

Address

Longdendale High School
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Contacts

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E: admin@lhs.spt.ac.uk

Head of School

Andrea Jones

Executive Principal

Melanie Wicks

Dear Student

The date that Year 11 Student's may collect their results statements from the school is **Thursday 24th August 2023** between 10am and 11.00am. Results not collected will be posted to your home address on results day. If you would like someone else to collect your results for you, it will be required for you to provide the examinations officer with written authorisation prior to results day. You will also be required to complete forms regarding access to scripts and remarks. Please ensure that the school have your mobile number and email address for you to be easily contacted to discuss any post results services you may require.

Results – Publication

All students results are published in the local press. For example - J Smith **6(4) 2**, where 6 indicates the number of 9-1 grades and (4) indicates the number of 9-4 grades awarded, 2 indicates the number of level 2 qualifications achieved at pass or above. Anyone not wishing to have their results published should have instructed the exams officer in writing prior to results day where your request would be considered. Please see Miss Payton on results day for further information.

Please note that any Post Results requests cannot be processed without the student's permission. Students please make sure you sign to give your permission and provide your mobile number.

Results Enquiries (Review of Marking)

The exam board deadline for enquiries about result is Thursday 28th September. In cases of results enquiries from students, where the school does not uphold a request for such an enquiry, the student will normally be asked to pay to have an enquiry carried out. It must be remembered that the outcome of any remark may result in marks going down as well as up. The school must have candidates written consent for a remark application to be processed. Please find enclosed in your results pack the student request for a review of marking form. If you wish to request a review of marking please complete and return the correct form to Miss Payton no later than **Monday 11th September**. It is imperative that students include their mobile phone number on the request forms as the Exam Officer may need this information to contact the students should a query arise.

Access to Scripts

If you would like to give permission for the school to have access to your scripts please sign and return the access to scripts form on results day.

Access Arrangements


If you qualified for access arrangements for your GCSE exams such as 25% Extra Time/Scribe/Reader. You will find all evidence of this with your results on results day. You may need to pass this information onto your college for your examinations with that centre.

Certification

Certificates are issued by the exam board if you achieve grade 9-1 at GCSE, or a pass or higher in level 2 qualifications. Certificates are printed by the exam board in October and will be distributed to students at the presentation evening in November. It is important that you look after your certificates and keep them in a safe place as future colleges and employers will need to see them. Certificates cannot be replaced; the awarding bodies will only supply a replacement statement of results, which they will charge for. All post result queries and questions please send to; examsresults@lhs.spt.ac.uk

Yours faithfully

Miss V Payton



Examinations Officer