March 2022

Dear Parent/Guardian,

**Year 11 Revision and Learning Arrangements**

I am writing with reference to the plans for Year 11, for the remainder of their time at LECA and final leaving arrangements. Lessons will continue as per the student’s timetable, for the next two weeks and also when they return on April 20th, with teachers continuing to teach syllabus content or revising previously taught content. This will support the revision that your child is completing at home.

Your child will receive their personalised exam timetable in due course, but we have attached the general timetable, to this email. Please do check and discuss this at regular intervals during the coming weeks and ensure they are using opportunities to complete revision in evenings, weekends and during holidays. Their green ‘How to Revise’ guide has blank revision planners and topic planners, to help them get started with revision.

The Academy is preparing a programme of revision opportunities for Year 11 students during the period of their examinations. The revision programme will enable students to maintain regular contact with all their subject teachers and take part in structured revision throughout the examination period. It will also enable students to take part in supported revision with subject-specialist teachers just prior to key examinations. In addition to the revision that will be taking place during lesson time, departments will continue to offer additional support sessions that have been running up to this point as well as more targeted interventions. It is vital your child’s attendance remains high and they take part in the organised revision sessions during this period, which we believe will give them the best possible chance of achieving their potential in all examinations.

We will also offer a wellbeing session on a Tuesday lunch for any students feeling anxious over the exam period.

The organised revision provided by the Academy during the day is not a replacement for home study. It is vital that your child spends a significant amount of time studying at home, if they are to achieve their potential.

Throughout the revision and examination period, it is vital that your child is fully equipped with **pens, pencils, ruler, rubber, revision guides and a calculator** that has all the necessary functions and which your child is familiar with using prior to their examinations. I would be very grateful if you would discuss the importance of this basic preparation with your child, and check that they have all of these items. A surprisingly high proportion of students often fail to have one or more of these basic necessities, which does delay the start of revision sessions and can impact on examination performance.

Please note that all Year 11 students will be expected to wear Academy uniform throughout the revision and examination period and the usual rules about appearance will apply.

We will be introducing a ‘Breakfast Warm Up’ session, which will take place from 8.00am in the main hall on the morning of any GCSE exams. Various breakfast items will be available free whilst students engage in some ‘warm up’ revision with their subject teachers.

Your child will have one exam desk for the whole exam period this year. This will save the unnecessary ‘last minute checking’ of where to sit. This regularity of position should also provide some added peace of mind and less anxiety for some.

The formal Year 11 Leaving Assembly will take place on Thursday 23rd June, which is the final whole school examination. After this special assembly, students will have the opportunity to take photographs and change into a smart/outfit ready for a Leavers Meal that will take place in the afternoon.

The Year 11 Leavers Prom will take place on **Friday 8 July 2022** (separate letter to follow).Students will soon be issued with their ‘Prom Passport’, which they will be expected to complete successfully in order to be eligible for their Prom Ticket. In order to successfully complete their Prom Passport your child will need to demonstrate the following:

* All required coursework for any BTEC or GCSE qualifications being taken to have been completed to the satisfaction of the teachers concerned.
* Correct equipment (as above) has been brought to all lessons and examinations, with correct uniform and appearance at all times (including for all examinations).
* Good attendance from the date of this letter to their official leaving date (e.g. 95% - 100% - special circumstances may be considered).
* Good behaviour at all times. Students who fall short of the required standard of behaviour and thereby disrupt the learning of others will be removed from classes.

Students who fail to demonstrate one or more of the above will not be eligible to receive their Prom Ticket and will therefore not be able to attend the Prom. I very much hope that this will not prove necessary. Eligible students will collect their Prom ticket from Mr Tatham on completion of their final exam.

Students will be allowed to leave the school formally from the moment their last exam is completed unless they still have work for BTEC or other vocational subjects which needs completing up to the standard expected.

Results Day is on Thursday 25 August 2022 and further details will be published nearer the time.

Finally, I would like to thank you for all your support over this year. I sincerely hope that your son or daughter excels in the examinations this summer and that they go on to great things from LECA.

If you would like to discuss any of these arrangements in more detail please contact Mr J Tatham (Year 10/11 Progress Leader).

Yours sincerely,



Caroline Starling

Vice Principal