



THE
STUDENT'S QUICK GUIDE
TO
GOOGLE
CLASSROOM

First Login

Google Classroom

Google Classroom is designed to help teachers and students communicate and collaborate, manage assignments paperlessly, and stay organised. Google Classroom is part of the Google Apps for Education suite of tools and is only available to Google Apps for Education accounts.

First Login

Please Go to classroom.google.com.

Copy or type the above address in your web browser, click return. You will be taken to the Google sign page in for Google Classroom website where you will see a screen like the one on the right.

In the first instance you will use your gmail assigned to you via your teacher's email. Type in your gmail (surnameinitial@kirkhamgs.co.uk) then enter the password **Passw0rd** (case sensitive). You will then be asked to enter your own password, do so and make a note. Accept the new account.

1. Enter gmail given by school:
surnameinitial@kirkhamgs.co.uk

Google
Sign in
Use your Google Account

[Forgot email?](#)

Not your computer? Use Private Browsing windows to sign in. [Learn more](#)

[Create account](#) [Next](#)

English (United States) Help Privacy Terms

Google
Welcome

BloggsB@kirkhamgs.co.uk

Enter your password

[Forgot password?](#) [Next](#)

English (United States) Help Privacy Terms

2. Enter Pass0rd then you will be asked to fill in a new password.



Welcome to your new account

Welcome to your new account: chayaf@kirkhamgs.co.uk. Your account is compatible with many [Google services](#), but your kirkhamgs.co.uk administrator decides which services you may access using your account. For tips about using your new account, visit the [Google Help Centre](#).

When you use Google services, your domain administrator will have access to your chayaf@kirkhamgs.co.uk account information, including any data that you store with this account in Google services. You can learn more [here](#), or by consulting your organisation's privacy policy, if one exists. You can choose to maintain a separate account for your personal use of any Google services, including email. If you have multiple Google accounts, you can [manage which account you use](#) with Google services and [switch between them](#) whenever you choose. Your username and profile picture can help you ensure that you're using the intended account.

If your organisation provides you access to the G Suite [core services](#), your use of those services is governed by your organisation's G Suite agreement. Any other Google services that your administrator enables ("Additional Services") are available to you under the [Google Terms of Service](#) and the [Google Privacy Policy](#). Certain Additional Services may also have [service-specific terms](#). Your use of any services that your administrator allows you to access constitutes acceptance of applicable service-specific terms.

Click 'Accept' below to indicate that you understand this description of how your chayaf@kirkhamgs.co.uk account works and agree to the [Google Terms of Service](#) and the [Google Privacy Policy](#).

Accept

Google Classroom

Once you have accepted the new Google Account. You will be asked to join as a Student or Teacher, click student.

1. Click Accept

Billy Bloggs
BloggsB@kirkhamgs.co.uk

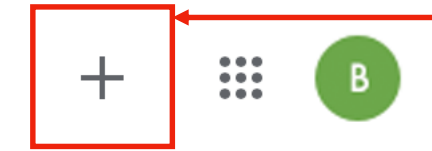
CONTINUE

By joining, you agree to share contact information with people in your class. [Learn more](#)

3. Click Continue

First Time in Google Classroom

☰ Google Classroom



Create or join your first class!

Join a Class with the Class Code given to you by your teacher:

1. Click the + on the top right of the page to Join Class

Enter class code to join.

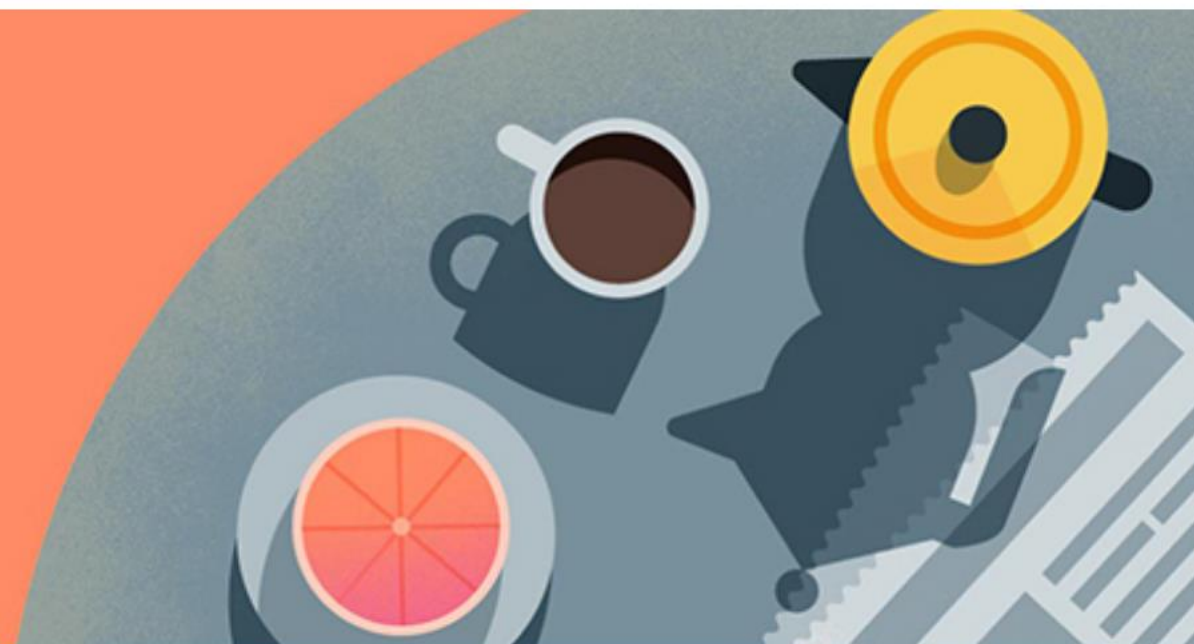
CANCEL JOIN

2. Enter the Class Code given to you by your teacher, and click join



3X Art & Design


(2019-2021) LL




Upcoming


Woohoo, no work due in soon!

[View all](#)

 Share something with your class...

 Simon Gardiner
3 Apr

All students must "Turn in" the "Google Classroom" assignment. Goto this assignment and read the instructions please. in the 2nd assignment we will be asking you to "Add" a file, so it is vital that you read and watch the videos in this assignment. Any problems please email your teacher via the school email.

 Simon Gardiner posted a new assignment: Using Google Classroom
1 Apr (Edited 1 Apr)

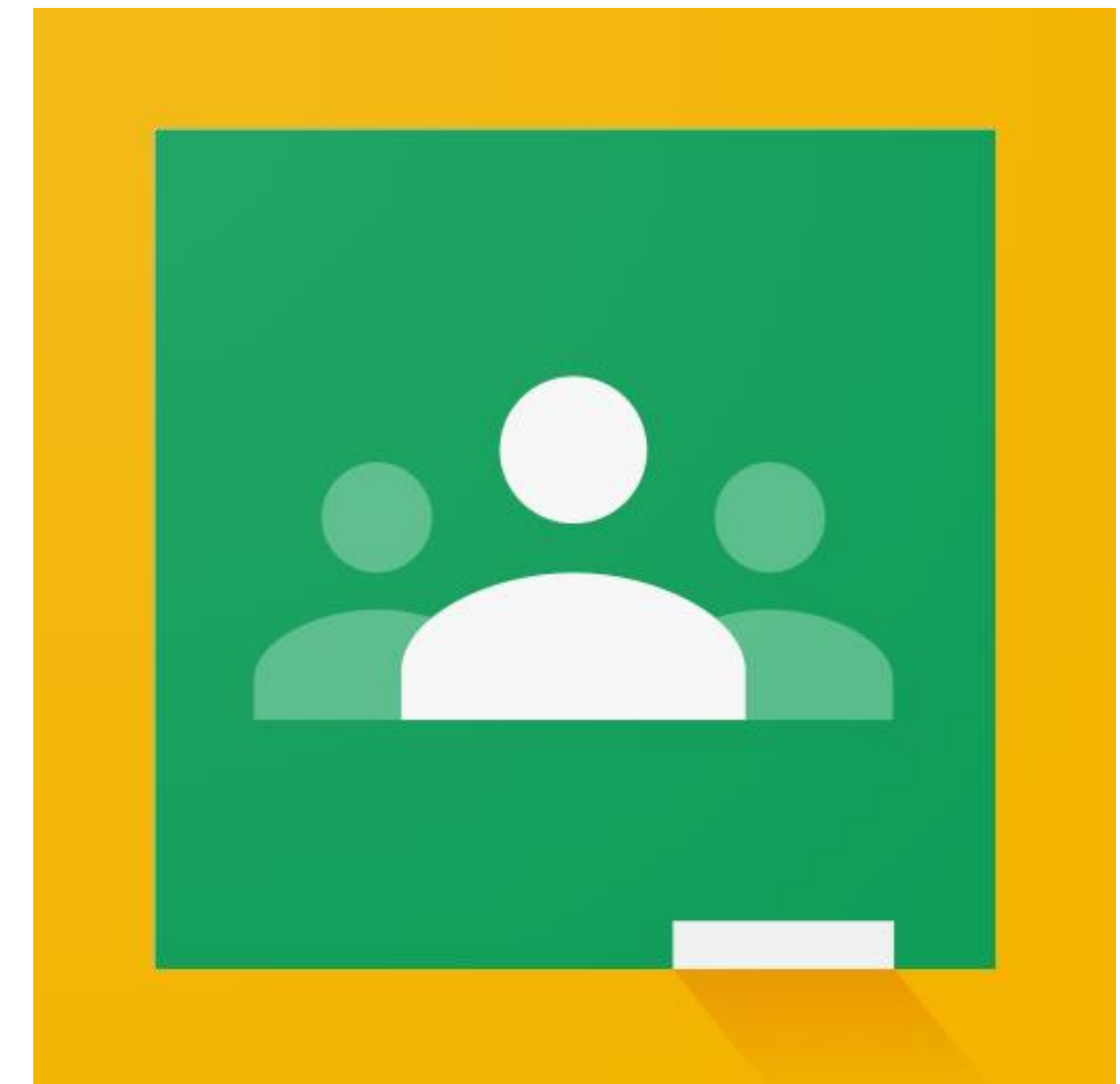
 Simon Gardiner posted a new material: Course resources.
30 Mar (Edited 5 Apr)

Congratulations, you are now in your GSuite classroom

You should see a welcome message from your teacher on the stream. Why don't you say hello so I know you have made it

Now to link with your phone ...

- Get your phone out ..
- Please download the Google Classroom App from Play Store or App Store on your phone
- Open the App and login with your new account
- Click to open the Gsuite Training classroom
- You should now be able to see the same Stream homescreen with the welcome messages on
- The next slide will demonstrate how easy it is for a student to hand in a photo of their work directly to your classroom





Now to take a photo ...

- Please take a photo of something nice in your house (pet, flower, fruit etc)
- Go back to the Google Classroom App on your phone
- Click to open your classroom
- At the bottom of the screen click on 'Classwork'
- Click on 'Photo Hand in Point'
- Swipe up where it says 'Your work'
- Click on '+ Add attachment'
- Click on 'File'
- Choose a photo to add
- You can add more than one by clicking '+ Add attachment' again
- When you are finished, click 'Hand In' and your phone will tell you when the work is submitted

Stream view page

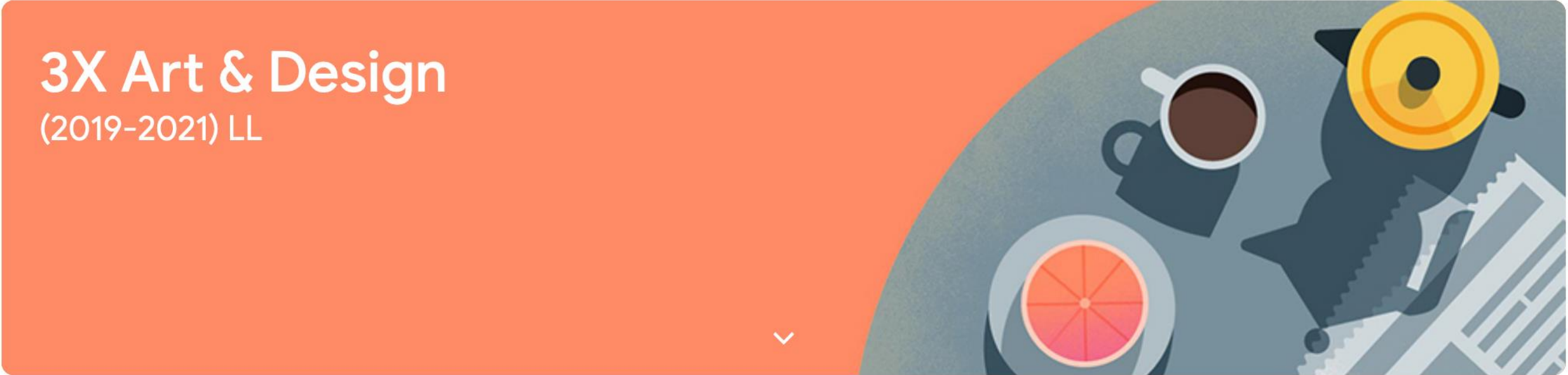
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Stream **Classwork** People

⋮ G

Click the hamburger to expand to see your Classes, Calendar, To dos and settings

Click here to view Assignments



This area will show you what needs working on


Upcoming

Woohoo, no work due in soon!

View all

Message from teacher to all class

Share something with your class...


 Simon Gardiner 3 Apr


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Add class comment...

Assignment icon

Materials (resources) icon

 Simon Gardiner posted a new assignment: Using Google Classroom 1 Apr (Edited 1 Apr)

 Simon Gardiner posted a new material: Course resources. 30 Mar (Edited 5 Apr)

Classwork

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Stream **Classwork** People



View your work

Google Calendar

Class Drive folder

All topics

Google Classroom info



Google Classroom i...

Using Google Classroom

No due date

Resources

Resources



Course resources.

Edited 5 Apr

Click here to view Assignment

Click here to view work done and due

Materials (resources)

Click here to view your class drive

View your work

Google Calendar

Class Drive folder

All topics

Google Classroom i...

Resources

Topics titles

Google Classroom info

Due date

Using Google Classroom

No due date

Handed in

Assignment status

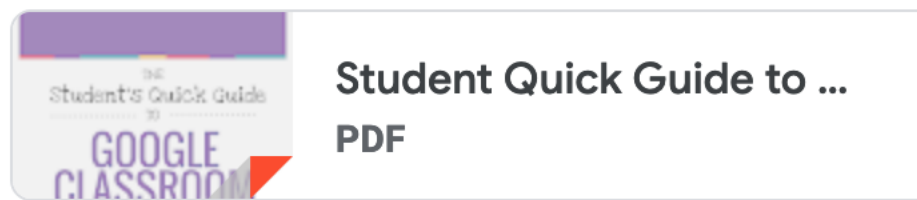
Posted 1 Apr (Edited 1 Apr)

Now that you have enrolled you need to do a number of things:

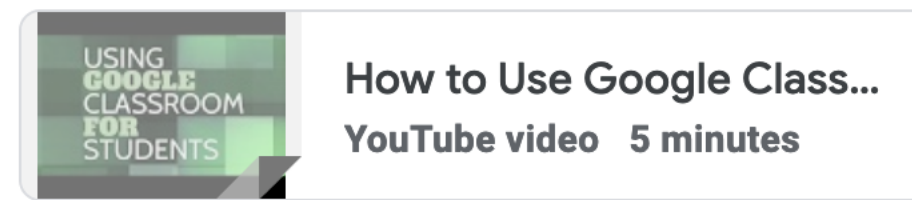
1. Please read the "Students Quick Guide to Google Classroom.pdf" and watch the video Google Classroom tutorials "How to use Google Classroom" and "Google Classroom - How Students Can Attach Their Own Work To An Assignment".
2. Once you have completed reading and viewing these documents/videos you need to click the "Turn in" button (top right), this notifies us that you have indeed read the documents and watched the videos. With some assignments, once read, you will need to click "Turn in" or "Add" if instructed to upload a document/photo/video.

Your next assignment will appear in Classroom. In the mean time it would be good for you to look at all the resources that I have created this year that include the current ones as well.

Remember click the "Turn in" button once you have read this material.



Student Quick Guide to ...
PDF



How to Use Google Class...
YouTube video 5 minutes



Google Classroom - How...

View assignment

Click here to view Assignment and Hand in or add assignment

Resources

Assignment page

Once completed click here to Turn In

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📄 Using Google Classroom


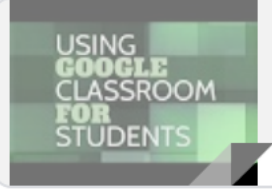
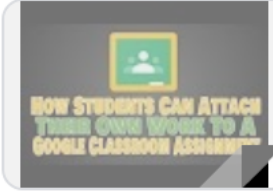
👤 Simon Gardiner 1 Apr (Edited 1 Apr)

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Remember click the "Turn in" button once you have read this material.

 Student's Quick Guide to Google Classroom PDF	 USING GOOGLE CLASSROOM FOR STUDENTS How to Use Google Classroom... YouTube video 5 minutes
 HOW STUDENTS CAN ATTACH THEIR OWN WORK TO A GOOGLE CLASSROOM ASSIGNMENT Google Classroom - How St... YouTube video 4 minutes	

Class comments

👤 Add class comment... ➤

Your work

Assigned

+ Add or create

Mark as Done

Private comments

👤 Add private comment... ➤

Click to view individual Documents and videos

To add a photo or file of your work click here

Assignment status, once clicked it says handed in

Using Google Classroom


Simon Gardiner 1 Apr (Edited 1 Apr)

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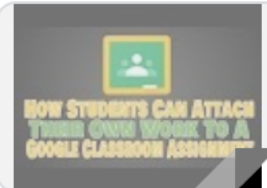
Remember click the "Turn in" button once you have read this material.



Student Quick Guide to Goo...
PDF



How to Use Google Classroo...
YouTube video 5 minutes



Google Classroom - How St...
YouTube video 4 minutes

Class comments

Add class comment...

Your work Handed in

No work attached

Unsubmit

Private comments

Add private comment...

Class Resource page

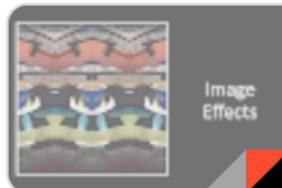
Course resources.


 Simon Gardiner 30 Mar (Edited 5 Apr)

Information about the 3rd Year Art & Design Course broken down into the following documents:

01 Image effects

We will add more resources when they are available to you. In addition there are a number of YouTube videos to look at.

 **Photography Image Effects...**
PDF

 **06 - Introduction to Photogr...**
PDF

Class comments

Google Apps

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Stream Classwork People

3X Art & Design (2019-2021) LL

Upcoming
Woohoo, no work due in soon!
[View all](#)

Share something with your class...

Simon Gardiner
3 Apr (Edited 14:17)

All students must "Mark as done" the "Google Classroom" assignment. Goto this assignment and read the instructions please. in the 2nd assignment we will be asking you to "Add" a file, so it is vital that you read and watch the videos in this assignment. Any problems please email your teacher via the school email.

- Account
- Drive
- Classroom
- Docs
- Sheets
- Slides
- Calendar
- Meet
- Sites
- Contacts

Click to see your Google Apps