

YEAR 10: Independent learning to be completed during school closure

PSHE: During a four week period you would ordinarily have: 4 lessons

Dear Y10 student, at this point in the year in your PSHE lessons, you would usually be preparing for mock interviews and work experience. The activities below, spread across four hour long lessons, are designed to help you think about the worlds of work and finance. You can present the work however you like e.g. on paper, as a PowerPoint and either email it to me or wait till a later date when it's safe to physically hand it in.

Lesson 1: Your CV and personal statement

1. Use the links below, including watching the video clips within them, to have a go at writing a Curriculum Vitae, or CV.

<https://www.streetleague.co.uk/how-to-write-a-cv>

<https://www.findyourfuture.org.uk/how-to-write-a-cv>

<https://nationalcareers.service.gov.uk/get-a-job/cv-sections>

Lesson 2: The job interview

1. Use the links below, including watching the video clips within them, to make an information leaflet for young people to summarise how to have success at their first job interviews. Include a list of 'dos and don'ts'.

<https://www.youtube.com/watch?v=q7hRnjNbvAc>

<https://nationalcareers.service.gov.uk/get-a-job/interview-advice>

<https://nationalcareers.service.gov.uk/get-a-job/top-10-interview-questions>

Lesson 3: Health and safety in the workplace

1. Use the links below, including watching the video clips within them, to make a presentation about health and safety in the workplace, including laws around health and safety and including laws around discrimination.

<https://www.hse.gov.uk/abc/index.htm>

<https://www.gov.uk/discrimination-your-rights/discrimination-at-work>

Lesson 4: Managing your money

1. Use the links below, including watching the video clips within them, to make a presentation for young people about managing money.

<https://www.moneyadvice.service.gov.uk/en/corporate/young-adults-and-money-management>

This is an excellent free textbook written for young people by financial expert Martin Lewis – click on 'download' and it's yours – choose pages and activities to work through and use the information to help you with your presentation: <https://www.young-enterprise.org.uk/resources/your-money-matters-financial-education-textbook/> It contains all sorts of easy-to-read advice and activities on things which will 'actually help you when you're older' e.g. tax, payslips, savings... Enjoy!

If you require further information please email:

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