

22nd June 2026

Dear Parents and Carers,

The Met Office has forecast exceptionally high temperatures across London this week, and an amber/red warning for extreme heat is currently in place. The Department for Education (DfE) supports schools making temporary operational adjustments, such as shortening the school day, if environment temperatures cannot be reduced to a safe level.

Because the safety, health, and wellbeing of our students and staff is always our absolute priority, we are implementing a number of risk-assessed adjustments to our school operations from **Tuesday to Thursday** this week. Please review these arrangements carefully.

Core Schedule Changes (Tuesday, Wednesday, and Thursday)

- **Early Student Dismissal:** Students will be dismissed from school early at **12:40 PM** on Tuesday, Wednesday, and Thursday. A packed lunch will be provided for all students who require one before they leave.
- **Childcare & Library Provision:** We understand that a sudden change in schedule can present childcare challenges for families. To support you, our school Library, which features full air conditioning, will remain open and fully supervised. Any student who needs to remain on-site until our normal closing time of **3:05 PM** is welcome to stay there. Please could you inform us at info@littleilford.org if you wish for your child to stay at school.
- **Friday INSET Day:** As a reminder, Friday is a scheduled INSET day. No students are required to attend school on Friday.

Uniform, Sun Protection & Hydration

To keep students as comfortable as possible, we are introducing a relaxed dress code for the next three days:

- **Relaxed Uniform Policy:** On Tuesday, Wednesday, and Thursday, students are permitted to leave their **blazers, jumpers, coats and ties at home**, and they may keep their shirts untucked. Please ensure your child transfers any essential items they usually keep in their blazer pockets (such as keys, oyster cards, or phones) safely into their school bags.
- **No Jumpers:** Jumpers are strictly an additional item for winter warmth and must not be worn if a blazer is being removed.
- **Hydration:** All students must bring a refillable water bottle to school. We will issue clear reminders before the end of break and lunch for students to fill up their bottles.
- **Sunscreen & Handheld Fans:** We strongly recommend that students have sunscreen applied *before* they arrive at school in the morning. Students are also welcome to bring handheld fans. Please note that students must look after these items themselves, as staff cannot take responsibility for them.

Exams, Trips, and Events Calendar

- **Year 10 Mock Exams:** To ensure our students can test in a more comfortable environment before the peak afternoon heat sets in, all Year 10 Mock Exams are being rescheduled to take place **earlier in the day**.
- **Year 6 Transition Evening:** Originally scheduled for tomorrow, this important evening has been postponed. It will now take place next week on **Monday, 29th June**.
- **School Trips:** Risk assessments for scheduled trips are being stringently reviewed. If the heat risks cannot be entirely mitigated to keep students safe, the trip will be postponed. Please assume these are going ahead unless informed otherwise.
- **After-School Events & Detentions:** All internal and after-school events, **including student detentions**, are postponed for this week.
- **Year 11 Prom:** The Year 11 Prom **will continue exactly as planned**. Because this event takes place later in the evening when outdoor temperatures are safely dropping, it can proceed securely.

Medical Conditions & Vulnerable Students

If your child has an underlying medical condition or disability that is severely impacted by extreme heat, please contact the school administration or your child's Head of Year immediately so that we can ensure appropriate personal safety measures are in place.

Our staff will be on high alert this week monitoring all students for signs of heat exhaustion (such as dizziness, headaches, or excessive sweating) to ensure everyone stays safe.

Thank you for your cooperation, swift adaptation, and continued support in keeping our school community safe and comfortable during this extraordinary weather week.

Kind regards,

Mr Finn

Headteacher