

Address Longdendale High School Hollingworth Hyde Cheshire SK14 8LW Head of School Andrea Jones Executive Principal Melanie Wicks

**Dear Families** 

31<sup>st</sup> October 2023

## Year 11 Information and Guidance (IAG) Evening - Online Appointment Booking

I would like to invite you to attend our **in-person** IAG evening on **Wednesday 8<sup>th</sup> November 2022** between **4:30 pm** and **7:30 pm**. This is an opportunity for you to meet with a member of the school's leadership team to discuss your child's overall progress in school since September, their attendance and their future plans and college applications. At Longdendale we recognise that the partnership between home and school is key in helping your child achieve their full potential, and in the interest of your child we would therefore expect your attendance at this in-person IAG Evening.

Our use of School Cloud provides an easy to use online appointment booking system. This allows you to choose your own appointment time with the selected member of the leadership team. Appointments for the IAG evening can be made from **Sunday 29<sup>th</sup> October at midday** using School Cloud. Your appointment will last for **10 minutes**.

During the evening there will also be two presentations in the library from Miss Cole regarding revision techniques and exam preparation skills. This presentation will last 15 minutes and will help both you and your child in their preparation for their upcoming mock exams which commence on Monday 4<sup>th</sup> December. More information on the mock exams, including timetables will be sent home in due course. I would strongly encourage your attendance at the presentation to better inform you and your child on revision techniques and strategies. The presentations will take place in the library at **5:30 pm** and **6:30 pm**. There will also be a resource pack for you to take home. Finally, the Entrance Hall will host local college stalls and staff, alongside our careers advisor who will be happy to help with any questions you may have about applications or future pathways.

Please visit <u>https://longdendale.schoolcloud.co.uk/</u> to book your appointments. (A short guide on how to add appointments is included with this email.) You can also view a demonstration video of how to login, and how the evening will work here: <u>https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call</u>.

Please login with the information below:

- Parent Title
- Forename and Surname (Priority 1 contact the parent who receives text messages from school)
- Email address (the address to which the email has already been sent to)
- Learner's First Name
- Learner's Surname
- Learner's Date of Birth

If you require assistance in booking appointments please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Dr Alex Glancey Assistant Headteacher

