



Risk Assessment for:	Secondary School Learners – LFD Testing from March 21. chool Lateral Flow Testing Site Longdendale High School	Date of initial risk assessment:	24 th February 21
Assessor:	Anton McGrath – CEO Natalie Harris – FRD Andrea Jones – Headteacher Chris Major – Deputy Headteacher Michael Potter – Covid Coordinator	Review Date: As also logged on page 15.	1.3.21

Sources:	Gov.uk, DHSC SOP,
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What are the Hazards?	Who might be harmed and how?	Risk Rating	Current Control Measures	Risk Rating with Control Measures in place	Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)	Action required by Whom	Date action required by
Direct or Indirect transmission of COVID-19 virus from being in close proximity to people with the	Employees, individuals presenting for test (subjects), pupils, volunteers and the general public	H	<p>GENERAL MEASURES APPLICABLE TO ALL</p> <p>The test process is following DHSC Clinical Standard Operating Procedure (SOP) for Rapid Asymptomatic Testing in Secondary Schools and Further Education Colleges with Lateral Flow Antigen Testing Devices (MARCH 2021).</p> <p>The Quality Lead is Natalie Harris/Louise Hoyle.</p>	M	<p>All supporting documentation is available on the sharing platform Google Drive - Testing Resources Secondary and Colleges</p>	SLT	5.3.21



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<p>virus. i.e. person to person transmission (hand to hand, hand to mouth, hand to body). Or from contact with contaminated surfaces.</p>	<p>Ill health (e.g. Respiratory symptoms, fever, cough, shortness of breath In more severe cases, infection can cause pneumonia, severe acute respiratory syndrome, kidney failure and even death)</p>		<p>It has been made clear to all learners that all existing covid-19 control measures within the main school risk assessment and the initial lateral flow testing centre risk assessment continue to be in place and should be adhered to at all times.</p> <p>Learners have the option to opt into the testing programme – it is not compulsory</p>				
		H	<p>GENERAL MEASURES ON SITE TESTING There is a specific risk assessment for the asymptomatic testing centre located at school</p> <p>Where learners are tested at the on site asymptomatic testing centre and they receive a positive result there is no requirement for a confirmatory PCR.</p> <p>In the event a student returns a negative LFD result but has indicative clinical symptoms of covid they (their parents) will be advised to go for a PCR test</p>	M	<p>Ensure all staff are aware that any student receiving a positive test result at the asymptomatic testing centre should immediately go home to self-isolate and contact tracing should take place.</p>	SLT	5.3.21
		H	<p>SEND – SPECIFIC MEASURES Where the young person does not have the capacity to consent to then a consultee will be involved to make the decision on their behalf and a record kept on how the decision on consent was made.</p> <p>Where a young person is unable to self-swab then due consent will be sought for a swab to be administered by;</p> <ul style="list-style-type: none"> The child's Parent/carer, guided by a Test Assistant <p>If assisted swabbing is performed by a family member and they are considered part of the person's support bubble</p>	M	<p>Where a nose and throat swab is not feasible, a swab will be taken of either two nostrils or only the throat without nostrils.</p>	SENCO	5.3.21



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		<p>they will be asked to wear a face covering but no additional PPE is required. Gloves will be available if requested.</p> <p>If assisted swabbing is performed by a carer who is paid to provide care, they need to follow their organisational policy and wear the PPE stipulated therein.</p> <p>If the young person refuses to take the test/to be swabbed, despite there being due consent, then the test will not go ahead.</p> <p>Where it is established that a young person cannot be tested at the on-site asymptomatic testing centre then all testing will be done at home;</p> <ul style="list-style-type: none"> • In order to take this decision there will be agreement with the parent/carers and young person • Where the first 3 tests are done at home they will be administered by the young person's parent/carers. • For additional tests, if the young person feels confident to do so and can do it effectively, they will self-swab under the supervision of the parent/carers, alternatively they will continue to be administered by the parent/carers 				
	H	<p>GENERAL MEASURES FOR HOME TESTING</p> <p>Pupils will begin the home testing once they have had 3 supervised self-administered tests at the schools on site asymptomatic testing centre</p> <p>Special home test kits of the Innova Lateral Flow Device will be made available for this programme. The test kits in sets of 25 WILL NOT (MUST NOT) be repurposed for home use by schools/colleges.</p>	M		Covid co/ord/Lead	At the point of the 3 rd test.



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			<p>It has been made clear to all pupils that the kits are to be used only by the person to whom they are assigned, they are NOT for use by family members.</p> <p>All pupils (and guardians) have been advised that written consent is not required for home testing and to read the privacy notice.</p>				
		M	<p>STORAGE OF TESTING KITS On receipt of the test kits the school will record the lot number</p> <p>Kits will be stored securely at ambient temperature (2-30 degrees centigrade)</p>	L		Site	TBC
		M	<p>DISTRIBUTION OF TESTING KITS The distribution of kits in school is overseen by; Quality Lead – Louise Hoyle. Registration Assistant – as per the scheduled rota.</p> <p>Face coverings will be worn during the distribution of testing kits unless individuals are exempt</p> <p>2m social distancing will be maintained during the distribution of testing kits</p> <p>The distribution of test kits will be recorded on a test kit log</p> <p>Learners will sign for receipt and record the lot number of their kit against their name.</p> <p>The updated 'Instructions for use' (V1.3.2) are distributed with each testing kit and staff are advised of the correct version to follow.</p> <p>Learners have been issued with the privacy notice for test at home and have been advised that consent is implied by taking and going ahead with the test.</p>	L		Nominated team member as per schedule	TBC
						The test kit log will be retained for 12 months from the last entry on the log	



		M	<p>MEASURES FOR PUPILS SELF ADMINISTERING TEST AT HOME</p> <p>For self-testing at home, those testing themselves and a parent/carer will be advised they must ensure they have duly read the instruction for use here and have watched the approved video here which demonstrates how physical tests are conducted.</p> <p>12-17 yr olds - parents are advised they can self-test at home and report results to NHS Test & Trace and the school/college under supervision of an adult.</p> <p>11 yr olds - parents are advised that the pupil should be tested by an adult who should also report their results to NHS Test & Trace and the school/college.</p> <p>The pupil will store the kit at room temperature (15-30 degrees centigrade)</p> <p>The correct version (V1.3.2) of the instructions for use have been provided with each kit.</p> <p>Learners will only use the LFD if they are asymptomatic.</p> <p>There are no hazards associated with the extraction solution however, as a precautionary measure, users are advised to take care with its use and in the event of spillage to clean it up immediately and in the event of contact with the skin to rinse.</p> <p>It has been recommended to pupils that testing is done on the morning of a school day. An ideal regime has been suggested of the first day in school, then subsequent tests as per the schedule shared. The learners will leave at least 30 minutes after eating/drinking before taking the test.</p>	L	<p>A step by step guide for Covid-19 self-testing can be found here in a number of languages</p> <p>It has been recommended to students that testing is done on the morning of a school day. An ideal regime has been suggested of the first day in school, then subsequent tests as per the schedule shared.</p>	SLT/Learners Families	5.3.21 – ongoing
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	L	<p>ACTIONS FOR LEARNERS WHO HAVE HAD A CONFIRMED DIAGNOSIS OF COVID IN THE PREVIOUS 90 DAYS</p> <p>Anyone who has tested positive for COVID-19 within the last 90 days is exempt from testing by both PCR and LFD test.</p> <p>Anyone who has tested positive for COVID-19 within the last 90 days will still be required to self-isolate if they are identified as a close contact of a positive case, even if this is within the 90-day window</p> <p>Pupils who have tested positive for COVID-19 within the last 90 days will be advised that they can choose to take an LFD test as part of this initiative but this cannot start until they have completed the required self-isolation period following the diagnosis.</p>	L		Families Learners	
	M	<p>ACTIONS FOR THE PUPIL TO TAKE IN THE EVENT OF A VOID RESULT</p>	L		Families Learners	



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			<p>In the event that the result of the LFD test is void the pupil will take another test.</p> <p>If the pupil has two void tests in a row they will book a PCR test.</p> <p>If a pupil is consistently receiving void results they will be asked to review the training information on carrying out the test to ensure they are following the correct process.</p>				
		H	<p>ACTIONS FOR THE LEARNER TO TAKE ON RECEIPT OF A POSITIVE TEST RESULT</p> <p>On receipt of a positive LFD test the pupil/parent have been asked to advise the school to allow them to begin contact tracing, and will themselves begin to self-isolate immediately and book a PCR test.</p> <p>Existing guidance should be followed.</p>	M	In the event that the PCR test is negative they can return to school and cease self-isolating	Families Learners	
		M	<p>SCHOOLS LOGGING TEST RESULTS</p> <p>A test results register, separate to the test log, will be maintained by the school.</p> <p>The member of staff handling the register will be a member of staff who has been recruited following Keeping Children Safe in Education Part 3.</p> <p>All pupil and parents are advised that they must inform their school of their test result so it can be recorded and any relevant actions taken.</p>	L	Ensure that for GDPR reasons the results register is a separate document to the test kit log	RR	
		H	<p>SCHOOLS REPORTING INCIDENTS</p> <p>Repeated issues will be reported by the school to the DfE helpline (eg multiple repeated void results, leaking/damaged tubes/unclear results)</p>	M	DfE coronavirus helpline 0800 046 8687	Lead	
Low take up of the voluntary	Subjects and their contacts	M	All existing control measures with the whole school covid-19 risk assessment remain in place and are adhered to in addition to the use of LFD asymptomatic testing	L			



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LFD testing process	Increased risk of asymptomatic transmission						
Incorrect storage of test kits components	Subjects and their contacts Inaccurate test result potentially leading to asymptomatic individuals believing themselves to have been confirmed with negative result	H	The test cartridge and extraction solution will be stored at ambient temperature (2-30 degrees Centigrade). The reagents and devices will be at room temperature (15-30 degrees centigrade) when used for testing.	L		Site/Lead	
Incorrect waste separation and disposal	Contamination of the waste stream	M	After use the learner will bag all components of the kit in the waste bag provided and put it in their general household waste.	L	SLT to share this expectation in correspondence with families.	Learner/ Families	



Review Date	Reviewed By	Amendment
1.3.21	AT/School based covid committee	Risk Assessment in place based on advice from LA/Public Health/Gov.uk guidance. Reviewed by school based covid committee. To be approved by SPT.

Risk Ratings	Example impact (Including but not limited to)
High	Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury
Medium	Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries.
Low	Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence