

Dear parents,

Linaker Primary School's Engagement Evening on Wednesday 8th October

We would like to take this opportunity to invite you to Linaker Primary School's Parents' Evening **on Wednesday 8th October**. The evening will run from 3.40pm – 6.30pm and will give you the opportunity to speak to your child's class teacher to discuss their engagement in learning since start of the academic year.

Appointments will be five minutes in duration as there are lots of parents to see. Please don't be offended if your discussion is cut short, as the teaching staff will need to stick to a rigid appointment schedule to see everyone within their class. If you think that a longer appointment will be needed, please contact us to arrange a separate appointment. You will be able to book your appointments with your child's teacher through Arbor by clicking the 'Guardian Consultations' tab. If you have any issues, please do not hesitate to contact office@linaker.org.uk

Please arrive 8-10mins prior to your appointment time and enter school through the school's main entrance. You will then be guided to the correct classroom to wait for your appointment. There will be refreshments available and there will be an opportunity to look at your child's books. Mr Cunniffe (Headteacher), Mrs Parr (SENDCo) and Mrs Fletcher (Children and Family Wellbeing Manager) will also be available throughout the evening.

During your waiting time, you will be able to complete a paper-based Parent View questionnaire. Alternatively, you will be able to complete the questionnaire electronically through a link sent by Arbor email. This will help us to gather your views on various aspects of your child's education and their time at Linaker Primary School. On the evening, if your child/children attend with you, please ensure that they are supervised during the event so not to disturb any other conversations taking place. We will not have an additional area to support childcare. Please note that meetings for Years 4, 5, and 6 will be held in the upstairs classrooms. Unfortunately, prams cannot be brought upstairs and if any parents or carers are unable to access the stairs, please let us know in advance so we can make alternative arrangements to accommodate you downstairs.

We look forward to seeing you on Wednesday 8th October. If you have any questions or queries, please do not hesitate to contact me at school.

Kindest regards,

M Cunniffe

Mr M Cunniffe
Headteacher