



## Behaviour for Learning Policy

January 2025

Next Review: January 2026

### VISION:

**The governors believe that all staff, students and visitors have the right to feel safe when participating in the life of the school, with due regard to the Health and Safety at Work Act 1974 and related legislation since.** All members of our school and wider community should exemplify the behaviours of positive and active members of society. We believe in equality for all, and that everyone has the right to an education free from prejudice of any kind and taking responsibility for our role in creating this vision together.

In order to challenge and support each other effectively, a learning culture must be established and maintained by all. Outstanding teaching and learning in the classroom is therefore at the heart of our Behaviour for Learning policy.

This is a school where human rights are respected; as such the responsibility to maintain high standards of behaviour lies with **all** members of the Little Ilford School community. The school honours its legal duties under the Equality Act 2010 in relation to all protected groups, including students with special educational needs (SEN). The school's Anti-Bullying and Single Equalities policy is also closely linked to this policy.

Rewards are to be used consistently and fairly to encourage the best standards of behaviour in and out of the classroom, maintaining the positive ethos of the school. Where sanctions are necessary, the needs of the whole community are recognised. The response to discipline and other issues of concern are always based on principles of restoration and reconciliation. All students are expected to take an active role in creating a positive environment that enables learning and achievement to flourish. All students are expected to respect and support all members of the school community.

All staff must take an active role in creating the positive environment that enables learning and achievement to flourish. All staff must respect and help all members of the school community. This includes following the school protocols consistently for recording and dealing with behaviour issues.

All parents/carers must uphold and reinforce the aims of the school, to celebrate and praise their child's achievements, as well as working in partnership to develop and maintain a positive attitude to life-long learning. We will work with parents to help them support the school in addressing inappropriate behaviour, inside and outside the school.

The expectations, rules and agreements stated within this behaviour policy apply both on school premises and in the surrounding area and community. Staff have the right and responsibility to challenge inappropriate and dangerous behaviour of students both in and out of school; whether our students are in school uniform or not and whether it is a school day or not.

**In order to achieve our vision and meet the needs of students, all staff are guided by the following principles:**

- Creating an inclusive and considerate community where students can learn and excel
- Enabling students to demonstrate positive attitudes and abilities
- Teaching students that actions and choices have consequences
- Giving students opportunities to be responsible for themselves as well as the learning environment as a whole
- Developing self-esteem through effective praise
- Promoting effective independent learning and positive learning behaviour
- Responding with consistency, firmness, and fairness
- Providing positive role models and a safe learning environment
- Actively collaborate with parents, carers, family members, and community representatives where appropriate to maximise support for an excellent learning culture

**All staff must –**

- Manage student behaviour in the school; which includes behaviour in classrooms, corridors, extra-curricular activities and off-site. Consistency at all levels is the key to success
- Follow all behaviour protocols consistently. Staff should not give more than one behaviour point for more than one incident of the same type of misbehaviour in one lesson. They should follow the warnings system and On Call system appropriately.
- Communicate with parents giving positive as well as other messages about behaviour, having due regard for individual home contact guidance procedures, as well as their own right to teach and students having the right to learn
- Review the effectiveness of their classroom routines with their students regularly
- Follow the school policy with regard to rewards and sanctions (see staff handbook) and the appropriate recording and monitoring of these through SIMs and Satchel One

**Student Conduct around LIS**

Students are expected to adhere to the following expectations whilst moving around the school site:

- Come to school on time each day. The gate closes at 8.20 am
- Respect other students, their work and belongings

- Not to wear or bring in any hoodies, sports tops and street culture attire (e.g. baseball caps) should not be worn to or in school and will be confiscated
- Line up in an orderly manner when asked to do so
- Walk, not run, inside and outside the building
- When inside the building, walk on the right hand side
- Always use the stairwell indicated by staff and signage
- Only eat food in the dining hall or designated dining areas
- Do not bring chewing gum, fizzy drinks or high energy drinks to school; they will be confiscated, only water is allowed.
- Not to leave litter anywhere on the school site, use bins provided
- To be polite and helpful to students, staff and visitors to the school
- To use appropriate language and avoid causing unnecessary offence
- Refrain from 'play' fighting (including with water) and not to stand or sit in groups over 5 in the dining areas or in the playground. Students may be removed from the playground if their behaviour breaches these rules and further sanctions may follow.
- Wear the correct uniform at all times—and have your diary with you as part of your uniform. The Headteacher reserves the right to send a student home if they fail to comply with the uniform policy. This includes wearing non-compliant clothing, having tattoos, or wearing unauthorised piercings. Students will be required to correct the issue before returning to lessons
- Wear protective clothing in classrooms where provided and bring the right kit/provisions for practical subjects (PE/Food Tech etc)
- Use the school's ICT equipment for learning
- Not to wear outdoor coats inside the building (except in the designated areas and times of the year) - if you do, a behaviour point may be given and they may be confiscated.

### **Expectations on visits and the journey to and from school**

Students are expected to be good representatives of LIS and be a positive part of the local community particularly in the following ways:

- Wear the correct uniform at all times including on the way to and from school
- Under no circumstances act in a way that could bring the school into disrepute
- Always use publicly provided bins for litter or take your litter with you
- Use appropriate language in public and avoid causing unnecessary offence
- Show courtesy and respect to other passengers and staff whilst using public transport
- Remember that whilst you are in school uniform you represent the school so behave accordingly
- To have left the school environs within 20 minutes of the end of school to go home safely and change out of their uniforms if they intend to go back out into the community later in the evening
- Not gather in groups of 5 or over

### **STUDENTS MUST NOT:**

- Use mobile phones on the school grounds or site. If a mobile phone is seen anywhere within the school grounds, it will be confiscated. The phone will only be relinquished to a parent/carer and not until the end of the week of the confiscation (or the next working day if on a Friday). For repeat offenders, this will be until the end of term. Please note: we do not inform parents when a phone is confiscated. This conforms with the latest DfE guidance 'Mobile phones in school'.

**(All mobile phones need to be handed in in the morning to the appropriate PAL/DPAL.)**

- Wear headphones on the school site - they will be confiscated - please remove them before entering the school site. At the end of the day put them on outside the school grounds
  - Walk away from staff as they are talking to them as it would lead to a school sanction
  - Ride their bicycles on the school grounds
  - Bring glass bottles, spray cans or bottles (perfumes), large sums of money, jewellery, chewing gum, energy drinks or caffeinated drinks or cigarettes/vapes into school
  - Eat or drink in the school buildings apart from the designated areas
  - Bring in sweets or sugary/caffeinated drinks - these will be confiscated
  - Chew gum anywhere on the school premises
  - Fight, intimidate or bully others
  - Use unacceptable language, e.g. swearing, racist, homophobic or sexist comments
  - Smoke, vape or bring any related paraphernalia onto the school site – it is NOT allowed and will lead to serious sanctions including suspensions
- Be in toilet cubicles with other student(s). This will lead to suspensions

***The further rules below should hardly need to be stated since they refer to behaviour that would be unacceptable in any school at any time. However, for clarity, it is important to list a few of them.***

- Smoking is not allowed anywhere on the school site. Students must not smoke on their way to and from the school or at any other time while in school uniform or on journeys/outings.
- Students must not consume, be in possession of, or be under the influence of alcohol or illegal substances whilst on the school site, or at any other time.
- Swearing, rudeness, using foul language or verbally abusing students or staff is totally unacceptable. Fighting or 'play-fighting' is not allowed under any circumstances.
- Students must not bring any unauthorised material to school.
- Students must not engage in any behaviour that brings the school into disrepute or is at odds with the fundamental British values.
- Rudeness and/or aggressive behaviour towards staff is unacceptable.
- It is an offence under the law to set off a fire alarm falsely. To do so endangers all staff and students and could lead to injury or death.
- Under no circumstances are students to invite any member of the public into the school without first obtaining the permission of a senior member of staff and reporting to the school office.
- Students must not indulge in any behaviour of a sexual nature. This includes all forms of contact and communication. It is expressly forbidden for any student to bring any materials with sexual content onto the school site, including having inappropriate content on phones or other electronic devices. Equally, it is forbidden to access any such materials from school via the internet.
- Prohibited activities also include gang membership and association with gang members.

#### **Serious Behaviour Categories That Could Lead to Permanent Exclusion:**

- Carrying an offensive weapon, including any type of knife.
- Possession of any article that has been or is likely to be used to commit an offence, cause personal injury or damage to property.
- Handling, using or supplying illegal drugs, solvents or alcohol at any time.
- Aggression/assault, intimidation or threatening behaviour towards staff.
- Serious actual or threatened violence against another student.

- Sexual harassment, online sexual abuse and sexual violence (including sexualised language) or possession/distribution of pornographic/obscene images.
- Engaging in behaviour which damages the reputation of the school.
- Persistent defiant misbehaviour.
- Engaging in any type of behaviour or act that is designed to (or has the potential to) cause offence to others because of their disability, race (including colour, nationality, ethnic or national origin), gender, sex, sexual orientation, religion or belief, or other protected characteristics.
- Making malicious allegations against school staff.

### **Equipment List**

Students are expected to bring the following items to school each day (at least 1 of each but a spare would also be useful):

- A black pen
- A green pen
- A pencil
- A ruler
- An eraser
- A calculator (your maths teacher can suggest the correct calculator to purchase to meet the needs of the curriculum and the exam guidelines)
- School diary/planner
- A reading book
- All necessary school books or materials required for subjects
- Additionally, you may want to bring colouring pens or pencils

Items students **should not** bring to school and will be provided when necessary:

Scissors

Pencil sharpeners

Compasses

### **Payment for damage to equipment and assets**

Little Ilford School prides itself on providing the best quality environment in which learning and teaching can flourish. Any student/s found to be carelessly or wilfully damaging school equipment or assets will be asked to pay for the damage/repair. The School Business Manager will contact you to provide you with specific information on the incident in question.

### **Sanctions**

School has a duty to ensure that each student works to their full potential in a well-behaved and sensible manner. Students will be given behaviour points for any infringement of school rules. This will mean students will be sanctioned with a daily 1 hour detention.

Students who infringe school rules are dealt with in a variety of ways:

### **After School Detentions**

After school detentions are a sanction held by teaching and pastoral staff on a daily basis.

Students are asked to reflect on their behaviour and learn from their mistakes during a detention.

Staff may set appropriate work for students to complete during a detention. However

on occasions they can ask for students to sit in silence or copy out the School Behaviour policy or lines.

**During a detention students must:**

- Work or sit in silence - work will be provided if necessary
- Follow all instructions and not disturb other students in detention

**Please note: It is a misconception that there is a requirement from the Department of Education for a school to have to give 24 hours notice for detentions. However, in order for you to be kept abreast of any detentions, we have introduced Satchel One and expect all parents to download the app which informs you immediately of any praise or behaviour point and of the daily detentions. It is also where you can monitor your child's homework.**

This year, when a student receives a behaviour point during the school day, they will be expected to attend detention *the following day*. This gives both you and them time to organise after school activities such as collecting siblings; appointments or picking up from school.

Exceptions to this rule will be for students who arrive late to school (after 8.20 am) or who have a mediation with staff after school due to an On Call incident up to period 5.

**On Call**

If a student has had to be removed from class via the On Call process, they will be held in the Behaviour Improvement Room for the rest of the lesson where they are expected to complete the work from that lesson. At the end of the day, they will be expected to attend a reconciliation meeting with the member of staff who made the referral where targets may be set or other monitoring processes put in place.

**OTHER CONSEQUENCES**

1. Referral to Student Council to be set targets
2. Community Service where students will be required to pay back to the community if they commit an offence that warrants this e.g. litter picking; clearing the dining hall or delivering assemblies etc.
3. Reports - Some students are placed on report by their Tutor (yellow report), Head of Department or Pastoral Achievement Leader (orange report) or a member of SLT (red report). Reports must be completed by all relevant staff during the day and signed by parents each evening. The report monitor should also check this daily.
4. Internal Suspension - the students will reflect on how their behaviour impacts themselves and others, completing work provided to them, appropriate to their key stage.
5. Suspension - In some cases serious offenders are suspended from school for a fixed term
6. Directed placements - we work with other providers in the borough in order to address repeated patterns of behaviour or serious one off incidents.
7. Managed Moves
8. Permanent Exclusion (PEX) (See Exclusions Policy for more detail)

In accordance with national guidelines students may be permanently excluded from Little Ilford School if they are involved in incidents within the following categories:

- sale, distribution, possession or use of drugs or any other illegal substances on premises
- violence, aggression or sexual abuse/harassment towards students, staff, parents or members of the public (including extreme use of the internet to harass or intimidate)

- bringing a weapon onto LIS premises
- being in possession of a weapon on LIS premises. (The definition of weapon in this instance includes penknives, laser pens, or any object brought onto the site or carried on site which could cause harm or injury to another person or an object that is amended to use/cause harm)
- persistent disruptive behaviour where, despite intervention, poor behaviour continues
- acts which endanger the health and safety of the school community or the surrounding area
- acts which bring the school into significant disrepute within the community

A permanent exclusion can only be sanctioned by the Headteacher (or delegated person in the Headteacher's absence).

### **Managed Move**

The Headteacher may use a Managed Move as an alternative to a permanent exclusion, in accordance with Newham policy, where the student commits a misdemeanour that falls within the permanent exclusion categories above but has a good behaviour record. However, some incidents may be deemed too serious for this sanction and may lead to a permanent exclusion automatically. In the event of a Managed Move the student is transferred to another school within the borough for a fresh start but without the stigma of a permanent exclusion. It is important to note that the alternative school has to agree to place the student on roll and is initially on a 6 week trial period. A fixed term exclusion may be used to bridge the gap between the student's departure from Little Ilford and the start in the new school so that interviews with parents etc. can be arranged.

### **Headteacher's Direction**

The Headteacher, with the approval of the governing body, has the right to refer a student to an alternative provision without the permission of parents/guardians in order to improve student behaviour. This may or may not follow a period of fixed term suspension. (see Exclusions policy)

Students' belongings and uniform will be periodically checked (according to a strategic timetable) to ensure that no pupil brings, or is in possession of, an illegal substance or an item that could cause harm to staff or students.

### **SEND**

Reasonable adjustments to this policy can be made to accommodate SEND needs at the SENCO's approval.

**Reviewed by AGU January 2025**