



**LITTLEPORT AND EAST CAMBS ACADEMY**

*An Active Learning Trust School*

*Students*

**CODE OF  
CONDUCT**

**#weareINSPIRED**

**#WGSLEINMOBIKED**

## Welcome to Littleport and East Cambridgeshire Academy

This booklet is designed so you understand how we expect you to conduct yourself during the school day.

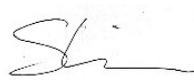
Please read it carefully with your form tutor and then sign below to show you understand and promise to conduct yourself positively.

### Student Acknowledgement

I \_\_\_\_\_ acknowledge all of the content in this document and promise to conduct myself according to LECA expectations.

Signed (Student)

Signed (Principal)



Mr S Gaskins

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Our Academy mantra is 'We are *INSPIRED*'. We chose the word 'inspired' because it has multiple meanings:

- ◆ Who inspires you?
- ◆ What inspires you?
- ◆ What makes you feel inspired?
- ◆ What are you inspired to do in the future?

We think everyone should feel inspired by being at LECA. Everything the Academy does is to inspire you to be active learners, good citizens and leaders.

The word 'Inspired' is also an acronym for the characteristics we expect from each and every student not only at school but at home and in the community too. This is what it stands for.

**I** ndependant Learners

**N** ever give up

**S** olution Focussed

**P** rogress Driven

**I** nnovative

**R** espectful

**E** nthusiastic

**D** etermined

*We expect all LECA students to be all of the above, every day.*



# GREETINGS AND CONVERSATION

Conversational turn taking and good manners are a basic **expectation** we have for every student at LECA and in the community at large. It contributes to the positive, friendly and respectful environment that LECA is and we expect all students to be respectful students.

Your day at LECA will begin with a greeting from a member of staff. The member of staff will use your name and say *'good morning'* to you when you arrive. Our **expectation** is that you reply with *'good morning sir / miss.'* The member of staff may well also ask how you are and our **expectation** is for you to reply (if you're feeling OK) *'I'm good thank you, how are you?'*

At this point it is important to point out that if you're not feeling OK you should ask to speak to an adult you trust so you can talk or if you are unwell you should go to First Aid to seek assistance.

During the school day, members of staff will engage in conversation with you. Our **expectation** is that you engage fully in conversation with the staff member and answer questions they ask you in full sentences. Likewise, if a member of staff stops you to talk to you in a corridor, our **expectation** is that you stop immediately and engage fully in conversation.

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Your safety and comfort is a priority at LECA. When the Academy is full it will hold 600 students and at times it will feel very busy in corridors. We therefore expect all students to walk around the Academy sensibly and considerately. Some of the key principles for this are listed below:

- ◆ **Walk on the left** in corridors and on the stairs.
- ◆ Respect the personal space of others by keeping your hands and feet to yourself.
- ◆ Always hold doors open for each other and for staff and prefects.
- ◆ Help people with heavy boxes / bags if they need it.
- ◆ Stop and listen to staff if they speak to you.
- ◆ Stop and listen to Prefects if they speak to you, *as if you are being addressed by a member of staff.*
- ◆ Talk quietly.
- ◆ Line up against the wall before your lessons and wait to be greeted by your teacher and invited in.

**If social distancing measures are in place, the above will be altered to ensure you are safe. Our expectation will be that you follow these measures at all times, politely and considerately.**

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# LESSONS

We expect all students to respect their teachers and their peers in lessons to ensure all students have the opportunity to learn and make progress. Some lessons are designed to be collaborative and 'talk-led' and this requires students to respect the ideas and opinions of others and, sometimes, compromising and negotiating. These are vital life skills that all students should work hard to develop in their learning journey. To support learning there is a clear behaviour system which you will have read about in the Parent Handbook and on our website. The behaviours we expect in class are as follows:

- ◆ Wait until the person speaking has finished before speaking.
- ◆ Answer questions in full sentences.
- ◆ Raise your hand to be invited to speak by the teacher.
- ◆ In group work, argue respectfully and wait your turn to talk.
- ◆ Take a full and active part in all lessons.
- ◆ Complete all work with pride and to the best of your ability.
- ◆ Respect the decisions and directions of the class teacher.
- ◆ Present your work professionally at all times.
- ◆ Come equipped with required stationery and a calculator.
- ◆ Follow the class rules of the teachers at all times.

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## *Extra-Curricular* --- **ENRICHMENT**

Engagement in extra-curricular enrichment is an expectation at LECA. We believe strongly that subject lessons only form part of what a school is and many of the positive experiences a student has at LECA will take place in enrichment time. There are countless opportunities to enrich your learning and personal development both during the school day, before it, after it and sometimes at weekends. We expect every student to take part in enrichment every year while they are a students at LECA because there is something for everyone.

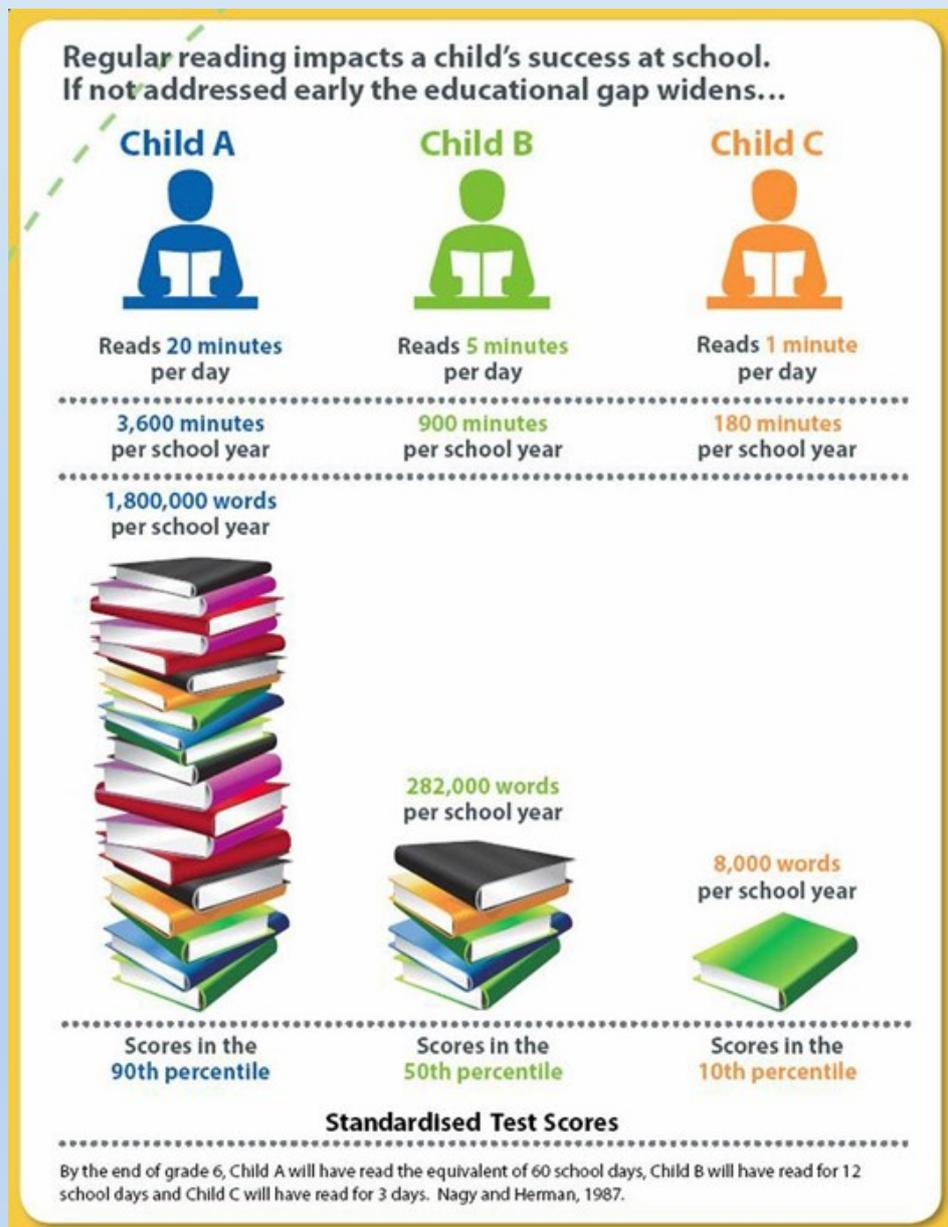
Some of the opportunities you will be offered are:

- ◆ Junior Prefect (Year 9), Senior Prefect (Year 10), member of the Student Executive (Year 11)
- ◆ Subject Ambassadors
- ◆ Sports Leaders
- ◆ House Leaders
- ◆ LECA Young Person Award (Year 7 and 8)
- ◆ Duke of Edinburgh Award (from Year 9)
- ◆ Activities Week (Summer Term)
- ◆ Music Lesson
- ◆ Choir
- ◆ Sports practice and fixtures
- ◆ Sports clubs
- ◆ UK Maths Challenge
- ◆ Mock Magistrates and Mock Bar Trial Competition
- ◆ Subject-led clubs and intervention groups
- ◆ Chess
- ◆ Overseas Trips

# READING

We expect our students to read for a minimum of 20 minutes a day as research shows that regular reading for this length of time increases vocabulary exponentially. The graphic below shows the impact. Other benefits are listed here:

- ◆ Mental Stimulation. ...
- ◆ Stress Reduction. ...
- ◆ Knowledge. ...
- ◆ Vocabulary Expansion. ...
- ◆ Memory Improvement. ...
- ◆ Stronger Analytical Thinking Skills. ...
- ◆ Improved Focus and Concentration. ...
- ◆ Better Writing Skills. ...





# PREFECTS AND LEADERSHIP

At LECA we not only expect you to progress academically but we also expect you to develop your leadership skills. This is a life skill that will ensure you will be confident when leading others and have the skills to ensure the best possible outcomes for your team. Leadership requires all of the 'INSPIRED' attributes so students who apply to be leaders should ensure they embody all of these. The leadership career path at LECA is below and more detail about duties and expectations of leaders are contained within a separate document.

## Junior Prefect

Application letters are completed in Year 8 and students are selected to be Junior Prefects when they begin Year 9. To qualify to apply, you must meet the following criteria.

- ◆ 95%+ Attendance
- ◆ Behaviour residual of 70+
- ◆ 'On track' or 'Secure' academic performance in 75% of lessons
- ◆ Evidence that you have contributed positively to the Academy
- ◆ Evidence that you have been proactive in their own personal development both in and out of school.

## Senior Prefect

Application letters are completed in Year 9 and students are selected to be Senior Prefects when they begin Year 10. To qualify to apply, you must meet the above criteria and must have also carried out all your duties as a Junior Prefect.

## Student Executive

Applications and interviews for roles within the Student Executive, including Head Boy and Head Girl, are completed at the end of Year 10.

## Other Leadership Opportunities

- ◆ Subject Ambassadors
- ◆ House Leaders
- ◆ House Sports Leaders
- ◆ Mentors
- ◆ Mental Health Champions



