

Expectations of student conduct

We expect that students behave in a mature and responsible manner and to appreciate that they are inevitably perceived as role models for students in the lower school years. They will be treated as young adults by staff and are therefore expected to assume the responsibilities as well as the rights which go with such a status.

Attendance and Punctuality

Students are expected to attend and be punctual to all lessons timetabled for their subjects. In addition to this, they must also attend all timetabled tutorial sessions. In terms of registration in the morning, students are expected to be with their tutor if they have lessons at Longbenton or have 'free' time on their timetable. The exceptions to this are if they need to travel for a lesson.

Students must contact their own school on the morning of any day they are absent, explaining their reasons for non-attendance. It is school practice that all absences not reported will be queried by a telephone call.

Students have been given ID badges and access control cards which they must have at all times. This allows them to enter and exit the school at various points in the day but we insist they sign in and out electronically for safeguarding reasons.

Examinations

The home school is responsible for making the examination entries for all students. Students sit their examinations in their home school even if they are taught at another school. Please note: If a student does not attend an exam or is withdrawn at a late stage due to incomplete coursework, they/you may be liable to pay charges. The school may also charge you if a student decides to resit any modules or exams

Post 16 Learning Agreement

All students and parents will be asked to sign a learning agreement. A copy is to be retained at home and one is kept in the Tutor file.

Weekly hours of study

Advanced Level studies require an amount of work to be completed outside of timetabled sessions, involving a mix of homework, coursework and independent research. This can be completed at home or using the facilities at school. All students are expected to be in school every morning, completing independent study or attending lessons.

The non-contact timetable sessions should be used constructively. Students are expected to be studying and should therefore behave appropriately during these times.

Part Time Paid Work

It is widely recognised that students may need to work outside school hours, however this should never be allowed to impact on attendance at lessons or the amount of study completed. As previously mentioned non-contact periods are intended to be used for private study and research.

An absolute maximum of 12 hours work per week is recommended. Research shows that students who exceed this are likely to achieve a full grade lower in examinations than they might otherwise achieve.

Sixth Form Dress Code

Sixth Form students are not required to adhere to the uniform code of their school. However, it is expected that students dress in a manner appropriate for study and look smart and presentable.

It is advised that students do not bring expensive clothing, jewellery, mobile telephones, personal stereos etc into school, as whilst every effort is made to ensure that students' property is not lost or damaged, the school cannot accept liability for valuable items. If students bring mobile telephones to school they must be switched off during lesson and tutorial times and only used in the common room and study area.

Use of Student Planner

Every Sixth Form student will be issued with a Student Planner and it is to be used on a daily basis. It is a vital tool to help keep track of homework and coursework deadlines.



Longbenton High School

Information for Parents of Students in Year 12 2018-19



Introduction

This booklet is designed to provide you with important information regarding Longbenton Sixth Form in the North West Cluster.

If you have any other questions that are not covered, please do not hesitate to contact a member of staff as detailed below.

Entering Sixth Form and commencing Advanced Level studies is a very important time for a student. The decisions made and experiences gained will have a major impact on the future career and life choices of your son/daughter.

Staff across both Sixth Forms are well experienced in providing the best teaching and guidance. With your support as a parent, your son/daughter will be encouraged by all of us at school to achieve high standards in order to progress from Sixth Form to Higher Education or the world of work.

HEAD OF SIXTH FORM

Mr I Williams

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YEAR 12 TUTORS

12SAT Miss Atkinson sat@lblearning.com

12LL Miss Lowery ll@lblearning.com

12AR/ KL Mrs Robinson ar@lblearning.com

Mrs Lambert kl@lblearning.com

KEY EVENTS IN SUMMER TERM

Wednesday 10th July Higher Education day at Northumbria University

Friday 12th July World of Work Day

w/c 15th July –19th July Year 12 Work Experience week

Term Dates 2018/19



Autumn Term

Tues 4th Sept - Fri 21st Dec 2018

Half Term Mon 29th Oct - Fri 2nd Nov

Christmas Mon 24th Dec - Fri 4th Jan

Spring Term

Mon 7th Jan - Fri 5th April 2019

Half Term Mon 18th Feb - Fri 22nd Feb

Easter Mon 8th April– Tues 23rd April



Summer Term

Wed 24th April - Fri 19th July 2019

Bank Holiday Mon 6th May

Half Term Mon 27th May - Fri 31st May

YEAR 12 KEY ASSESSMENT DATES

Monday 1st October 2018	1st data collection for Y12/13 students
Tuesday 16th October 2018	Year 12/13 Tutors' Evening 5pm to 7pm
w/c Monday 3rd December 2018	Year 12 progress grades sent home
w/c Monday 14th January 2019	Mock exam week
Wednesday 13th February 2019	Parents' Evening George Stephenson High School 4.30pm to 7.30pm
w/c Monday 1st April 2019	Year 12 progress grades sent home
w/c Monday 20th May 2019	Mock exam week
w/c 8th July 2019	Y12 progress reviews (written reports) sent home

Collaboration

In order to provide a wider range of post-16 subjects and opportunities, George Stephenson and Longbenton Sixth Forms operate a consortium arrangement (NE12 Sixth Form) This has operated for many years and is one of the most successful examples of post-16 collaboration in the North East.

Certain subjects are offered exclusively at one school and others are shared between schools. Students have the opportunity to choose subjects at the other school to increase choice and flexibility in their chosen courses.

Transportation is provided between the two schools free of charge, in the morning, at lunch time and at the end of the school day. Timetables are widely displayed in both schools and it is the students' responsibility to make sure they are aware of the times and to be punctual. If a student misses a bus, (*this should only happen on rare occasions and will be monitored*) alternative arrangements will be made as far as possible to get them to their destination.

You will be invited to attend a Collaborative Parents' Evening and this will give you the opportunity to meet with subject teachers from both schools.

The date and venue of this academic year's parents' evening is at:

George Stephenson High School

Wednesday 13th February 2019

4.30pm-7.30pm