

2nd October 2023

Dear Parents and Carers

**Parent governor elections – notice of vacancies**

As a result of several parent governor term(s) of office coming to an end, the Governing Body of Longbenton High School now has **three vacancies** for Parent Governors. All parents (including carers) of registered students of compulsory school age at the school are eligible to stand for election.

Parents have an important role to play in the education of children and being a Parent Governor can give you an opportunity to contribute to the education of all children at your school. Training and support for Parent Governors is provided by both the school and the LA. To improve equality, diversity and inclusion, I am keen to have a Governing Body filled with governors from different ethnic and social backgrounds. For that reason - and in order to better represent our increasingly diverse school community - I would particularly welcome applications from those parents/carers identifying themselves as being from ethnic minority backgrounds.

The term of office for Parent Governors is usually 4 years from the date of appointment with a review meeting after the first year. If you choose to, you can complete your term of office even if your child has since left the school.

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Parents who wish to be considered for the role should complete an application form ([available here](#) on our website) which should be **read carefully** before completion. This application form includes space for a 250 word personal statement where you should explain why you would like to be a governor at our school. Once completed, this should be returned to Kelly Holbrook, Headteacher, either via email at [sltadmin@longbenton.org.uk](mailto:sltadmin@longbenton.org.uk) or through the school office. Please also read the **Parent Governor FAQs** before applying.

You should be aware that confirmation of appointment as a governor will be subject to satisfactory pre appointment checks. Should there be more applications than vacancies to fill, elections and a secret ballot will need to take place. The deadline for applications is no later than **Monday 16th October**.

If you are interested and would like to find out more before applying, please contact the school for an informal discussion with the headteacher.

Yours faithfully



Headteacher