

School Careers Activity Calendar – Yr 7

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1	Parents and visitors providing details of their careers.	Tutor Assembly time	Classroom/tutor room	NJT/NJA	N/A	4, 5 (if they judge)
Term 1	Whole year group enrichment and careers visit Preparation, meaningful discussions/Q&A, Evaluation/Reflection.	All day	Anderton Centre	NJT/NJA	£50 per student as required	2, 5, 6
Term 1:2 12/11/26	Career Fair – 12/11/26	11.00 to 15.00	Sports Hall	Careers Leader Careers and College coordinator Lead for PD JD (operational) Employers (national, international, local, public & private sector) Colleges (A Level & T Level) HE providers Training providers Vocational Providers Technical Education Providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2:1 8-14 th Feb 27	National Apprenticeship Week activities (departmental and whole school)	8 th -14 th Feb 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 3:1	Reflect on who you are Explore dream jobs Learn what we mean by 'career'	Personal Development via Unifrog	Various Rooms	Lead for PD and KS3 teachers	N/A	1, 2, 3, 4

	Find out what entrepreneurs do Learn about work-life balance Learn about careers and the future					
Term 2:2 1 st – 6 th Mar 27	National Careers Week activities (departmental and whole school)	1 st – 6 th Mar 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 3	Whole year group enrichment and careers visit Preparation, meaningful discussions/Q&A, Evaluation/Reflection.	All day 10 th June 2027	Yorkshire Sculpture Park	NJT/JMU	£25 per student as required	2, 5, 6
Term 3:2	Reflect on who you are Explore dream jobs Learn what we mean by 'career' Find out what entrepreneurs do Learn about work-life balance Learn about careers and the future	Personal Development via Unifrog	Various Rooms	Lead for PD and KS3 teachers	N/A	1, 2, 3, 4

School Careers Activity Calendar – Yr 8

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1:2 12/11/26	Career Fair – 12/11/26	11.00 to 15.00	Sports Hall	Careers Leader Careers and College coordinator Lead for PD JD (operational) Employers (national, international, local, public & private sector) Colleges (A Level & T Level) HE providers Training providers Vocational Providers Technical Education Providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2:1 8-14 th Feb 27	National Apprenticeship Week activities (departmental and whole school)	8 th -14 th Feb 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 2:2 1 st – 6 th Mar 27	National Careers Week activities (departmental and whole school)	1 st – 6 th Mar 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 3	Whole year group enrichment and careers visit Preparation, meaningful discussions/Q&A, Evaluation/Reflection.	Half day 28 th /29 th /30 th June am	Visit to Harris Museum	NJT/JMU	N/A	2, 5, 6,
Term 3	Reflect on your interests Explore CVs Learn about the workplace	Personal Development via Unifrog	Various Rooms	Lead for PD and KS3 teachers	N/A	1, 2, 3, 4,

	Find out how to create the life you want Define what success looks like Learn about careers and the climate					
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School Careers Activity Calendar – Yr 9

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1:2 12/11/26	Career Fair – 12/11/26	11.00 to 15.00	Sports Hall	Careers Leader Careers and College coordinator Lead for PD JD (operational) Employers (national, international, local, public & private sector) Colleges (A Level & T Level) HE providers Training providers Vocational Providers Technical Education Providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2:1	Reflect on your skills Explore learning pathways after school Learn how to choose KS4 options – Pathways booklet Pathways KS4 and KS5 Apprenticeships Find out how to take control of your career journey	Personal Development via Unifrog	Various Rooms	Lead for PD and KS3 teachers	N/A	1, 2, 3, 4,
Term 2:1 8-14 th Feb 27	National Apprenticeship Week activities (departmental and whole school)	8 th -14 th Feb 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7

Term 2:2 1 st – 6 th Mar 27	National Careers Week activities (departmental and whole school)	1 st – 6 th Mar 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 2:2 starting from 27/28	Work Experience in the workplace. Work placement experience booklets - Barclays Life skills to assist	March – 2-day placement starting from 27/28	Workplace	Careers Leader Careers Admin (DB) Careers and College coordinator Lead for PD KS3 subject teachers Parents/carers & Employers	N/A	2, 3, 5, 6
Term 3:1 6 th May 2027	Preston College Taster Day Assembly	08:40-09:00 6 th May 27	School Hall	Careers and College coordinator. JD (operational) Tutors and Year Lead	N/A	2, 3, 7
Term 3:2 23 rd June 2027	Visit to Preston College FE/HE	All day 23 rd June 27	Preston College	Careers and College coordinator Year Lead Lead for PD JD (operational) Tutors	N/A	2,3,7

School Careers Activity Calendar – Yr 10

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1:2 12/11/26	Career Fair – 12/11/26	11.00 to 15.00	Sports Hall	Careers Leader Careers and College coordinator Lead for PD JD (operational) Employers (national, international, local, public & private sector) Colleges (A Level & T Level) HE providers Training providers Vocational Providers Technical Education Providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2:1 8-14 th Feb 27	National Apprenticeship Week activities (departmental and whole school)	8 th -14 th Feb 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 2:2 1 st – 6 th Mar 27	National Careers Week activities (departmental and whole school)	1 st – 6 th Mar 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 2:1	Reflect on your career journey Explore employer profiles Learn about different career types What career is best for me? Interests profile.	Personal Development via Unifrog	Various Rooms	Lead for PD and KS3 teachers	N/A	1, 2, 3, 4,

Term 2:2 15 th – 19 th Mar 27	Work Experience in the workplace. Work placement experience booklets. Unifrog resources. Barclays Life skills to assist.	March – 5-day placement	Workplace	Careers Leader Careers Admin (DB) Careers and College coordinator Lead for PD KS3 subject teachers Parents/carers & Employers	N/A	2, 3, 5, 6
25/3/27	Runshaw College Taster Day Assembly	08:40-09:00	School Hall	Careers and College coordinator JD (operational) Tutors and Year Lead	N/A	2, 3, 7
Term 3:1	CV Writing Personal Statements Letter of Application Interview Technique Mock Interview Prep	Personal Development	Various Rooms	Lead for PD and KS4 teaching staff	N/A	3, 4, 5, 7
April 26 – Dec 27	Independent Careers appointments	Tuesday	Group Meeting room	Independent CEIAG Advisor Careers and College coordinator	£3000	8
13/05/27	Newman College Taster Day Assembly	08:40-09:00	School Hall	Careers and College coordinator JD (operational) Tutors and Year Lead	N/A	2, 3, 7
Term 3.1 27/5/27	Mock Interviews Evaluation	1-3pm followed by evaluations in Personal Development lessons the following week	School Hall	Careers Leader Careers and College coordinator JD (operational) Lead for PD Wide range of Employers	£20 refresh ments	5

Term 3:2 1/7/27	Visit to Runshaw College FE/HE (plus pre-sampler)	All day	Runshaw	Careers and College coordinator Year Lead Lead for PD JD (operational) Tutors	N/A	2,3,7
Term 3:2 05/7/27	Visit to Newman College FE/HE (plus pre-sampler)	All day	Newman	Careers and College coordinator Year Lead Lead for PD JD (operational) Tutors	N/A	2,3,7

School Careers Activity Calendar – Yr 11

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Sep 26 – Dec 26 (plus summer term of Yr 10)	Independent Careers appointments	Fridays	Careers in glass corridor	Independent CEIAG Advisor Careers and College coordinator	£3000	8
Term 1	Subject to change Runshaw College 14/09/2026 Preston College 21/09/2026 Blackburn College 28/09/2026 Newman 6 th Form College 05/10/2026 Speed Networking Event P5 12/10/26 Myerscough College 20/10/2026 Careers Fair 12/11/2026 Runshaw Online Applications 17/11/2026 Preston Online Applications 24/11/2026 Newman Online Applications tbc 02/12/26 Blackburn Online Applications tbc 02/12/26 JTL tbc 09/12/2026 PNECET tbc 09/12/2026 ASK tbc 16/12/2026 Hutton 6 th Form 16/12/26 NHS talk 06/01/2027 T2000 13/01/2027 Preston College interviews 26/02/2027 (9.00-13.20)	Personal Development	School Hall	Representative from FE/Training providers Careers Leader Careers and College coordinator Lead for PD JD - operational	N/A	3, 7

Term 1: 1	National Apprenticeship Service ASK Assembly Date tbc 16/12/2026	Assembly	School Hall	Lead for PD JD (operational)	N/A	3, 5
Term 1:1 12/10/26	Speed Networking	2.00-3.00pm	School Hall	Careers Leader Careers and College coordinator JD (operational) Lead for PD Wide range of employers	£20 refreshments	2, 3, 5
Term 1:2 12/11/26	Career Fair – 12/11/26	11.00 to 15.00	Sports Hall	Careers Leader Careers and College coordinator Lead for PD JD (operational) Employers (national, international, local, public & private sector) Colleges (A Level & T Level) HE providers Training providers Vocational Providers Technical Education Providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2:1	Runshaw College Interviews - date tbc Preston College Interviews - date tbc Newman College interviews – date tbc	During day	In person	Careers and College coordinator	N/A	2, 3, 7, 8
Term 2 – Jan to Mar	Reflect on your employability skills Explore pros and cons of post-16 pathways Learn how to choose a post-16 pathway Research volunteering and paid work Compare apprenticeships and HE Discuss: is AI a threat to our jobs?	Personal Development	Various Rooms	Lead for PD and KS4 teaching staff	N/A	3, 4, 5, 7

Term 2:1 8-14 th Feb 27	National Apprenticeship Week activities (departmental and whole school)	8 th -14 th Feb 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7
Term 2:2 1 st – 6 th Mar 27	National Careers Week activities (departmental and whole school)	1 st – 6 th Mar 27	Various	NJT, Lead for PD, Subject Staff, LAL	N/A	2, 4, 5, 6, 7

As well as assemblies, college visits and student application support, Newman, Preston, Runshaw and Myerscough colleges are also invited to support Yr 11 guidance evening and Yr 9 pathways evening.

All year groups will receive **#FuturesFridays newsletters** which will also be sent home to parents. This includes relevant national information, job of the week, links to next step pathways and **local LMI**. Elements of this newsletter will be highlighted as part of the **Ready to Thrive (RTT) tutor programme**, related to skills needed for the world of work, although the focus for RTT will be on core values and fundamental British Values. These will link with posts on **social media** for parents/carers. The Academy will also produce a copy of the **Beyond careers newsletter**, featuring articles from current and past students.

Lessons in the Academy will feature a whole school PPT slide explaining the link between the subject lesson and the world of work. This slide will contain **subject related careers** and **skills underpinned by those valued by employers**, speaking, listening, problem solving, teamwork, resilience, communication, planning, leadership etc. Each subject in school will highlight and explicitly teach about careers in subjects, pathways and qualifications and employability skills.

The eight benchmarks are:

1. **A stable careers programme:** Every school/college should have an embedded careers programme known and understood by pupils, parents, teachers, and employers.
2. **Learning from career and labour market information:** Every pupil and their parents should have access to good quality information about future study options and the labour market.
3. **Addressing the needs of each pupil:** Advice and support should be tailored to the individual, with equality and diversity considerations embedded throughout.
4. **Linking curriculum learning to careers:** All teachers should link curriculum learning with careers, highlighting the real-world relevance of their subjects.
5. **Encounters with employers and employees:** Every pupil should have multiple meaningful encounters with employers and employees to learn about work and the skills that are valued.
6. **Experiences of workplaces:** Pupils should have first-hand experiences of the workplace (through work visits, shadowing, or work experience) to help their exploration of career opportunities.
7. **Encounters with further and higher education:** Pupils should understand the full range of learning opportunities available, including academic, technical, and vocational routes.
8. **Personal guidance:** Every pupil should have opportunities for guidance interviews with a careers adviser, tailored to the needs of the individual.

Activities linked to Gatsby compliance:

Gatsby 2	Gatsby 3	Gatsby 4	Gatsby 5
• STEM events • Access to careers website • Access to Local Market Information • Access to job profiles • #FuturesFridays newsletter • Beyond	• Access to careers assessment • Stereotype challenging activity • Aspiration raising activity • SEND specific activity • Mega hub • Application support for Post-16	• Employer involvement in the curriculum • Careers tutorial • Drop down day • Careers assembly • Careers in the curriculum activity • Careers lesson through PD	• Careers fair • Employer workshop • CV workshop • Employer mentoring/ e-mentoring • Business/ enterprise games and competitions • Employer involvement in the curriculum • Mock interviews • Speed networking • Alumni activities • Whole Year group Enrichment and Work Related visits.
Gatsby 6	Gatsby 7	Gatsby 8	
• Work experience • Work shadowing • Workplace visit • Virtual work experience	• Post-16 provider talks/visit • Access to Post-16 provider information • Apprenticeship event/ support • Further and Higher education events and visits	• 1-2-1 Careers Guidance • Group careers guidance • Application support for Post-16	