

Tiered Opening: Planning and Guidance

In line with both national and local guidance, Longdendale High School is currently fully open to all learners. A wide range of measures are in place, which have been reviewed and approved by the Covid Oversight Panel, to minimise the risk of transmission and to protect staff and learners. All of the information regarding this can be found in the appropriate guide for families and learners (copies available on our school website or a paper copy on request from the school office).

As set out in the guidance from the Department of Education (DfE), there may be exceptional circumstances in which some level of restriction to education is required in a local area. In those situations, restrictions will be implemented in a phased manner, the key aim being to retain as much face-to-face education as possible. Schools have been asked to plan for a tiered model of opening based on the most current national and local context, and the guidance published at any point in time:

Tier 1	<p>School fully open to all learners according to current DfE guidance and with appropriate measures in place to minimise risk of transmission.</p> <p>These measures are in line with national and local guidance, and are reviewed and approved by the Covid Oversight Panel, and communicated to all stakeholders (staff, learners, directors, governors and parents/carers).</p>
Tier 2	<p>As directed by the DfE or Public Health, the school moves to a two-week rota model for all year groups, combining on-site provision with remote education. However, there is still full-time attendance on site to vulnerable children and the children of critical workers. All other learners should not attend on site except for their specified rota time.</p> <p>Vulnerable learners are expected to be in school and provision must be in place and offered for children of critical workers. When their year group is in school accessing their learning as per the rota, then these learners must be part of the 'bubble' and access their learning alongside their peers. They will therefore need to be kept separate from vulnerable learners and children of critical workers from other year groups at all other times in school.</p> <p>When in school, the current approved measures will remain in place and must be implemented and adhered to by all staff and learners.</p>
Tier 3	<p>Only full-time on-site provision to vulnerable children, the children of critical workers and selected year groups (as advised by the Department for Education).</p> <p>Other learners should not attend on site. Remote education to be provided for all other learners as per the remote working policy.</p> <p>When in school, the current approved measures will remain in place and must be implemented and adhered to by all staff and learners.</p>
Tier 4	<p>Only full-time attendance on site to vulnerable learners and the children of critical workers. All other learners should not attend on site. Remote education to be provided for all other learners as per the remote working policy.</p>

Tier One Model: Please refer to current staff, parent and learner guidance. This is the model in place for September 2020 with school fully open to all staff and learners.

Tier Two Model: Learners will be in school on a rota basis working on a two week cycle as follows:

First two weeks in school followed by a period of two weeks of remote learning at home	First two weeks at home completing remote learning followed by a period of two weeks in school	Vulnerable learners and children of critical workers in all year groups are all in school full time. These learners will be in a computer room when their year group is on remote learning so they can access the full provision via Microsoft Teams, and they will be integrated with their year group when they are in school to ensure continuity of learning
Year 7	Year 8	
Year 11	Year 9	
	Year 10	

In the event that the school is directed to move to the Tier 2 model, a pre-planned remote learning timetable will be implemented. When learners are part of the rota in school for 2 weeks, their timetable will run as per their usual Tier 1 timetable.

When learners are part of the rota being educated remotely for two weeks, a timetable is in place to identify when each subject is to be delivered via a Microsoft Teams Live Events lesson and this outlines the member(s) of staff responsible for this delivery. For some subjects the delivery may be to larger cohorts of learners, but this is not the case for core subjects, MFL, and option subjects and these will be taught in their usual classes. Learners will also be set work by their class teachers via Microsoft Teams Assignments to support their ongoing learning and progress.

There is also a timetable in place for the vulnerable learners / children of critical workers who are in school when the rest of their year group is not. The timetable identifies when each subject is delivered and who is responsible for the delivery. This directly matches to the provision of the learners who are at home and all subjects are covered via this method of remote education. Where a live lesson is not possible / suitable, work will be set for learners via Teams Assignments. These learners will integrate back into their year group when the year group returns for their two weeks in school for face-to-face provision.

Roomings have been assigned for the vulnerable learners / children of critical workers who are in school in line with the year group 'bubble' roomings that are allocated for the Tier 1 timetable.

Learners and parents/carers will be informed of their individual timetables for Tier 2 remote learning as required (copies are available in Appendix 1).

Tier Three model: The majority of learners are not in school. They will access their normal timetable through live lessons and personalised remote learning activities set and assessed by their usual teacher. Please refer to the remote learning policy. Some learners may be moved teaching groups during this period to release members of staff to teach some face-to-face lessons for the vulnerable learners / children of critical workers still accessing lessons on the school site.

Vulnerable learners and children of critical workers will receive a mixture of face-to-face lessons and access to their online timetabled live lessons using the school's computer suites.

Any year group identified by the DfE to still access face-to-face teaching will do so accessing their normal timetable either daily or through the two week rota detailed in tier two dependent on local authority guidance at that time.

Tier four model: The majority of learners will not be in school and they will access their normal timetable through live lessons and personalised remote learning activities set and assessed in most cases by their usual teacher. Please refer to the remote learning policy.

Vulnerable learners will receive a mixture of face-to-face lessons and access to their online timetabled live lessons using the school's computer suites.

Children of critical workers and vulnerable children: will be expected to be able to access full-time on-site provision at all tiers of restriction.

Critical workers include those who work in key sectors as specified in guidance on critical workers who can access schools or education settings.

Vulnerable children and young people include those who:

- are assessed as being in need under section 17 of the Children Act 1989, including children and young people who have a child in need plan, a child protection plan or who are a looked-after child
- have an education, health and care plan (EHCP)
- have been identified as otherwise vulnerable by educational providers or local authorities (including children's social care services), and who could therefore benefit from continued full-time attendance. This might include children and young people on the edge of receiving support from children's social care services, adopted children, those at risk of becoming NEET ('not in employment, education or training'), those living in temporary accommodation, those who are young carers, those who may have difficulty engaging with remote education at home (for example due to a lack of devices or quiet space to study) and others at the school's and local authority's discretion agrees that the child or young person's attendance would be appropriate

Schools should make every effort to prioritise and encourage vulnerable children's full-time attendance. However if the parent of a vulnerable child wishes for their child to be absent from school during their rota group's scheduled time at home, and the above measures have been followed in conjunction with the local authority and social worker (where applicable), the parent should let the school know in advance that they are making an application for a leave of absence. Schools should grant this leave of absence. It should only be granted for the weeks their rota group is scheduled to be at home

Where critical worker parents and carers notify the school that their child requires full-time on-site provision during the weeks that their rota group is scheduled to be at home, the school will make this available.

However, as with vulnerable children, parents of critical workers should then let their school know if their child will not be attending during this period, and school will grant a leave of absence to all critical workers' children in line with the current national guidance.

Attendance

In line with guidance from the DfE, attendance is compulsory and expected for all learners in all year groups. All learners must attend during their rota group's scheduled time on-site. Learners' attendance will be recorded and followed up in the usual way.

It is unlikely that formal shielding will be reintroduced in a local area and clinically extremely vulnerable children and young people should be able to attend school during local restrictions. However, in the event that shielding is resumed within the local areas, clinically extremely vulnerable children will not be required to attend school, but will be expected to take part in remote learning, and attendance will continue to be monitored.

If learners are at home due to a Tier 2, 3 or 4 model the form tutor and Life Skills Curriculum will still be delivered by form tutors. Learners will be expected to log on at 8.30am and the tutor will record the attendance and this will be logged and recorded in the usual way. Any non-attendance will also be followed up by the Attendance Officer and the Education Welfare Officer in the usual way.

Children eligible for Free School Meals

In the event of the school having to implement a Tier 2-4 model, children eligible for free school meals will be able to collect a lunch from the main office between 11.45am and 12.15pm each day. Arrangements can be made for a central collection point for learners who live some distance from school and who are not able to collect their lunch from school. This must be by prior agreement by contacting the relevant Learning Leader.

Remote learning

The remote learning policy will provide guidance to parents and staff on the provision learners will be provided with during implementation of a Tier 2, 3 or 4 model. This policy will be published by the end of the month with detailed information on the blended approach of live lessons, remote learning and where restrictions allow, face to face provision in school. A copy of the policy is available on the school website.