

## Little Ilford School Special Educational Needs Information Report

<b>Type of School</b>	Little Ilford School is a mainstream school with additional resourced provision for up to 25 students with an autism spectrum disorder.
<b>Reviewed</b>	May 2022

Little Ilford is committed to

- Providing a learning environment that is happy, safe, stimulating and successful
- Ensuring that Little Ilford School is an ambassador and leading force for SEND within the extended community
- Facilitating a learning that is distinctive and specialised and that supports a personalised learning pathway to fulfilment and active citizenship
- Developing a skilled, professional and dedicated team, providing support around the pupil and the family
- Working in partnership with other schools and services across the borough
- Demonstrating and communicating progress and quality in everything that we do.

All London Borough of Newham maintained schools have a similar approach to meeting the needs of students with Special Educational Needs and are supported by the Local Authority to ensure that all students make the best possible progress in school. All schools are supported to be as inclusive as possible, with the needs of students with Special Educational Needs being met in a mainstream setting wherever possible, where families want this to happen.

### **What are the kinds of special educational needs for which Little Ilford School makes provision?**

Little Ilford School is very inclusive in its practice and we make provision for a range of special educational needs including dyslexia, dyspraxia, language and communication needs, autism, sensory impairments, moderate learning difficulties and social, emotional or mental health difficulties at SEN Support level. The school also currently meets the needs of students with an Education Health and Care Plan with the following kinds of special educational need: Language and communication needs, cognition and learning needs, social, emotional and mental health needs and physical and sensory needs

**Who are the best people to talk to at Little Ilford School about my child's difficulties with learning, special educational needs or disability?**

Who they are	What they do
<p>The SEN Department                      SENCO - Ms J Purkiss                      Head of Learning Support – Mr M Attwood                      Head of Behaviour Support – Ms M Leonce                      Lead Teacher in the Resourced Provision - Vacant</p>	<ul style="list-style-type: none"> <li>● Coordinate all the support for students with special educational needs (SEN) and developing the school's SEN Policy to make sure all children get a consistent, high quality response to meeting their needs in school.</li> <li>● Ensure that you are involved in supporting the student's learning involved in reviewing how they are doing - part of planning ahead for them.</li> <li>● Liaise with all the other people who may be coming into school to help support the students' learning, e.g., - Speech and Language Therapy (NHS) and London Borough of Newham. - Educational Psychology Service.</li> <li>● Update the school's SEN register (a system for ensuring all the SEND needs of students in this school are known) and making sure that there are excellent records of your child's progress and needs.</li> <li>● Provide specialist support for teachers and support staff in the school so they can help students with SEND achieve the best possible progress in school.</li> <li>● Provide support to teachers to enable them to address the needs of students with social, emotional and mental health needs.</li> <li>● Provide a programme and support if a student is at risk of permanent exclusion. (Pastoral Support Programme: a 12 or 16-week programme to support those at risk of permanent exclusion).</li> <li>● Provide appropriate support for students with social, emotional and mental health issues (SEMH)</li> </ul>

	<ul style="list-style-type: none"> <li>• Coordinate the school's Resourced Provision (RP) which provides 25 places for students with an Education, Health and Care Plan (EHC Plan) which has Communication and Interaction/ASD as the primary need.</li> <li>• Ensure that the RP includes the students as fully as possible in the life and curriculum of Little Ilford School, on an individual basis, taking individual needs into account as well as the needs of the mainstream students.</li> <li>• The lead teacher in the RP seeks to enable each student to access the KS3 and KS4 curriculum at his or her level, where this is appropriate, and make the best possible progress, socially, developmentally and academically. Where students are unable to access the curriculum in line with their peers, differentiated work from the Early Years Framework, Entry Level or KS1/KS2 may be more appropriate.</li> </ul>
The Pastoral Teams and Curriculum Leaders	<ul style="list-style-type: none"> <li>• Monitoring the progress of students and identifying, planning and delivering any additional help students may need (this could be things like targeted work, additional support) and letting the SENCO know as necessary.</li> <li>• Using the school SEND profiles to inform planning and differentiation.</li> <li>• Ensuring that all staff working with students in school are supported to deliver the planned work/programme for the students, so they can achieve the best possible progress. This may involve the use of additional adults, outside specialist help and specially planned work and resources.</li> <li>• Ensuring that the school's SEN and Literacy Policy is followed in the school and for all the students with SEND that they teach.</li> </ul>
Deputy Headteacher with Responsibility for SEND/Inclusion	<ul style="list-style-type: none"> <li>• Day to day management and strategic oversight of the SEND and Inclusion aspects of the school</li> </ul>
The Headteacher	<ul style="list-style-type: none"> <li>• Strategic oversight and the day to day management of all aspects of the school, this includes the support for students with SEND.</li> </ul>

	<ul style="list-style-type: none"> <li>Ensuring that the SENCO and subject teachers and form tutors of students with SEND are planning and delivering lessons with the highest expectations for all students – especially students with SEND.</li> </ul>
The SEND Governor	<ul style="list-style-type: none"> <li>Responsible for ensuring that the necessary support is in place for any child who attends the school who has SEND</li> </ul>

### Frequently asked Questions

#### How do we identify and give extra help to students with SEND?

Little Ilford School receives information from partner primary schools at primary to secondary transition and from schools with students transferring into the school at other times of transition. Students in school may get support that is specific to their individual needs. This may all be provided by the subject teacher and form tutor or may involve:

- Other staff in school
- Staff who will visit the school from the Local Authority central services such as the Language Communication and Interaction Team (LCIS) or Sensory Service (for students with a hearing or visual need).

Types of support provided	What would this mean for your child?	Who can get this kind of support?
Class teacher and form tutor input via excellent targeted classroom teaching also known as Quality First Teaching	Ensuring that the teacher and tutor has the highest possible expectations for students with SEND and all students in their class.	All students in school should be getting this as part of classroom teaching practice when needed.
Other staff in school	Ensuring that all teaching is based on building on what your child already knows, can do and can understand.	

	<ul style="list-style-type: none"> <li>• Under certain circumstances, Teaching Assistant (TA) support of individual or groups of students in lessons.</li> <li>• Putting in place different ways of teaching so that your child is fully involved in learning in class. This may involve things like using more practical learning, key visuals, and collaborative talk.</li> <li>• Putting in place specific strategies (which may be suggested by the SENCO or outside staff) to support your child to learn.</li> </ul>	
<p>Specific group work for a smaller group of students. This may be Run in the classroom or outside</p> <ul style="list-style-type: none"> <li>• Run by a teacher who has had training to run these groups</li> <li>• Run by a Higher Level Teaching Assistant under direct supervision of Curriculum Team Leaders.</li> </ul>	<ul style="list-style-type: none"> <li>• The SENCO and Head of Learning Support will plan group sessions for your child with targets to help your child to make more progress, within a time limit and for designated students only.</li> <li>• If it is a Speech and Language need they will have 1:1 or small group sessions with a TA under direction of the SENCO.</li> </ul>	<p>Any child who has specific gaps in their understanding of a subject/ area of learning.</p>
<p>Specialist groups run by outside agencies, i.e., Speech and Language Therapy (NHS and LCIS). Stage of SEN Code of Practice: SEN Support, which means they have been identified by the class teacher/SENCO as needing some extra specialist support. In some instances SENCO/ class teacher specialist provision [Local Offer]. This may come from: • Local Authority central services such as the ASD Outreach Team or Sensory Service (for students with a hearing or visual need). Language</p>	<p>Students will have been identified by the class teacher/SENCO (or you will have raised your own concerns) as needing more specialist input instead of or in addition to excellent classroom teaching and intervention groups.</p> <ul style="list-style-type: none"> <li>• You will be asked to come to a meeting to discuss your child's progress and help plan possible ways forward</li> <li>• You may be asked to give your permission for the school to refer your child to a specialist professional, e.g. a Speech and language therapist or an Educational</li> </ul>	<p>Any child with an identified need</p>

	<p>Psychologist. This will help the school and yourself understand your child's particular needs better and be able to support them better in school.</p> <ul style="list-style-type: none"> <li>● The specialist professional will work with your child to understand their needs and make recommendations, which may include: <ul style="list-style-type: none"> <li>- Making changes to the way your child is supported in class, e.g., some individual support or changing some aspects of teaching to support them better.</li> <li>- Support to set better targets, which will include their specific expertise.</li> <li>- A group run by school staff under the guidance of the outside professional, e.g., a social skills group or sensory circuit.</li> <li>- A group or individual work with outside professionals.</li> </ul> </li> </ul> <p>The school may suggest that your child needs some agreed individual support in school. They will tell you how the support will be used and what strategies will be put in place.</p>	
<p>Education Health and Care Plan (EHCP) – Local Offer</p> <p>Usually your child will also need specialist support in school from a professional outside the school. This may be from:</p> <p>Local Authority central services such as the Sensory Service (for students with a hearing or visual need).</p> <ul style="list-style-type: none"> <li>● Outside agencies such as the Language, Communication and Interaction Service (LCIS).</li> </ul>	<p>An Education Health and Care plan (EHCP) is a legal document that describes a child or young person's special educational, health and social care needs. It explains the extra help that will be given to meet those needs and how that help will support the child or young person to achieve what they want to in their life.</p>	<p>The school will work with the parent/carer and the Local Authority to ensure that the needs set out in the EHCP are met. The plan must be reviewed at least once a year. At the end of the review the local authority may make changes to the plan, end it or leave it unchanged.</p>

<p>Autism Support</p>	<p>Support and intervention from specially trained teaching assistants.          Individual support with specific needs including communication, sensory processing and social interaction.          Specialist multisensory curriculum to meet the above needs.</p> <ul style="list-style-type: none"> <li>● Personalised learning</li> <li>● Facilitation of and collaboration with specialist services including Speech and Language Therapists and Occupational Therapists</li> <li>● Access to mainstream lessons, activities and social integration opportunities with support</li> <li>● Support of all mainstream staff and students to maximise and enhance inclusion opportunities. Collaboration with parents to support consistency between home and school and the use of relevant strategies at home</li> </ul> <p>Parents and carers will have opportunities to seek appropriate support and advice to ensure that appropriate strategies are used and available at home.</p> <ul style="list-style-type: none"> <li>● Parents will be kept informed of progress at school, changes in routines and any successes or concerns.</li> <li>● Parents can speak with the CTL Autism Provision about their child's progress, strategies for Autism, or concerns.</li> </ul>	<p>Students who have a place in the Autism Provision, which has been allocated by the Local Authority. Students in the provision will have a formal diagnosis of Autism and Severe Communication Difficulties.</p>
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### **How will the teaching be adapted for my child with additional learning needs (SEND)?**

Teachers plan lessons according to the specific needs of all groups of students in their class, and will ensure that the student's needs are met.

- Planning and teaching will be adapted on a daily basis if needed to meet the students' learning needs. Teachers will refer to levels and progress data to inform their planning as and when necessary.
- Detailed curriculum planning and delivery for all subjects with clear differentiated learning.

### **How will you measure the progress of students with SEND?**

- Students' progress is continually monitored by their teachers, the SENCO, the Head of Learning Support and the Senior Leadership Team.
- The students' progress is reviewed formally every term and a National Curriculum level or GCSE/BTEC/NCFE grade is given in each subject.
- If your child is working below the National Curriculum, your child will be assessed using another scale of levels that assess attainment up to Level 1. The levels are called 'P levels'. These are measured by the SENCO and the teacher in charge of the Complex Needs Group. This is something the Government requires all schools to do and the results are published nationally, although this may change.
  - Some students with SEND will follow programmes of study created jointly by the SENCO and core subject curriculum leaders. These programmes seek to support identified students and will include parents/carers, students and the SENCO.
  - The progress of students with an Education Health Care Plan will be formally reviewed at an Annual Review with all adults involved with the child's education

### **How are the school's resources allocated and matched to pupils' special educational needs?**

- The school budget, received from Newham LA, includes money for supporting children with SEN.
- The Headteacher decides on the budget for Special Educational Needs in consultation with the school governors, on the basis of needs in the school.
- The Headteacher and the SENCO discuss all the information they have about SEN in the school, including:
  - The students getting extra support already



- The students needing extra support
  - The students who have been identified as not making as much progress as would be expected
- They decide what resources/training and support is needed.
- All resources and support are reviewed regularly and changes made as needed.

### **What do we do to support the well-being of students with SEND?**

All students have the opportunity to share their views through

- Conversations with their tutor and from teaching and support staff in our Pastoral Teams supporting their Year Group
- School Council representatives
- We listen to the views of students with SEND and to parents/carers, by:
- The interaction of the SEND team, subject teachers and Teaching Assistants
- Through child centred and friendly meetings and SEND reviews, where the 'voice' of the student and parent/carer is expressly sought and noted
- We take bullying very seriously, and monitor incidents on bullying according to Protected Characteristics, including disability related discrimination.

### **Addressing the impact of coronavirus on children and young peoples' mental health and well-being**

- At its height, the coronavirus pandemic was unprecedented; none of us has experienced this before so we do not know what the lasting impact will be. For example, some children and young people may have enjoyed having more time and sharing new experiences with family. Some may have established new routines that work better for them and some may have felt less pressure from tests, exams and academic success. Others may have developed new skills such as building resilience, problem-solving abilities and new coping strategies.
- However, the pandemic will have affected mental well-being in various negative ways. As well as the short-term impact, there may be
- long-term consequences for mental health.

The SEND department has sought to

- Create a sense of safety in school by providing structure, routine and enjoyable activities.
- Provide opportunities for students to talk to each other and with trusted adults about their experiences of lockdown.
- Support friendships and provide time and space for pupils to reconnect with each other and with school life.
- Normalise uncertainty while also recognising and validating emotions.
- Provide written and visual information that sets out how things will be the same or different and help pupils to see what they can control.
- Talk about coronavirus and related worries, use this as an opportunity to correct inaccurate information.
- Create and maintain a calm and purposeful learning environment
- Support teachers and families with their own stresses and anxieties, which will in turn help pupils.
- Be flexible and supportive when applying behaviour policies.

However, the pandemic continues to hinder pupils' learning and personal development. Schools have faced external barriers, such as delays accessing external services, particularly in relation to mental health. COVID-related anxiety among parents continues to be a challenge for the school

### **How will the curriculum be matched to my child's needs?**

The school works hard to ensure the curriculum on offer provides breadth and depth and supports the learning needs of all students in Little Ilford School. Through this, the school provides challenge within all learning outcomes for all learners. The school has additionally written schemes of learning for all subject areas to ensure all subjects are delivered in a meaningful way and provide opportunities for progression. As mentioned previously, Quality First Teaching plays a major role in meeting the students' needs and the teachers and TAs attend regular training to ensure differentiation is always in place. There are also accreditation opportunities within Key Stage 3 (ASDAN) and Key Stage 4 (ASDAN Personal Progress and Personal and Social Development).

### **How are students with SEND helped to access activities outside of the classroom?**

All students are included in activities and trips (with risk assessments, where needed) and in accordance with duties under the Equalities Act 2010. We talk to parents/carers and students when planning trips so that everyone is clear about what will happen and offer support when needed.

### **How do you work with parents/carers and students?**

We will always contact parents/carers if we have a concern that their son/daughter may have a special educational need. We work closely with students with SEND and their parent/carers to agree outcomes, how we will all work towards these and then to review progress. We do this by review meetings, Parent Evening meetings, using home/school diary, (scheduled) phone call and email contact when appropriate. We also work with other services and organisations that are involved with a family, with the family's permission. We always discuss the involvement of specialist SEND services with parents/carers first.

We would like you to talk to the SENCO, Head of Learning Support or Head of Behaviour Support regularly so we know what they are doing at home and we can tell you about what we are doing in school. We hope this will make sure that we are doing similar things to support your child both at home and school and can share what is working in both places. You can book an appointment with the SEN Administrator through reception.

- The SENCO or Head of Learning Support is available to meet with you to discuss your child's progress or any concerns/worries you may have.
- All information from outside professionals will be discussed with parents/carers involved directly, or where this is not possible, in a report. The SENCO will also arrange to meet with you to discuss any new assessments suggested by outside agencies for your child.
- Home learning will be adjusted as needed to your child's individual needs.

### **Joining the school and moving on**

We encourage all new prospective students and parents/carers to visit the school before starting. For students with SEND we:

- Work closely with primary (catchment) partner schools, so that students and parents/carers can visit the school to observe a usual school day and to meet relevant staff on a number of occasions
- Our current students tour the school with parents/carers and prospective students, to allow a student perspective of the school
- Hold meetings with the primary school SENCOs and other pastoral staff allowing time for parents/carers to reflect and talk through the specific needs of their child creating a 'SEND student profile' to support the child on arrival at school

We have a designated person (Head of Learning Support) in the SEN department who administers the transition for students with SEND for students in Year 9 and Year 11. Some students cover transition as part of their annual reviews, whereas other students who have a significant priority of need will be supported and advised by external agencies. We begin to prepare students for transition into the next stage of their education or training in a number of ways:

- With their choices for GCSE and vocational courses - for example, in conversation with students and parents/carers; we give Year 9 students opportunities to think through their options choices that help students at the subsequent Year 9 Options Evening. In Year 9 we also:

Run transition meetings for all identified students. 'Transition Plan' meetings are initially created in Year 9. These plans are student and parent centred and so we aim to be as holistic in nature as possible and consider views and aspirations of both parents and the students.

We maintain open dialogue with parents/carers and students through conversations with teachers, when students are in Year 10 and Year 11.

In Year 11 we will:

- Hold a further, more specific transition meeting plan continuing from Year 9. The Year 11 plans will involve liaison with other external specialists who together with parents and student, develop bespoke transition plans. Representatives from the colleges/school (Post 16) are involved in these plans.
- With adviser support to ensure all students with SEND have guidance and support in appropriate provision post 16
- Career School lessons for all Year Groups
- Work experience (one week at the end of Year 10 for all Year 10 students; more extended placements for carefully selected students based on their needs in preparation for adult and working life)

If your child is moving schools:

- We will contact the school SENCO and ensure he/she knows about any special arrangements or support that needs to be made for your child.
- We will make sure that all records about your child are passed on as soon as possible.

When moving years in school:

- Information about your child will be shared with their new teachers. If your child would be helped by a personalised plan for moving to another year, we will put this in place.

### **Alternative Provision**

- The SEND department is seeking to work collaboratively and in a more pro-active manner with external agencies and providers in order to create a more therapeutic environment for children and young people with social communication difficulties and social emotional and mental health needs
- The development of the SEN hub within the school will facilitate more effective and flexible ways of working to ensure that the young people leave school equipped with the life skills which they need

### **How accessible is the school to students with SEND?**

- We ensure that the majority of equipment used is accessible to all children regardless of their needs.
- We provide support with homework and reading at lunchtime, before and after school.
- Key words and literacy resources are used across the school to support learning.
- If students have a physical disability, then adaptations will be made for these students such as timetabling lessons on the ground floor, use of lifts, use of the disabled toilets. The school building is compliant with the Equality Act 2010
- The school provides accessibility to all curriculum areas by lifts for identified students.
- Students will be supported by allocated staff members.
- Students who have access needs are identified and lift keys issued to the relevant departments.

- Students MUST be escorted by a member of staff when using the lifts.
- The school provides exits and entrances for wheelchair accessibility apart from the staircase 3 entrance/exit, which has steps from street level up to the entrance/exit doors.
- The school provides five disabled access toilets on the ground floor and two on each floor above ground floor level making 11 disabled toilets in school.
- Accessibility to the ASD Provision is via a classroom and the access is wheelchair friendly.

### **How can I let the school know I am concerned about my child's progress in school?**

If you have concerns about your child's progress, you should speak to the student's PAL (Pastoral Achievement Leader) initially.

- If your child is still not making progress you should speak to the PAL and/or suggest that the SENCO is notified.
- If you are still not happy that the concerns are being managed and that your child is still not making progress you should speak to the Headteacher
- If you are still not happy you can speak to the school SEND Governor.

### **How will the school let me know if they have any concerns about my child's learning in school?**

- When a teacher or a parent has raised concerns about a student's progress, and targeted teaching has not met the student's needs; the teacher must raise this with the SENCO. The SENCO will then inform the parents and if necessary invite them in for a meeting in which strategies will be discussed.
- There are half-termly assessment reports and then subsequently meetings between the Pastoral Achievement Leader and members of the Leadership Team and the SENCO in the school to ensure all children are making good progress. These are known as Raising Attainment

and Progress meetings. If a student is then identified as not making progress the school may set up a meeting to discuss this with you in more detail.

### **How are the teachers in school supported to work with children with SEN and what training do they have?**

The SENCO's job is to support the teachers in planning for children with SEND. The school runs a training programme for all staff to improve the teaching and learning of children including those with SEND. The school runs regular training sessions for support staff working with students with SEND. Individual teachers and support staff attend training courses run by outside agencies that are relevant to the needs of specific children in their class.

### **What SENs and disability awareness and safeguarding training is available to all staff?**

- Our staff training plan is regularly monitored by our Governing Body to ensure it is fit for purpose for our students and develops capacity of the school workforce.
- We consult our staff and take into account outcomes from appraisals.
- We ensure all staff have information to support the medical needs of our children and we ensure that key staff are trained
- The Head of Learning Support is in charge of medical care plans and will set up relevant meetings
- All staff complete induction with a training programme to ensure competency to fulfil the job description and role.
- We acknowledge that part of staff training will come from listening to and working closely with parents/carers and listening to students and value their input to regular review meetings to keep our information sharing about learners up to date.
- Safeguarding: All staff receive annual training in child protection and know how to log a concern as detailed in Keeping Children Safe in Education 2019 and the Code of Conduct for staff and whistle blowing procedures.

### **How do we know if SEND provision is effective?**

The progress of all students is tracked throughout the school through teachers' progress reviews, three times each year. Student progress is also monitored by the Pastoral teams, who analyse student progress data. In addition, we regularly review progress towards agreed

outcomes assessing whether the support that has been in place has made a difference and what we need to do next. We evaluate this progress against age-related expectations.

When we run special intervention programmes for groups of students we assess how successful they have been and use that information to decide on how best to continue with support in the future, this is analysed by the SENCO. Information about how the Governing Body evaluates the success of the education that is provided for students with SEN is contained in the annual Governors' SEN Report.

### **Who can I contact for further information or to provide feedback?**

If you would like to provide feedback to us about SEND provision, please contact the SENCO, Head of Learning Support or Head of Behaviour Support. We would like to know what your children are doing at home and we can tell you about what we are doing in school. We hope this will make sure that we are doing similar things to support your child both at home and school and can share what is working in both places. You can book an appointment with the SEND Administrator through reception.

- The SENCO or Head of Learning Support is available to meet with you to discuss your child's progress or any concerns/worries you may have.
- All information from outside professionals will be discussed with parents/carers involved directly, or where this is not possible, in a report. The SENCO will also arrange to meet with you to discuss any new assessments suggested by outside agencies for your child.
- Home learning will be adjusted as needed to your child's individual needs



If you would like to know more about opportunities for children and young people with SEND and their families, support groups or information about SEND these are listed in the Newham Family Information Directory. These services are part of the Local Offer.