16th October 2018

Dear Parent/Carer,

We have organised a trip to see ‘A Christmas Carol’ at The King’s School in Ely on Wednesday, 14th November. As we were able to make a block booking, the tickets are at a much reduced price and we are able to offer a ticket and the coach fare for the inclusive price of £5.10. This is a visit which, I hope, will enrich the students’ experience of studying 19th Century Literature this term and help them to foster a love of reading and English.

Please note that there is no available funding in College to cover the cost of the trip and, therefore, it will not be able to go ahead unless we receive full payment from each student. The coach will leave College at 8.30am and depart from Ely at 11am. We will then return to school and back into the school day and period 3. Students should go to their form groups to register and then they will be led to the buses. Students will be provided with a drink and a biscuit at King’s upon arrival but I would advise them to bring something to eat after the performance as we will be travelling through break time. Students must wear full school uniform for the trip.

The only way to reserve a ticket is to pay - this way we will ensure that we observe a first-come-first-served system. We are running this trip for the benefit of the whole year group, so it is important that students wishing to attend let us know as soon as possible to avoid missing out.

Please contact: [jo.hedges@lecacademy.org](mailto:jo.hedges@lecacademy.org) with an email confirmation of permission by the end of the day Tuesday, 6th November to allow us to confirm ticket numbers with the theatre.  Payments must be made by ParentPay by the same date.

Do not hesitate to contact me on [ashley.radcliffe@lecacademy.org](mailto:ashley.radcliffe@lecacademy.org) if you have any problems.

Yours sincerely,

Mrs Ashley Radcliffe

English Department