Headteacher: Andrew Finn

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## Dear Parents/Carers

At the end of term, progress reports will be available for your child via Go4Schools. This is the platform we use to record in-class assessments and to provide you with updates on their progress and commitment to learning.

## Accessing Go4Schools for the first time

If you have not yet created an account, please follow the instructions below. These steps are also shown in the comprehensive Go4Schools Parent Guide, which can be found on our school website: <a href="https://files.schudio.com/little-ilford-school/files/documents/Go4Schools\_-">https://files.schudio.com/little-ilford-school/files/documents/Go4Schools\_-</a>
\_Parent\_Guide(2).pdf

- Go to <a href="https://www.go4schools.com">https://www.go4schools.com</a> (Please do not use the Go4Schools app, you must login in a browser)
- Click on login and choose parents login
- Click first-time user
- Enter your **email address** (this must be the email address of the main contact with the school)
- Click on **new password**
- Check your email (and your spam folder) for the verification link to set up your new password.

The password should arrive within 5 minutes. In the email, you will find a link to set a password. More detailed guidance on this process is available in the attached guide.

## Once logged in, what will you see?

The first page you access is the '**Overview**' page. For a more detailed view, click on each section, or use the menu on the left of the screen to get information on:

- Attendance
- Progress
- Reports
- Timetable

To access your child's termly report, click on the '**Reports'** icon in the menu on the left and select the report from the options available.

## **Updating your contact details**

Please ensure the school is informed immediately of any changes to your contact details, especially a new email address. You can contact the school in person, on the phone or by emailing: <a href="mailto:info@littleilford.org">info@littleilford.org</a>

















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For a full guide on how to log in for the first time and how to use Go4Schools, please use the link provided at the beginning of this letter.

Yours sincerely

C Nash Assistant Headteacher













