Lancaster Lane Primary and Pre-School

Online Safety Policy – On A Page

March 2026

What?

What are the main online safety risks?
The main online safety risks include sharing private or personal information, images being shared or published without permission, viewing inappropriate or illegal content, accessing unreliable information, and making contact with people who may not be safe.

Who?

Who should concerns be reported to?
Concerns should be reported to a trusted adult such as a parent, teacher, or teaching assistant. You can also use the **REPORT** button available on many websites and social media platforms.

Who is responsible for online safety?
Everyone has a responsibility to help keep the online environment safe.

When?

When should concerns be reported?
Concerns should be reported whenever something online makes you feel uncomfortable, worried, or unsafe.

When is the Online Safety Policy reviewed in school?
The school reviews the Online Safety Policy at least once a year, or sooner if an issue arises.

Where?

Where can we find out more information?
You can find out more about online safety through the weekly school newsletter, the monthly online safety newsletter, the school website, the school Instagram page, parent workshops, and PSHE lessons in school.

How?

How do we keep safe online?
We keep safe online by following the school's online safety rules, speaking to trusted adults about any online concerns, showing responsible online behaviour, knowing how to block or report others, and using parental controls where appropriate.

How do we report concerns?
You can report concerns by telling a trusted adult or using the **Worry Box** outside the Rainbow Room. Our school filtering and monitoring will identify any inappropriate material and Mrs Hankin, Mr Clucas, Mrs Gronow and Mrs Govier are alerted to this immediately.