



LITTLEPORT AND EAST CAMBS ACADEMY

An Active Learning Trust School

Friday 27th May 2022

Dear Parents and Carers,

Re: Transition arrangements for prospective Year 7 students from September 2022

It is my sincere pleasure to write to you for the first time as the Principal at Littleport and East Cambs Academy. We are really excited about your child joining us in September 2022 and working with you to support their smooth transition from primary to secondary school.

Over the next few months, we will be sending you lots of key information about the academy but I wanted to take this opportunity to highlight some key dates for your diary.

Individual meetings with families

We will also be inviting all parents/carers to a meeting at LECA for an appointment of up to 20 minutes with a senior member of staff the week beginning 27th June.

During the appointment, we will discuss your child's strengths and talents and our home-school agreement, as well as any concerns you may have about settling in to specific subject areas so we can support all their needs.

Our Special Educational Needs and Disability Co-ordinator (SENDCo), Mrs Martin-Morales and Mr Skillern; will be available for appointments with those students who need their advice and guidance.

After half term, we will be sending out further information about how these appointments can be booked.

SEND transition visits

If your son/daughter has SEND they will be invited to visit LECA on the following days and begin to get to know the school and key staff.

Tuesday 14th June 9am – 10.30am will be Millfield Primary students with SEND

Tuesday 14th June 1pm – 2.30pm will be Littleport Primary students with SEND

Wednesday 15th June 9am – 10.30am for other primary school students with SEND

Our transition team are arranging visits to primary schools the week beginning 20th June to meet all our prospective students and their teachers.

Littleport and East Cambridgeshire Academy,
Littleport, Cambridgeshire,
CB6 1EW
Principal: Mrs Lauren Phillips
www.lecacademy.org
01353 223300



Transition days

All prospective students will be invited to attend two transition days at LECA during the Summer Term 2022 – ***Wednesday 6th and Thursday 7th July 2022.***

These transition days are where all our prospective Year 7 students come to LECA for the day to meet and bond with their tutor group.

The days are centred around what a typical day at LECA is like. Students will attend a variety of lessons, such as English, Maths, Science, Physical Education (PE), History, Art and Music. The exact lessons vary year on year. Students will also attend an assembly with their Progress Leader, visit the academy library and spend time in their tutor group meeting and getting to know other students and their Form Tutor.

Students also get to experience break and lunchtimes and have time to explore the academy, finding their way around before they start in September.

Transition – Parents Evening

On the evening of ***Thursday 7 July 5:00pm - 6:30pm***, we invite all parents/carers into the academy to meet with key staff. This is also a final opportunity to ask any questions before your child starts in September.

Uniform Sizing Event

We are working with our uniform suppliers Total Clothing and offering a sizing event at LECA on 13th July 4-6pm.

We look forward to meeting with you and your families over the next few weeks. Wishing you and your families a restful half term break.

Yours sincerely,

Ms Lauren Phillips
Principal