

LONGDENDALE High School BTEC Learner Contract



- I am aware that the BTEC course does have a formal sit down examination and that the BTEC Tech award will be graded on my efforts throughout the course with a final external assessed component and online exam.
- I am aware that the set tasks, must be completed, by the deadline set by the course assessor.
- I am aware that my work will enable me to be able to independently write or complete my assignments.
- I am aware that I could achieve a PASS Level1 /Level 2 Yellow, MERIT Blue or DISTINCTION –Pink. If I achieve excellent results in all my units I can achieve Purple Distinction *
- I am aware that all my work must be my own and plagiarism is forbidden.
- I am aware that I have only one chance to resubmit work, if I am given permission.
- Once my work is handed in, I will not have the chance of improving it, so I will try to make sure I do my best work in the first instance.
- I realise that my BTEC coursework is to be kept in a secure place on the school drives and in the in Longdendale work folders, which are tracked by the BTEC assessors for each subject ready for an assessor to inspect my work. WORK IS EMAILED TO STAFF.
- I am aware that all learners have a chance to reach distinction should we provide the necessary evidence so that our work complies with the distinction grading criteria.
- I am aware that the assignments and tasks provide the evidence for me to be awarded the appropriate BTEC grade.
- I am aware that the BTEC staff will use A.F.L Assessment for Learning. My work will be crossed marked by staff and also sampled and seen by a Lead Internal Verifier and Internal Verifier.
- I will always cooperate with my BTEC teachers and my BTEC peers.
- I am aware that my work is graded and moderated fairly by all Longdendale practitioners. My work could be selected and sent away

for scrutiny to an SV who will check my work to ensure it is given the correct grade and procedures at school are correct for each BTEC course.

- I am aware that I can ask for additional advice if I do not understand how to approach my assignment, and I will be prepared for the assignment in my lessons
- I am aware that I should carefully name and label all my work and that my assignments are forwarded to my assessor by email. This will ensure the safety of my work .
- I will endeavour to use my time effectively when I am in my BTEC lesson.
- I accept that I am responsible for the completion of my work and missing a deadline will result in a serious consequence, as I must be responsible and ensure all deadlines are met.
- Should I fall behind with my work I will be placed on "Five on Focus" which means I will be made a priority for staff to request I stay behind. The QN- Ms Healey, will be notified about this, and may need to mentor me about my progress.
- I accept that I need to write my own action plans to help me progress through the course.
- I accept my BTEC teachers will provide me with instructions, advice and the necessary guidance to help me successfully pass the BTEC course.
- I am aware that I will be able to track my progress by checking the colour- coded pupil-tracking grid. Yellow – Pass, Merit – Blue and Distinction – Pink.
- I am aware that I will know my Target grade for BTEC and my present grade at all times throughout the course.
- I realise I need to be a helpful, supportive team member or team leader when I work in a group, and I will always work well with others.
- I am aware that the BTEC course is preparing me to be a responsible employable citizen; I therefore will take total responsibility and ownership of all the given tasks in the required of study.
- I am aware that it is important to back up my work and when possible I will try save my work digitally. I can also email coursework to my teacher and this will be a method for my BTEC assessors to cross mark or IV my work. This will also help to save and protect my coursework.
- I may email work to myself as a method to protect my documents.

- I am aware that I can speak to Ms Healey the QN at any time regarding any concerns with my BTEC course/s
- I am aware that I may be required to carry out additional hours- (Guided Learning Hours) if I have been absent from my BTEC lessons or if I am behind in my work.

I**agree to the contract**

Date.....

My BTEC subject is.....

My BTEC teacher is.....

Print Name**Tutor Group**.....

New Contract- Nov 2022