Co-Headteachers: lan Wilson Helen Marriott

14 October 2020

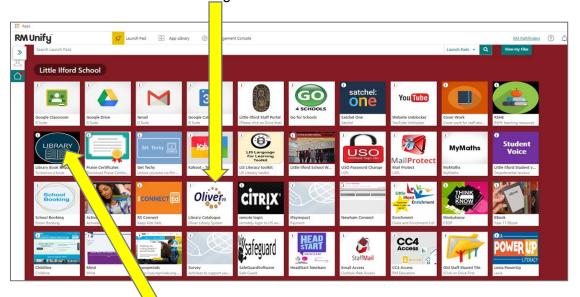
## Dear Parents/Carers,

Due to the current social distancing measures, students are not allowed to come into the library until further notice. However, your child can still borrow books from the library by logging in to the school RMUnify and accessing library system (Oliver) to search or browse for books. Once they have chosen a book or two, they then send their request to the library staff by filling in a google form-making sure that they fill in all the required fields and click 'submit' button.

The book/s will be delivered to their classroom within 2 days

## How to request or borrow books from the school library.

1. Browse the "Oliver" catalogue or search for books



2. For Book Requests, fill in your details on the Google "Library" form.























There is also an electronic book platform where your child/children can borrow ebooks and audio books to read

Our eLibrary can be found here: <a href="https://littleilford.eplatform.co/">https://littleilford.eplatform.co/</a>

**For year 7 students**: username is student's login details for RMUnify and the password is **Library** 

For students in year 8-11: - Login details: Username is student's name and surname (firstname.surname) e.g. john.smith, password is lis1.



Thank you for supporting your child by encouraging reading and talking about reading at home. We recommend at least 40 minutes per day for years 7-8 and 20 minutes per day for Years 9-11.

Yours faithfully

Josephine Showunmi Librarian