



**2024**



**Timings of the day are unchanged** this year: 8.45am start; 3.15pm finish (2.30pm finish on Tuesdays) Clubs run from 3.15-4pm.

Tutor time: 8.45-9am; 2.45-3.15pm each day. Y7-8 and Y9+ still run on same split timings with separate break and lunch.

Our **attendance** update was sent to parents on 26th September. Please ensure you have read this for updates to our attendance policy.

**Punctuality** procedures mean students who arrive at school after the gates have closed at 8.45am are set a 15 minute lunchtime reflection.



**Uniform consists of a black blazer, white shirt & tie (not optional). A plain v-neck knitted jumper is optional.**

*Please note that students will be asked to loan and wear uniform from our school stock if they are missing items*

Formal black trousers or black skirt (not jeans, leggings or combat trousers) Skirts should be straight, and should not be informal (eg they should not be frilled, leather etc). **NEW:** From Oct half term, if students wear skirts they must wear **opaque black tights** - this is an amendment to our policy. Tights should not be patterned or laddered / fishnet. Sports socks should not be worn over tights  
Shoes should be plain black. Trainers and trainer style shoes are permitted but they must be plain black eg NOT Converse.



**Mobile phones should be OFF and AWAY in school.**

Students should not use their phone while on the school site.

Students should not phone or text parents (for example if they are feeling unwell) and parents should avoid contacting their child via mobile during the school day.

Our pin code and facial recognition system in the dining hall should preclude students from needing to access their phone in the dining hall - we would prefer students not to use phones for contactless payments.



We are a Google school. Students should be able to log into Google Classroom and should have a link to access online classrooms for subjects and for their year group. Contact us with any issues accessing this.



**NEW:** From Sept 24 Bromcom covers all behaviour and safeguarding elements. We will no longer use CPOMs or Class Charts. We are slowly rolling out more functionality for parents and students as the term progresses.



Please contact your child's tutor/year team via the appropriate inbox eg [year7@longbenton.org.uk](mailto:year7@longbenton.org.uk). Year 12 and 13 can be accessed via [post16@longbenton.org.uk](mailto:post16@longbenton.org.uk)  
Other main contacts:  
[attendance@longbenton.org.uk](mailto:attendance@longbenton.org.uk)  
[send@longbenton.org.uk](mailto:send@longbenton.org.uk)



**NEW:** From Sept 24 we will be using GCSE Pod for KS4 homework. Your child should be able to log into this - please check. Students in Y7-11 have been given access.



The Day is still our main reading and current affairs / news resource for tutors to use each day with tutor groups. You can access the resources at home via this link. It is a brilliant resource, full of topical news, interesting photographs, quizzes etc. Please use it at home!  
[www.theday.co.uk/?id=FFE55489-7432-4833-9EFA-6647BEF4CFF9](http://www.theday.co.uk/?id=FFE55489-7432-4833-9EFA-6647BEF4CFF9)



We work with several partner agencies to ensure we can provide the right support to each child in school. Some agencies we work with include the School Nurse, Someone Cares, Connect Mental Health Service and NE Youth. If you think your child would benefit from additional support, please contact us.



**Vaping and smoking are banned on site/near the school entrance.** Parents should be aware of an [update](#) from local police/ the Local Authority regarding 'mazza' and other ingredients found in some vapes. We are investigating the installation of new vape detectors in toilets after half term to deter students from trying to use vapes in school.



**NEW:** Student support has moved. Students can no longer just leave a classroom and go to support on their own; it is in an access controlled part of the building. Reset has also moved and is in a separate access controlled part of the building with a separate door/timings. All referrals to both need to go through the appropriate triage put in place by the Inclusion Team for use of this space.



The DSL (Designated Safeguarding Lead) in school is **KIM HAY**.

If your family needs support, or you currently work with an external agency, please contact us via the school office.