within the Junior School, are eligible for all other scholarships which will be based upon assessments at 11+ and 16+ designed to be equally appropriate for pupils in both maintained and independent schools.

Please note that all 11+ entrance examination candidates are automatically considered for an academic scholarship, and therefore there is no need to apply for this particular scholarship.

Drama, Music and Sports Scholarships at 11+ are awarded on the basis of an assessment held in school within the week preceding the entrance examination. Candidates must be registered for the entrance examination in order to participate in these assessments.

Each award is made at the discretion of the Headmaster and is tenable from the beginning of the academic year following the scholarship examination. It will be held until a pupil leaves the school, provided that, in the opinion of the Headmaster, satisfactory progress is maintained.

Scholarships at 11+ are offered on condition that a pupil will remain at Kirkham Grammar School until the conclusion of his/her A-level course.

The amount of the award may be varied at the discretion of the Headmaster.

The Headmaster is delighted to meet prospective candidates with their parents, by appointment, at any time before entries are made.

If you are interested in a Drama, Music or Sports Scholarship, please complete a Registration Form and tick the relevant box on the form. The Registrar will then forward the appropriate Application Form.

11+ ACADEMIC SCHOLARSHIPS

1. Candidates must be under 12 years of age on 31 August in the year of the scholarship examinations.
2. Scholarships are awarded at the discretion of the Headmaster and the amount and nature of the awards may be varied and variously described by the Headmaster.
3. All candidates are required to sit the Kirkham Grammar School 11+ entrance examination which is usually held on a Saturday in February. This will take the form of an online assessment.
4. Shortlisted candidates may be required to return with their parents for interview shortly after the examinations have been taken.
5. It is a condition of accepting a scholarship award that candidates will remain at Kirkham Grammar School until the conclusion of their A-level studies. It is also expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

11+ MUSIC SCHOLARSHIPS

1. Awards will be made at the discretion of the Headmaster in liaison with the school's Director of Music.
2. Candidates must be under 12 years of age on 31 August in the year of the music scholarship auditions.
3. Candidates will usually be auditioned by the school's Director of Music in January or February.
4. Although we are looking for potential in an applicant, most candidates will have achieved at least Grade 3 on an instrument/voice.
5. Candidates will be required:
 - a. To play/sing at least one piece of their own choice.
 - b. To play/sing at sight.
 - c. To complete ear tests.
 - d. To write a short description of their musical interests and activities. This should be brought to the audition.
6. The successful candidate(s) will be required to satisfy the general standards of admission to Kirkham Grammar School.
7. The award is tenable throughout a pupil's education at Kirkham Grammar School provided that, in the judgment of the Headmaster, satisfactory progress is maintained.

8. The successful candidate will be required to enter fully into the musical life of the school.
9. It is a condition of accepting a scholarship award that candidates will remain at Kirkham Grammar School until the conclusion of their A-level studies. It is also expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

11+ DRAMA SCHOLARSHIPS

1. Awards will be made at the discretion of the Headmaster in liaison with the school's Head of Drama.
2. Candidates must be under 12 years of age on 31 August in the year of the drama scholarship auditions.
3. Candidates will usually be auditioned by the school's Head of Drama in January.
4. Although we are looking for potential in an applicant, most candidates will have some experience of public performance. Please remember that this is not a Musical Theatre scholarship. Drama covers scripted and devised acting/performance and the technical aspects of the subject (lights, sound, set etc).
5. Candidates will be required:
 - a. To perform at least one scripted individual piece (monologue) of their own choice. This must be from a published play, which can be checked easily online.
 - b. To take suggested direction from the Head of Drama based on their monologue.
 - c. To have seen a variety of performances.
 - d. To be able to discuss these performances in terms of all aspects of the production.
6. The successful candidate(s) will be required to satisfy the general standards of admission to Kirkham Grammar School.
7. The award is tenable throughout a pupil's education at Kirkham Grammar School provided that, in the judgment of the Headmaster, satisfactory progress is maintained. The successful candidate will be required to enter fully into the dramatic life of the school, including school productions and drama clubs.
8. It is a condition of accepting a scholarship award that candidates will remain at Kirkham Grammar School until the conclusion of their A-level studies. It is also expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

11+ SPORTS SCHOLARSHIPS

1. Awards will be made on the demonstration of potential contribution in one or more of the major team sports:

Athletics	Cricket	Cross-country	Hockey
Netball	Rugby Football	Swimming	Tennis

2. Candidates must be under 12 years of age on 31 August in the year of the scholarship examinations.
3. Candidates must be able to demonstrate aptitude/potential in one or more of these areas although it is not expected that entrants at 11+ will have experienced all these areas. The school is looking for evidence of achievement and potential, and will conduct an assessment to identify that potential amongst those who apply for a scholarship. Supporting references from a current coach in any sport are required, as are details of any representative honours, verified by the Head of School or representative body. Exceptional sporting potential in sports not listed above will also be considered by the Headmaster.
4. Candidates must be aware that all applicants must satisfy the school's academic criteria in order to access any sporting award.
5. It will be expected that successful applicants will fully commit themselves to school sport (where applicable) and that they prioritise appearances for school sports teams over other commitments.
6. All awards are made at the discretion of the Headmaster, in liaison with the Head of Boys'/Girls' Sport, subsequent to an assessment day and will be subject to the normal terms and conditions of that award.
7. It is a condition of accepting a scholarship award that candidates will remain at Kirkham Grammar School until the conclusion of their A-level studies. It is also expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

SIXTH FORM (16+) ACADEMIC SCHOLARSHIPS

1. In the interests of maintaining a strong academic Sixth Form the school's Board of Governors provides a generous scholarship fund, allowing the number of awards to vary according to the quality of the field of candidates.
2. All awards are granted at the discretion of the Headmaster and may be varied in amount and variously described by him. Any awards given will be subject to the normal terms and conditions of that award.
3. The value of the scholarship may be increased by a bursary award should circumstances allow.
4. Offers of a Sixth Form Scholarship will be dependent on good GCSE results, and the continuation of the award will depend on satisfactory progress throughout a scholar's Sixth Form career.
5. Following completion of a Scholarship Application Form (available from the Registrar), scholarships are automatically applied on entry to Sixth Form.
6. External applicants are asked to provide detailed information following the publication of GCSE results.
7. Sixth Form Scholarships will be advertised at Open Events, especially the Sixth Form Open Evening in November.
8. It is expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

SIXTH FORM (16+) MUSIC SCHOLARSHIPS

1. Music Scholarships will be awarded on the demonstration of potential contribution in the musical sphere. Candidates will normally be expected to be at Grade 7 although the school will reserve the right to allocate an award to those on a lower grade who are judged to have outstanding potential.
2. Candidates for music scholarships will be auditioned by the school's Director of Music. All awards are granted at the discretion of the Headmaster, in liaison with the Director of Music, and may be varied in amount and variously described by him. Any awards given will be subject to the normal terms and conditions of that award.
3. Candidates must satisfy the school's academic criteria in order to access any music award. Any award may be accompanied by a bursary should circumstances allow.

4. It will be expected that successful applicants will fully commit themselves to school music.
5. It is also expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

SIXTH FORM (16+) DRAMA SCHOLARSHIPS

1. Awards will be made at the discretion of the Headmaster in liaison with the school's Head of Drama.
2. Candidates must be over 16 years of age on 31 August in the year of the Drama Scholarship auditions.
3. Candidates will usually be interviewed by the school's Head of Drama in March.
4. Although we are looking for potential in an applicant, most candidates will have some experience of public performance. Please remember that this is not a Musical Theatre scholarship. Drama covers scripted and devised acting/performance and the technical aspects of the subject (lights, sound, set etc).
5. Candidates will be required:
 - a. To present research on a particular aspect of Drama and Theatre. This can be taken from the suggestions below which are directly related to the course, or they may choose a company, practitioner or particular era of theatre history that they are interested in. There are no requirements on how to present this information, but it should demonstrate research from a range of sources and it should take into account some aspects of the social, historical, cultural context of the subject matter. Candidates will also be expected to discuss a recent theatre production that they have seen.
Suggested topics: Costumes of Ancient Greek Theatre; aspects of Konstantin Stanislavski's (1863-1938) System; Bertolt Brecht's (1898-1956) V-Effekt; Alecky Blythe / Recorded Delivery; Out of Joint Theatre Company
 - b. To have seen a variety of performances.
 - c. To be able to discuss these performances in terms of all aspects of the production.
6. The successful candidate(s) will be required to satisfy the general standards of admission to Kirkham Grammar School.
7. The award is tenable throughout a pupil's education at Kirkham Grammar School provided that, in the judgment of the Headmaster, satisfactory progress is maintained. The successful candidate will be required to enter fully into the dramatic life of the school, including school productions, drama clubs and be an ambassador for the subject across all age ranges.

8. It is a condition of accepting a scholarship award that candidates will remain at Kirkham Grammar School until the conclusion of their A-level studies. It is also expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

SIXTH FORM (16+) SPORTS SCHOLARSHIPS

1. Awards will be made on the demonstration of potential contribution in one or more of the major team sports:

Athletics	Hockey	Swimming
Cricket	Rugby Football	Tennis
2. Candidates must be able to demonstrate aptitude in one or more of these areas. The school will conduct an assessment to identify that aptitude amongst those who apply for a scholarship. Exceptional sporting achievement in sports not listed above will also be considered by the Headmaster.
3. Supporting references from a current coach in any sport will be helpful as will details of any representative honours, verified by the Head of School or representative body.
4. At 16+ level it will be anticipated that applicants will have gained selection at least at County level in one sport or more, or have equivalent accreditation where appropriate.
5. Candidates must be aware that all applicants must satisfy the school's academic criteria in order to access any sporting award. Any award may be accompanied by a bursary should circumstances allow.
6. It will be expected that successful applicants will fully commit themselves to school sport and that they prioritise appearances for school sports teams over other commitments.
7. All awards are granted at the discretion of the Headmaster, in liaison with the Head of Boys'/Girls' Sport, and may be varied in amount and variously described by him. Any awards given will be subject to the normal terms and conditions of that award. It is expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

BURSARIES

1. Bursaries are awarded in the case of financial need, and are means tested. They are available to those who have fulfilled the normal entrance requirements for entry at the age of 11 or 16.
2. The value of bursaries varies according to the financial circumstances of parents. Financial need will be the overriding consideration for bursary awards, although academic potential and/or all round contribution to the school will be taken into account in any award.
3. The Trustees of the Wolfson Foundation, the Katie Caine Trust, and the George R Hall Estate have generously endowed the school with a Bursary Fund. Thus some bursaries will be awarded in the name of those Trusts.
4. Bursaries may accompany a scholarship award of any type (academic, drama, music or sport) where there is financial need.
5. All applicants for bursaries will be required to complete a form giving details of their financial circumstances.
6. In some cases an interview may be required with parents in order to discuss the information provided.
7. Bursaries will be reviewed annually to cater for changing financial circumstances. Should a recipient's circumstances remain unaltered, there will be no change in bursary provision.
8. It is expected that the financial details of any award will remain **strictly confidential** between the school and the recipient. Failure to do so may result in the withdrawal of the award.

ACADEMIC CURRICULUM

The broad and balanced curriculum offered by the school combines the best of traditional academic study with the use of information and communication technology to enhance the learning opportunity of our pupils.

The Senior School is divided into three sections: Lower School (First to Third Years), Middle School (Fourth and Fifth Years) and Sixth Form, each with its own distinctive curriculum.

LOWER SCHOOL

Pupils in the Lower School follow a broad curriculum, which serves as an excellent foundation for the choices to be made at GCSE, which includes a programme of enrichment lessons.

The following subjects are studied by all pupils in the Lower School:

Art, Biology, Chemistry, Computing, Design & Technology, Drama, English, French, Games (including swimming in the First Year), Geography, German, History, Mathematics, Music, Personal, Social, Health & Economic Education (PSHE), PE, Physics, Philosophical Enquiry, Religion, Philosophy & Ethics and Spanish.

MIDDLE SCHOOL

A GCSE Options Evening, for pupils and parents, is held in the Spring Term of the Third Year and this is complemented by a tutorial and careers programme for pupils, to help them make their GCSE choices.

All study a core of English, English Literature (a small minority do not take this subject), Mathematics, and Sciences (taught separately as Biology, Chemistry and Physics by specialist teachers).

Four more are then chosen from the optional subjects of:

Art (Fine Art or Photography), Business Studies, Computer Science, Design & Technology (either Product Design or Design Engineering), Drama, French, Geography, German, History, Latin, Music, Physical Education, Religious Studies and Spanish.

All pupils also participate in Games, the Combined Cadet Force (CCF) and PSHE.

SIXTH FORM

Students are advised to choose subjects in which they have obtained a B grade or above at GCSE, but equally important for study at this level are commitment and self-discipline.

Subjects available are:

Art & Design (Fine Art or Photography), Biology, Business Studies, Chemistry, Computer Science, Design & Technology (Design Engineering & Product Design), Drama & Theatre Studies, Economics, English Language, English Literature, French, Geography, German, Government & Politics, History, Latin, Mathematics, Further Mathematics, Music, Physical Education, Physics, Psychology, RPE and Spanish.

BTEC programmes are also available in Applied Science, Business and Sport.

Applications are welcome from students at other schools. A Sixth Form Open Evening is held in November of each year for our own students and those considering entry from elsewhere. This gives prospective Sixth Formers the opportunity to discuss with heads of departments, and current students, the content and nature of the courses on offer.

In the Lower Sixth the majority of students study three subjects to A-level, in addition to an activity afternoon and the opportunity to become NCOs in the CCF.

In the Upper Sixth students continue with their three A-levels and have the opportunity to complete an EPQ. All departments offer additional preparation for Oxbridge candidates.

HOMEWORK

Homework plays an important part in the learning and development of our pupils at all levels within the school. Homework encourages the habit of study and helps to develop self-discipline. It also offers pupils the opportunity of working independently of the teacher and developing organisational skills.

In the First Year pupils receive approximately one hour of homework each evening. This increases year by year and pupils in the Fifth Year can expect to spend between two and three hours each evening on their GCSE studies.

Students in the Sixth Form are encouraged to plan themselves when and where they work, and all are expected to spend between four and five hours per week on each subject they are studying in addition to teaching time.

All pupils are provided with Student Planners to record work set, deadlines for completion and other important information.

REPORTING AND MONITORING

Pupils' work is closely and regularly monitored and reported on, and we work with parents to ensure that each pupil attains his or her full potential.

Across the Senior School, a school report detailing progress in all subjects is sent to parents two times a year. A copy is always available to view via the parent portal. The report allows attainment to be referenced against target pathways and includes a teacher comment alongside an assessment of independent learning skills and qualities.

Each year group has one Parents' Evening per year.

If pupils are not progressing satisfactorily they may be put on one of a number of types of report, where their work is closely monitored by the Form Tutor, Head of Year or a member of the Senior Leadership Team.

ASSEMBLIES AND WORSHIP

Kirkham Grammar School welcomes pupils of all denominations and faiths. The school is non-denominational but whole-school assemblies, which are held once a week, are broadly Christian in nature. The assembly can include a hymn and an address by a member of staff or visitor. Year group assemblies are also held on a rota system.

CO-CURRICULAR CLUBS AND SOCIETIES

There are many clubs and societies on offer to engage pupils of all ages and interests. Most activities take place at lunchtime, although some do run after school.

The current list includes activities as diverse as:

Art, Astronomy, Badminton, Charities, Chess, Climbing, Coding, Craft, Drama, Duke of Edinburgh Award, Geography Society, Greek, Medical & Dental, Music, Science, Sixth Form Discussion Group, Ski Society, Spanish, Table Tennis, VEX Robotics, Volleyball, Young Engineers, Young Enterprise.

THE SCHOOL DAY

The school day begins with registration at 8.50 am each morning and ends at 3.55 pm. A two-week timetable is followed in which there are five one hour periods during the day, three in the morning and two in the afternoon.

No responsibility can be accepted for pupils on the school premises before 8.40 am, unless they are in the Dining Hall for the breakfast service. All day pupils, unless involved in a specific school activity, must have left the premises by 5.30 pm.

SCHOOL POLICIES

The school has comprehensive policies and procedures, and these are available on the school's website and by request from school. These include the Curriculum Policy.

EXAMINATION RESULTS

The latest public examination results are available on the school's website and by request from school.

THE PASTORAL SYSTEM

THE PASTORAL TEAM

Each Head of Year leads a team of tutors and together they arrange pastoral care and tutorial work which reflects the different needs of their pupils as they move through the school.

In all years pupils are cared for by a Form Tutor who is responsible for all aspects of a pupil's life in school. Tutors are expected to keep parents informed of developments of their tutees.

Lower School

The Lower School has three Heads of Year. The Head of First Year also has responsibility for Primary Liaison and takes charge of the new intake annually. Form placement is taken very seriously at this time and is the subject of detailed discussion with schools. First Year pupils are supported by members of the Fifth Year who act as mentors. There is a detailed induction morning in place for our First Year new pupils.

Pupils in the Second and Third Year are led by one member of staff thus ensuring continuity of support for Key Stage 3. The Head of Year closely monitors academic progress and emotional wellbeing and systems of support are in place for pupils who have any difficulties.

Within each year pupils are assigned to a form of approximately 22 pupils, as far as possible with a balanced gender mix. These forms meet their tutors each morning and afternoon, when registration takes place, administrative matters are dealt with and routine notices given. Pupils have a weekly form period when form tutors lead a planned tutorial programme. There is also a morning registration when student planners are checked and updated and other administrative tasks are undertaken.

Middle School

Once again, continuing support is ensured in the Fourth and Fifth Years, with a Head of Year assigned to each year group for the duration of their GCSE studies.

The provision of tutor groups of about 16 gives students the opportunity for more specific support as they undertake their GCSE courses. As before, tutees meet with their tutor twice a day and have a form period once a week. Tutees remain with their Form Tutor for two years.

Fifth Year students attend some assemblies with the Sixth Form - a conscious attempt to give them insight into life in the Sixth Form.

Sixth Form

The Sixth Form is led by a Head of Sixth Form. In addition, there is an Assistant Head of Sixth Form.

On entry to the Sixth Form students are assigned to a Form Tutor who will be responsible for them for two years. Each student is the subject of detailed discussion between the Head of Sixth Form, his assistant and the experienced team of Sixth Form Tutors, to ensure the most appropriate placement for that student.

Students meet with their tutor for morning and afternoon registration and undertake a form tutorial once a week and a Sixth Form Assembly on a rota basis. Regular meetings with tutors and the Head of Sixth Form are undertaken to monitor progress and evening reviews with parents and students are organised.

THE HOUSE SYSTEM

The House System is an active and flourishing part of school life at Kirkham Grammar School and plays an important complementary role to the pastoral care of our students. Every pupil is allocated to a House which holds an Assembly each week. The vertical structure of each House brings children into contact with others of all ages and fosters team spirit and the 'family' ethos which we deem so important.

MEDICAL SUPPORT

All pupils are well served in terms of medical support. While our Surgery Managers serve the specialised needs of boarders, their remit is to provide a service for day pupils too. Any child may go to the surgery; visits are logged and the Deputy Head (Pastoral) is alerted if patterns emerge.

Support staff such as the School Receptionist, School Secretaries and the School Registrar are well known by our pupils and offer support in handling medical issues.

COMPLAINTS PROCEDURES

The school has a formal complaints procedure which is available from school upon request.

SCHOOL POLICIES

The school has comprehensive policies and procedures, and these are available both on the school's website and by request from school.

These include:

- Anti-Bullying
- Behaviour, Rewards and Sanctions
- Curriculum and Co-Curricular Activities
- Educational Off-Site Visits
- Examinations Accessibility
- Exclusion
- First Aid
- Health and Safety
- Homework
- PSHE
- Safeguarding
- Special Educational Needs
- Teaching English as an Additional Language

BOARDING

Boarding at Kirkham Grammar School is a unique experience offering the opportunity to benefit from the full range of activities on offer at the school while being a part of a supportive family community. The House comprises, on average, of 70 boarders including those who reside full time and others who are weekly boarders. Boys and girls live in homely rooms within distinct accommodation for each gender, staffed by the House Parents, assistant House staff, and sessional staff.

The House allows pupils to develop a spirit of independence and tolerance that are so vital in meeting the challenges of modern times. It provides a stable environment with a clear structure for homework and activity thus ensuring a realistic and desirable work/life balance is achieved. In our experience, loyal friendships are made that will sustain for life and it is common for ex-pupils to return regularly to visit their 'second home'.

There is no doubt that a boarding education at Kirkham Grammar School offers exceptional value with a very competitive fee structure. The experience of boarding is one which is popular even amongst day pupils, a number of whom eagerly transfer to join the House during their school career. Importantly, boarding offers an appropriate preparation for university life and experience tells us that those leaving to higher education are well prepared to make the most of this next stage.

Boys and girls live in separate accommodation, which is a mixture of dormitory style rooms and study bedrooms allowing flexibility in allocation. Ample recreation space is available and the House has its own dining room where most meals are served, preserving the family atmosphere. Pupils enjoy full participation in the activities provided after school and at weekends, alongside specific excursions run for boarders.

We feel the only way to sample the atmosphere of the House is to pay us a visit. You are most welcome to arrange an appointment through the Registrar on 01772 684264 or email: info@kirkhamgrammar.co.uk

Casual boarding is sometimes available. This type of boarding enables parents to board their children for short periods of time when circumstances require it, such as a parent occasionally working away from home.

FACILITIES

The pace of development at Kirkham Grammar School demonstrates the Governors' commitment to provide the best facilities possible.

2000	Friends' Libraries opened in the Junior and Senior Schools.
2001	New dining complex in the Senior School. Two further sports pitches added.
2002	New girls' changing rooms. New staff room complex.
2003	Nursery opened.
2004	New cricket square created. New website launched.
2005	New Science Centre and classrooms opened.
2006	New Drama studio and sports pavilion. Boys' boarding accommodation refurbished.
2007	New classroom development of 12 interactive rooms. Re-surfaced all weather hockey pitch. New fitness room. All weather cricket pitch installed.
2009	Refurbishment of classrooms in Geography and RPE. Floodlights added to outdoor hard surfaces.
2010	Development of Phase 1 of 6 ^o Sixth Form Centre. Refurbishment of Cricket Pavilion.
2011	Completion of Phase 2 to 6 ^o Sixth Form Centre.
2012	Robotham Music Centre opened.
2013	Fulford-Brown Sports Hall opened.
2015	Campus-wide wi-fi installed. Refurbishment of French Café.
2016	New Psychology classroom. Site refurbishment.
2017	New PE Laboratory. New classroom added.
2018	Refurbishment of the Summerlee Hall.
2019	Refurbishment of the 6 ^o Sixth Form Centre. New website launched.