

**ST OSWALD'S CHURCH OF ENGLAND
PRIMARY SCHOOL**

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'Inspiring God's Children through Courage, Compassion and Creativity'

I am writing to remind that children are not allowed to bring medicines of any description into school and remain responsible for them. Parents must telephone school to make an arrangement for medicines to be administered. Any medicines (even an aspirin) must be sent to the office in an envelope labelled with your child's name, the time to be taken and the dosage required. Providing there is agreement with staff, children can be supervised administering the medication themselves. Staff will not administer medication unless there is a healthcare plan in place.

This follows an incident where a child has come to school with a tablet for a headache to take at lunchtime, given to them by a parent. This is incredibly dangerous for more than one reason. Firstly, it could fall into another child's hands. Secondly, if an emergency situation were to arise we need to give paramedics accurate information about any medication given to a child. Thirdly, a child cannot be responsible for knowing that an appropriate time has elapsed before the medication is due. Therefore, if your child needs to take medication in school, please contact us to discuss the situation.

Yours faithfully

Mrs A E Gray
Headteacher