

# KNUTSFORD ACADEMY & CHESHIRE STUDIO SCHOOL

## GCSE/L2 Post Results Service Form – Summer 2025

To request a Clerical re-check (S1), Review of Marking (S2) and/or an Access to Scripts (ATS) service, complete and sign this form.

Please hand the form & payment (by card only) to the Exams Office before the deadline (see overleaf).

Any requests received after the respective deadline date will not be accepted by the exam boards. Payment must be made BEFORE requests to exam boards.

Name:		Candidate No:		Contact No:			
		Form Group:		Email:			
Exam Board	Qualification & Subject Title	Paper Code	Service Code (see over)	Cost (per paper: varies by exam board)	Signature of Teacher (if available)	EXAMS OFFICE USE ONLY	
						Fees Paid	EO Signature
						Date Input to AB	EO Signature
						Date Outcome received	EO Signature
			Total Paid	£		Date Candidate notified	EO Signature

### STUDENT CONSENT

I give my consent to the head of my examination centre to make an enquiry about the result of the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me may be lower than, higher than, or the same as the result which was originally awarded.

(N.B. For access to script requests the above statement does not apply, you are simply signing to give your consent to the script request)

Signature of Student: ..... Date: .....

**Summer 2025 – GCSE/L2 POST-RESULTS**

## GCSE /L2 Post-Results Services – Deadline Dates & Fees Summer 2025

Code	Service	Deadline Dates	AQA	OCR	Pearson Edexcel (TBC)	WJEC Eduqas
S1	Review of Results: Clerical Check	Midday 25 <sup>th</sup> September 2025	£9.40	£11.50	£14.00	£11.00
S1S	Review of Results: Clerical Check with copy of script	Midday 25 <sup>th</sup> September 2025	£9.40	£11.50	£29.00	£11.00
S2	Review of Results: Review of Marking	Midday 25 <sup>th</sup> September 2025	£43.50	£65.25	£50.00	£43.00
ATS (priority)	Access to Script (GCSE): Priority Service	Midday 4 <sup>th</sup> September 2025	FREE	FREE	FREE	FREE
ATS-S2	Access to Script – Copy of <u>reviewed</u> script (must be requested at same time as review request)	Midday 25 <sup>th</sup> September 2025	Included in review	N/A	£15.00	N/A
ATS (non-priority)	Access to Script: Original/Copy to support teaching & learning	Midday 31 <sup>st</sup> October 2025	FREE	FREE	FREE	FREE

### Explanation of service & guidance on return dates for Post-Results Service Requests

Clerical re-check (S1)	Checks all parts of script have been marked; checks correct totalling of marks; and checks correct recording of marks. Exam boards aim to return these in 10 calendar days.
Review of Marking (S2)	Reviews original marking to check the mark scheme has been applied correctly. Changes to marks will only be made where there is an administrative or marking error but not where the original mark is reasonable. Marking errors can occur as a result of an admin error; a failure to apply the mark scheme where a task has a 'right' or 'wrong' answer; an unreasonable exercise of academic judgement. The review also includes a clerical check. <b>IMPORTANT: MARKS CAN GO DOWN AS WELL AS UP - YOU COULD END UP WITH A LOWER MARK. REVIEWERS WILL NOT REMARK THE SCRIPT. THEY ONLY ACT TO CORRECT ANY ERRORS IDENTIFIED IN THE ORIGINAL MARKING.</b> Exam Boards aim to return these within 20 calendar days.
Access to Script – ATS (priority)	Copy of script if you want your teacher to review before requesting Review of Marking (S2). The exam boards aim to return these to centres within 15 days.
Access to Script – ATS (non-priority)	Copy of script for teaching and learning purposes only (not guaranteed to be received before deadline for review of marking). Copies of scripts should be received back to us within 6 weeks of the request.