



Behaviour for Learning Policy

July 2026

Next Review: July 2027

Vision

The governors believe that all staff, students and visitors have the right to feel safe when participating in the life of the school, with due regard to the Health and Safety at Work Act 1974 and related legislation since. All members of our school and wider community should exemplify the behaviours of positive and active members of society.

We believe in equality for all, and that everyone has the right to an education free from prejudice of any kind, taking responsibility for our role in creating this vision together. In order to challenge and support each other effectively, a learning culture must be established and maintained by all. Outstanding teaching and learning in the classroom is therefore at the heart of our Behaviour for Learning Policy.

This is a school where human rights are respected; as such, the responsibility to maintain high standards of behaviour lies with all members of the Little Ilford School community. The school honours its legal duties under the Equality Act 2010 in relation to all protected groups, including students with special educational needs (SEN). The school's Anti-Bullying Policy and Single Equalities Policy are also closely linked to this policy.

Rewards are to be used consistently and fairly to encourage the best standards of behaviour in and out of the classroom, maintaining the positive ethos of the school. Where sanctions are necessary, the needs of the whole community are recognised. Responses to discipline and other issues of concern are always based on principles of restoration and reconciliation.

All students are expected to take an active role in creating a positive environment that enables learning and achievement to flourish. All students are expected to respect and support all members of the school community.

All staff must take an active role in creating the positive environment that enables learning and achievement to flourish. All staff must respect and support all members of the school community. This includes following school protocols consistently for recording and dealing with behaviour issues.

All parents and carers are expected to uphold and reinforce the aims of the school, celebrating and praising their child's achievements as well as working in partnership to develop and maintain a positive attitude to life-long learning. The school will work with parents to support them in addressing inappropriate behaviour, both inside and outside the school.

The expectations, rules and agreements stated within this Behaviour Policy apply both on school premises and in the surrounding area and community. Staff have the right and responsibility to challenge inappropriate and dangerous behaviour by students both in and out of school, whether students are in school uniform or not and whether it is a school day or not.

In order to achieve our vision and meet the needs of students, all staff are guided by the following principles:

- Creating an inclusive and considerate community where students can learn and excel
- Enabling students to demonstrate positive attitudes and abilities
- Teaching students that actions and choices have consequences
- Giving students opportunities to be responsible for themselves as well as the learning environment as a whole
- Developing self-esteem through effective praise
- Promoting effective independent learning and positive learning behaviour
- Responding with consistency, firmness and fairness
- Providing positive role models and a safe learning environment
- Actively collaborating with parents, carers, family members and community representatives where appropriate to maximise support for an excellent learning culture

Staff Responsibilities

All staff must:

- Manage student behaviour across the school, including behaviour in classrooms, corridors, extra-curricular activities and off-site. Consistency at all levels is key to success.
- Follow all behaviour protocols consistently. Staff should not give more than one behaviour point for more than one incident of the same type of misbehaviour in one lesson.
- Follow the warnings system and On Call system appropriately.
- Communicate with parents, giving positive as well as other messages about behaviour, having due regard for individual home contact guidance procedures, as well as their own right to teach and students' right to learn.
- Review the effectiveness of their classroom routines with students regularly.
- Follow the school policy regarding rewards and sanctions (see Staff Handbook), and ensure appropriate recording and monitoring through SIMs and Satchel One.

Student Conduct Around LIS

Students are expected to adhere to the following expectations whilst moving around the school site:

- Come to school on time each day. The gate closes at **8:20 am**.
- Respect other students, their work and their belongings.
- Not wear or bring hoodies, sports tops or street culture attire (e.g. baseball caps). These should not be worn to or in school and will be confiscated.
- Line up in an orderly manner when asked to do so.
- Walk, not run, inside and outside the building.
- When inside the building, walk on the right-hand side.
- Always use the stairwell indicated by staff and signage.
- Only eat food in the dining hall or designated dining areas.
- Do not bring chewing gum, fizzy drinks or high-energy drinks to school; they will be confiscated. Only water is allowed.
- Do not leave litter anywhere on the school site. Use the bins provided.
- Be polite and helpful to students, staff and visitors to the school.
- Use appropriate language and avoid causing unnecessary offence.
- Refrain from 'play fighting' (including with water) and do not stand or sit in groups of more than five in dining areas or in the playground. Students may be removed from the playground if their behaviour breaches these rules and further sanctions may follow.
- Wear the correct uniform at all times and have your diary with you as part of your uniform. The Headteacher reserves the right to send a student home if they fail to comply with the uniform policy. This includes wearing non-compliant clothing, having tattoos, or wearing unauthorised piercings. Students will be required to correct the issue before returning to lessons.
- Wear protective clothing in classrooms where provided and bring the correct kit or provisions for practical subjects (e.g. PE, Food Technology).
- Use the school's ICT equipment for learning.
- Not wear outdoor coats inside the building (except in designated areas and times of the year). If this occurs, a behaviour point may be given and coats may be confiscated.

Expectations on Visits and the Journey to and from School

Students are expected to be good representatives of LIS and a positive part of the local community, particularly in the following ways:

- Wear the correct uniform at all times, including on the way to and from school.
- Under no circumstances act in a way that could bring the school into disrepute.
- Always use publicly provided bins for litter or take litter with them.
- Use appropriate language in public and avoid causing unnecessary offence.

- Show courtesy and respect to other passengers and staff whilst using public transport.
- Remember that while in school uniform they represent the school and should behave accordingly.
- Leave the school environs within **20 minutes** of the end of the school day in order to go home safely and change out of uniform if they intend to go back out into the community later in the evening.
- Not gather in groups of five or more.

Students Must Not

Students must not:

- **Use mobile phones on the school grounds or site.** If a mobile phone is seen anywhere within the school grounds it will be confiscated. The phone will only be relinquished to a parent or carer and not until the end of the week of confiscation (or the next working day if confiscated on a Friday). For repeat offenders, this will be until the end of term. Please note that parents are not informed when a phone is confiscated. This conforms with the latest DfE guidance 'Mobile phones in school'.
- **Smartphones Policy:** For Year 7 and 8 students currently (expanding year on year), smartphones are not permitted in school and will be confiscated and retained until the end of the half-term in which they are confiscated. Smartphones will be phased out for all year groups over the coming years. All mobile phones must be handed in in the morning to the appropriate PAL/DPAL.
- Bring smartwatches into school.
- Wear headphones on the school site. They will be confiscated; students must remove them before entering the school site and may only put them on outside the school grounds at the end of the day.
- Walk away from staff while they are speaking to them, as this will lead to a school sanction.
- Ride bicycles on the school grounds.
- Bring glass bottles, spray cans or bottles (perfumes), large sums of money, jewellery, chewing gum, energy drinks, caffeinated drinks, or cigarettes/vapes into school.
- Eat or drink in school buildings apart from designated areas.
- Bring sweets or sugary/caffeinated drinks. These will be confiscated.
- Chew gum anywhere on the school premises.
- Fight, intimidate or bully others.
- Use unacceptable language, including swearing or racist, homophobic or sexist comments.
- Smoke, vape or bring related paraphernalia onto the school site. This is not allowed and will lead to serious sanctions, including suspensions.
- Be in toilet cubicles with other student(s). This will lead to suspensions.

Further Behaviour Expectations

The following behaviours are unacceptable in any school environment:

- Smoking or vaping is not allowed anywhere on the school site. Students must not smoke/vape on their way to or from school, or at any time while in school uniform or on school journeys or outings.
- Students must not consume, possess, or be under the influence of alcohol or illegal substances while on the school site or at any other time.
- Swearing, rudeness, foul language or verbal abuse towards students or staff is totally unacceptable.
- Fighting or 'play-fighting' is not allowed under any circumstances.
- Students must not bring unauthorised material to school.
- Students must not engage in behaviour that brings the school into disrepute or conflicts with fundamental British values.
- Rudeness or aggressive behaviour towards staff is unacceptable.
- It is an offence under the law to set off a fire alarm falsely. Doing so endangers staff and students and could lead to injury or death.
- Students must not invite any member of the public into the school without first obtaining permission from a senior member of staff and reporting to the school office.
- Students must not engage in behaviour of a sexual nature. This includes all forms of contact and communication. It is expressly forbidden for students to bring materials with sexual content onto the school site, including inappropriate content on phones or other electronic devices. It is also forbidden to access such materials from school via the internet.
- Prohibited activities also include gang membership and association with gang members.

Serious Behaviour Categories That Could Lead to Permanent Exclusion

- Carrying an offensive weapon, including any type of knife.
- Possession of any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.
- Handling, using or supplying illegal drugs, solvents or alcohol.
- Aggression, assault, intimidation or threatening behaviour towards staff.
- Serious actual or threatened violence against another student.
- Sexual harassment, online sexual abuse and sexual violence (including sexualised language) or possession/distribution of pornographic or obscene images.
- Behaviour which damages the reputation of the school.
- Persistent defiant misbehaviour.
- Behaviour intended to cause offence because of disability, race (including colour, nationality, ethnic or national origin), gender, sex, sexual orientation, religion or belief, or other protected characteristics.

- Making malicious allegations against school staff.

Equipment List

Students are expected to bring the following items to school each day (at least one of each, though a spare would be useful):

- A black pen
- A green pen
- A pencil
- A ruler
- An eraser
- A calculator (suggested by the Maths department to meet curriculum guidelines)
- School diary/planner
- A reading book
- All necessary school books or materials required for subjects

Additionally, students may wish to bring colouring pens or pencils.

Items students **should not** bring to school and will be provided when necessary:

- Scissors
- Pencil sharpeners
- Compasses

Payment for Damage to Equipment and Assets

Little Ilford School prides itself on providing the best quality environment in which learning and teaching can flourish. Any student found to be carelessly or wilfully damaging school equipment or assets will be asked to pay for the damage or repair. The School Business Manager will contact parents or carers to provide specific information regarding the incident.

Sanctions

The school has a duty to ensure that each student works to their full potential in a well-behaved and sensible manner. Students will be given behaviour points for any infringement of school rules. This will result in students being sanctioned with a daily one-hour detention.

After-School Detentions

After-school detentions are sanctions held daily by teaching and pastoral staff. Students are asked to reflect on their behaviour and learn from their mistakes during a detention. Staff may set appropriate work for students to complete. On occasions, students may be asked to sit in silence or copy out the School Behaviour Policy or lines.

During a detention students must:

- Work or sit in silence (work will be provided if necessary).
- Follow all instructions and not disturb other students in detention.

Please note: It is a misconception that the Department for Education requires schools to provide 24 hours' notice for detentions. However, to ensure parents remain informed, the school uses Satchel One, and all parents are expected to download the app. This app immediately informs parents of praise points, behaviour points and daily detentions, and allows monitoring of homework.

When a student receives a behaviour point during the school day, they will be expected to attend detention the following day. This allows time to organise after-school responsibilities such as collecting siblings, appointments or transport arrangements. Exceptions apply to students who arrive late to school (after **8:20 am**) or who have mediation with staff after school due to an On Call incident up to period 5.

On Call

If a student is removed from class via the On Call process, they will be held in the Behaviour Improvement Room for the remainder of the lesson and are expected to complete work from that lesson. At the end of the day, they will attend a reconciliation meeting with the member of staff who made the referral. Targets may be set or other monitoring processes put in place.

Other Consequences

- Referral to Student Council to set targets.
- **Community Service:** Where students may contribute to the school community (e.g. litter picking, clearing the dining hall or delivering assemblies).
- **Reports:** Students may be placed on report by their Tutor (yellow report), Head of Department or Pastoral Achievement Leader (orange report), or a member of SLT (red report). Reports must be completed by relevant staff during the day and signed by parents each evening. The report monitor will check this daily.
- **Internal Suspension:** Students reflect on how their behaviour impacts themselves and others while completing work appropriate to their key stage. Students internally suspended will be searched for banned items upon entry to the suspension room.
- **Directed Placements:** The school works with other providers in the borough to address repeated patterns of behaviour or serious one-off incidents.

Temporarily Removing a Pupil from the School Site for Safeguarding Reasons

In exceptional circumstances, a pupil may be required to leave the school site temporarily for non-disciplinary, safeguarding reasons. This is distinct from a behavioural suspension and is implemented as a protective measure when it is deemed necessary to protect the safety, health, or well-being of the student or other members of the school community. Such removals are only maintained for the minimum period required to assess the situation and establish a secure support or safeguarding plan.

Suspensions and Permanent Exclusion (PEX)

Vulnerable Groups and Looked-After Children (LAC)

Where a looked-after child (LAC) or a child with a social worker is identified as being at risk of suspension or permanent exclusion, the school will immediately engage with the relevant local authority, the Virtual School Head (VSH), and social workers. Additional reviews of the student's Personal Education Plan (PEP) must be conducted to identify enhanced interventions, preserve placement stability, and ensure all supportive avenues are exhausted before an exclusion or suspension is actioned.

Review Meetings and Representation

When a governing board review meeting is convened to consider a suspension or permanent exclusion:

- Parents and carers have the statutory right to be accompanied to the meeting by **more than one friend or representative** to support them or speak on their behalf.
- While parents/carers may request that the review meeting be held remotely via video link, the school and governing board reserve the right to **refuse a remote meeting request if it is deemed inappropriate or unsafe due to safeguarding reasons**, thereby requiring an in-person meeting.

Suspension

In some cases, serious offenders are suspended from school for a fixed term.

Permanent Exclusion (PEX)

In accordance with national guidelines, students may be permanently excluded from Little Ilford School if they are involved in serious incidents such as:

- Sale, distribution, possession or use of drugs or other illegal substances on school premises.
- Violence, aggression or sexual abuse/harassment towards students, staff, parents or members of the public (including extreme use of the internet to harass or intimidate).
- Bringing or possessing a weapon on LIS premises. (The definition includes penknives, laser pens or any object brought onto the site that could cause harm or injury to another person, or has been adapted to cause harm.)
- Persistent disruptive behaviour despite intervention.
- Acts which endanger the health and safety of the school community or surrounding area.
- Acts which bring the school into significant disrepute within the community.

A Permanent Exclusion can only be sanctioned by the Headteacher (or a delegated person in the Headteacher's absence). For further detailed procedural information, see the school's Exclusions Policy.

Managed Move

The Headteacher may use a Managed Move as an alternative to a Permanent Exclusion, in accordance with Newham policy, where a student commits a misdemeanour that falls within the permanent exclusion categories but has a good behaviour record. Some incidents may be deemed too serious for this intervention and may lead to permanent exclusion automatically.

In line with statutory DfE guidance, a Managed Move is a **permanent transfer** to another school within the borough to facilitate a fresh start. **Managed moves cannot be used on a provisional or trial basis.** The receiving school must formally agree to place the student on roll on a permanent basis from the date of transfer. A formal suspension may be used by the Headteacher to bridge any operational gap between the student leaving Little Ilford School and commencing at the receiving institution.

Headteacher's Direction

The Headteacher, with approval of the governing body, may refer a student to alternative provision without parental permission in order to improve behaviour. This may or may not follow a fixed-term suspension (see Exclusions Policy).

Students' belongings and uniform will be periodically checked (according to a strategic timetable) to ensure no student brings, or possesses, illegal substances or items that could cause harm to staff or students.

SEND

Reasonable adjustments to this policy may be made to accommodate Special Educational Needs and Disabilities (SEND) with approval from the SENCO, ensuring compliance with our duties under the Equality Act 2010.

Reviewed by AGU – July 2026