



LOSTOCK HALL ACADEMY

NEW STUDENT GUIDE



**A guide to Lostock Hall Academy
For Students, Parents and Carers**
September 2022

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WARM WELCOME

Dear Parents/Carers

It is with great pleasure that I welcome you and your child at the start of your journey with us here at Lostock Hall Academy. I am delighted that you have entrusted us with their continued education and promise that we will do all that we possibly can to ensure that they have a successful and rewarding time as a student at the Academy. In a world full of uncertainty you can at least be certain that you have made the right choice and that you and your child are already part of the Lostock Hall Academy family.



We are delighted, this year, to be able to invite you and your child into school on Wednesday 6th July. During the day your child will have an opportunity to experience a day in the life of a student at Lostock Hall Academy, get to know their form tutor and meet other teachers and peers. After school I look forward to meeting you and other parents /carers to welcome you in person to the Academy.

You will meet Miss Lowe (Transition and Progress Lead) and Mrs Abram (Lead Year 7 Tutor), along with your new Form Tutor and other key staff who will help to ensure that you have everything you need to know before starting in September and they will I'm sure help to alleviate any concerns you or your child may have.

I am very proud of the staff here at the academy as they go above and beyond to help individual children settle in and will always listen to you and your child.

I look forward to seeing you very soon and encourage you to read carefully the information provided and to take up all offers of further support before September.

Kind regards,

A handwritten signature in black ink, which appears to read 'G. F. Gorman'.

Mrs G. F. Gorman
Principal

LOSTOCK HALL ACADEMY VISION

LHA will be the local secondary provider of choice. We will equip all our learners with the knowledge, skills, values and behaviours to achieve their full potential in a safe, stimulating and supportive environment. Educating the future, Academy students will be proud to achieve a successful career path through transition into work or training in all walks of adult life.

ACADEMY KEY PRIORITIES

- To ensure the highest standards of **leadership and management** through reflective governance and the provision of developmental opportunities for staff at all levels.
- To provide a **safe and secure** learning environment, that supports the social and emotional wellbeing of all students and staff.
- To raise aspirations, build resilience, ensure enjoyment and independence in **learning** for all students.
- To continually develop, teach and review a high quality, engaging broad and balanced **curriculum** through a **research** based approach to **teaching** and learning in an inclusive and dynamic environment.
- To work collaboratively as part of a professional learning community and in partnership with parents/carers to ensure all students **achieve** through personalised learning, pastoral and **health** programmes.
- To maintain high levels of **punctuality** and **attendance** of students ensuring excellence for all.
- To ensure a positive image based on the strengths of the Academy is shared across the community to increase student **recruitment**.
- To provide a range of meaningful experiences linked to the labour market, along with encounters with further and higher education to support personalised **career** paths.

MEET THE TRANSITION TEAM



I am delighted that you will be joining us here at Lostock Hall Academy from September 2022. I would like to take this opportunity to welcome you to the Academy. My name is Miss Lowe and I am the Transition and Progress Lead. I oversee the transition process from Year 6 to Year 7 to ensure it is as smooth as possible. Prior to taking on this role at Lostock Hall Academy, I was a primary school teacher for seven years. During this time, I worked in three different primary schools and taught across the whole of Key Stage Two; from Year 3 to 6. I particularly enjoyed teaching in Year 6 and was responsible for the transition of over one hundred students from primary to secondary in that time!

The experience I gained teaching in primary schools is now helping to provide a smooth transition for students to Lostock Hall Academy. I work with the wider transition team and your primary school to ensure that we have as much information as possible before you start in September. Your Year 6 teacher helps me get to know what works for you in the classroom and plan for any extra help you might need when you join us. Once I have collected all of this important academic and pastoral information, I pass it on to your Year 7 form tutor and teachers who will help make sure you settle in quickly. Here at the Academy, we have lots of specialist teachers who are passionate about their subjects and they, along with your form tutor, can't wait to meet you.

Starting secondary school is a big step in your education journey, but don't worry - I will be there to help you at every point along the way. In addition to my transition role, I am also responsible for the progress of key groups of students across the school. This role involves providing teaching, learning and curriculum support. This means that once your transition into Year 7 is complete, I will still be a part of your educational journey here at Lostock Hall Academy.

Please make sure you read all of the transition information you are sent carefully, and do not hesitate to contact me if you have any further questions. I will look forward to meeting you all in September.

Miss R. Lowe.

Year 6 Transition and Progress Lead.

I will be your Year Lead during your first year at Lostock Hall Academy. I will be monitoring each student in Year 7 and paying close attention to behaviour for learning and progress. I also teach French and Food Preparation & Nutrition. I will do everything I can to make sure that you have a smooth and happy transition into our Academy and look forward to getting to know you all.

Mrs N. Abram

Year 7 Lead and Teacher



WHO'S WHO?

A message from some of our Year 7 Form Tutors.



MR JOLLY – FORM TUTOR L

I'm really looking forward to meeting and welcoming all the new year 7 students to LHA, especially those who will be in 7L with me. An important part of my role as a Year 7 tutor is to get to know you and support you in your transition to secondary school and throughout your time as a valued member of the LHA community.

MRS MOORS - FORM TUTOR S

Hi, my name is Mrs Moors and I am a science teacher who loves to teach Biology. If you like David Attenborough then I know already that we'll get on! As a year 7 form tutor, we will work together throughout your time transitioning from primary school to Lostock Hall Academy to make sure that you are more excited than nervous about starting here and I can't wait to welcome you all to Lostock Hall Academy.

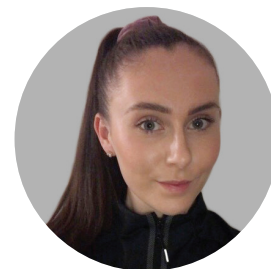


MR WALKER - FORM TUTOR T

Welcome to LHA! I am very excited about meeting you all and being the best tutor group. My role as your tutor is to make your transition to secondary school as smooth as possible. I am a P.E. teacher who enjoys playing a variety of different sports. I am a massive football fan and support the best team in the world Arsenal FC. I look forward to getting to know you all as we embark on your secondary school journey together. See you all soon, Mr Walker.

MISS SUTTON-WEBB - FORM TUTOR C

Hello, my name is Miss Sutton-Webb and I will be your form tutor. I teach Physical Education and Citizenship here at LHA. I love all sport, but Netball is something I play outside of school and really enjoy. When you meet me face to face, I guarantee you can guess which position I play! I have an adorable Chihuahua called Pearl who is 3 years old, dogs are my favourite! I am very much looking forward to finding out about you and welcoming you to our academy. I hope to see many of you at the fantastic extra-curricular clubs we offer.



MRS SIMMONS - FORM TUTOR K

Hello and welcome to LHA! I'm a science teacher and I love chemistry. I'm really looking forward to helping you settle in to life at secondary school. As a year 7 form tutor I will support and guide you to help you make the transition from primary school to being a very valued member of LHA.

THE SCHOOL DAY

One of the first things new students need to adjust to is the number of different lessons each day. Timetables are issued on the first day of term which we glue into the Student planners. A copy is usually best kept in a blazer pocket. Parents/carers and students can see a copy of this online via School Synergy.

The school day begins for students at 8.40am, we expect all students to be at school for 8.30am to ensure that registration can begin on time. The gates will be locked at 8.40am and if students are late without good reason, you will need to enter via the main student entrance and will be placed in a lunchtime detention on the same day. We operate a 'no bells' system which works well at our Academy. This allows students to move from lesson to lesson with less disruption. Students are advised to wear a wristwatch to monitor the time.

Registration/Assembly	8.40am - 9.00am
Period 1	9.00am - 10.00am
Period 2	10.00am - 11.00am
Break	11.00am - 11.15am
Period 3	11.15am - 12.15pm
Period 4	12.15pm - 1.15pm
Lunch	1.15pm - 2.00pm
Period 5	2.00pm - 3.00pm
Extra-curricular activities	3.00pm - 4.00pm

Students will have a variety of subjects with different staff each lesson and most of them will be a continuation and increase in challenge of the curriculum from primary school however, students may be taught slightly differently to the way they were in Year 6.

"In Drama we take lots of time to explore and experiment through role-play, exploring scripts and creating our own performances. We aim to learn, build confidence, team-work, communication, respect and have fun whilst doing so!"



Mrs Hardacre, Subject Lead for Drama and Dance

TIME TABLE

A TYPICAL TIMETABLE

Week 1	Mon 16/05/22	Tue 17/05/22	Wed 18/05/22	Thu 19/05/22	Fri 20/05/22
8:00 AM	7L	7L	7L	7L	7L
9:00 AM	Physical Education (#1: 09:00) Mrs Hardacre	English (#1: 09:00) Mrs Barlow (E5)	Food Preparation (#1: 09:00) Mrs Abram (T4)	History (#1: 09:00) Mr Quinlan (A2)	English (#1: 09:00) Mrs Barlow (E5)
10:00 AM	Mathematics (#2: 09:55) Mrs Miller (M3)	Mathematics (#2: 09:55) Mrs Miller (M3)	Mathematics (#2: 09:55) Mrs Miller (M3)	Physical Education (#2: 09:55) Mrs Hardacre	Beliefs, Philosophy and (#2: 09:55) Mrs Litvinski (L4)
11:00 AM	Science (#3: 11:15) Mrs Litvinski (L4)	Science (#3: 11:15) Mrs Moors (L5)	Geography (#3: 11:15) Mr Gill (E2)	Science (#3: 11:15) Mrs Litvinski (L4)	English (#3: 11:15) Mrs Barlow (E5)
12:00 PM	Drama (#4: 12:15) Mrs Hardacre (DR)	Art & Design (#4: 12:15) Mr Quinlan (A2)	English (#4: 12:15) Mrs Worden (E1)	Spanish (#4: 12:15) Mrs Lomax (ML3)	Mathematics (#4: 12:15) Mr Quinlan (M1)
1:00 PM					
2:00 PM	Mathematics (#5: 14:00) Mr Purdon (M1)	Geography (#5: 14:00) Mr Gill (G1)	Art & Design (#5: 14:00) Mr Quinlan (A2)	Spanish (#5: 14:00) Mrs Lomax (ML3)	History (#5: 14:00) Mr Quinlan (A2)

Teacher

Classroom

Subject



"Did you know: Science comes from the Latin word scientia, meaning knowledge?"

Hello everyone here at LHA we are looking forward broadening your horizons. It's not always obvious that science has an impact on our everyday lives, but the truth is that science impacts the many decisions we make every day. From taking care of our health and well-being to deciding whether to buy paper or plastic in the supermarket. The Science department at LHA is looking forward to giving you the opportunity to experience the world and help you develop a healthy dose of skeptical thinking, we will allow you to think about your surroundings, and makes you aware that you can help in solving the world's issues. We will carry out exciting practical activities in our fully equipped laboratories and along with the Science theories you will have the chance to visit a Science museum, read scientific literature by famous scientists and learn about Science in the news including the importance of research and development."

Mr Hardman - Science Teacher and Year Lead

BEHAVIOUR

THE LHA WAY

I will arrive ready to learn for all of my lessons

I will follow all staff instructions at all times in school

I will do my best and encourage others to do their best

I will respect everyone's right to learn in the classroom

REWARDS

IF YOU FOLLOW THE LHA WAY YOU WILL BE REWARDED WITH:

- Praise and positive recognition • Achievement points
- Postcards/letters/phone calls home
- Certificates and vouchers in reward assemblies
- Good behaviour visits • Great personal progress

CONSEQUENCES

If you do not follow The LHA Way you will receive a consequence

STAGE 1



(Teacher action)

- Verbal warning (teacher to make reference to the above expectations – The LHA Way and LHA Core Values)
- Class teacher to explain choices and consequences
- Class teacher to record Stage 1 incident on Synergy
- Student name recorded

STAGE 2



(Teacher action)

- Class teacher issue a final warning
- Class teacher/subject detention given
- Stage 2 Incident/ detention recorded on Synergy by class teacher
- Member of staff to inform the Head of Faculty (HoF) and the Behaviour for Learning Team of action taken via email/Synergy
- HoF to support teachers to ensure that detentions are attended

STAGE 3



(BfLT action)

- If poor student behaviour continues the member of staff is to contact the BfL Team via Synergy / Lesson Support and inform the Curriculum lead/Head of Faculty
- Student to be spoken to by a member of the BfL Team and where possible placed back in lesson
- BfL Team to log the incident/Stage 3 on Synergy and make contact with parents/carers
- BfL detention
- Year Lead intervention/ Support

STAGE 4



(BfLT/SLT action)

- If poor student behaviour continues the BfL Team to trigger an SLT call-out
- Student removed by SLT
- SLT supported by the BfL Team are to follow up the incident
- Stage 4 incident to be recorded on Synergy as refer to BfL
- SLT Detention and further sanctions to be administered as appropriate

THIS SCHOOL

HAS ANTI-BULLYING

AMBASSADORS

#StandUpToBullying

MEET THE LHA TEAM



Year 7



Year 8



Year 9



Year 9



Year 10



Year 10

YEAR 7

Sophie Austin - 7L
Olivia Cooper -Abbs - 7H
Lacey Bramwell - 7H
Gareth Balchan - 7L

YEAR 8

Caden Balchan - 8L
Jayden Chapman - 8L
Alex Mottershead - 8L
Libby Holland - 8C
Neve Coulton - 8T
Kate Doyle - 8T

YEAR 9

Chloe-Jayne Corbin - 9H
Dotun Banigbe - 9L
Jennifer Carter - 9S
Jessica Carter - 9S
Lauren Iddon - 9K
Isaac Armstrong - 9S
Logan Campbell - 9K
Daisy Alty - 9K

YEAR 10

Elena-Andrada
Vinereanu 10K
Logan Gardner 10 K
Poppy Calder 10K
Alexander Read - 10T



LOSTOCK HALL ACADEMY'S CORE VALUES



Students at Lostock Hall Academy take pride in promoting the school's core values of respect, integrity, commitment, teamwork, citizenship and accountability. These core values form the character of our community and are evident in our behaviours.

RESPECT

Respect for others at Lostock Hall Academy is characterised by:

- ✧ Using manners when speaking to staff and following their instructions;
- ✧ Acknowledging that differences exist between groups of people in our community and that these differences should be celebrated.

Respect for yourself is characterised by:

- ✧ Caring about how your language and actions represent you;
- ✧ Taking pride in your appearance, understanding that a smart uniform represents both you and the Academy and is preparation for workplace expectations;
- ✧ Taking pride in your achievements and celebrating your success;
- ✧ Adopting a growth mindset approach to your studies, behaviour and relationships.

INTEGRITY

Integrity at Lostock Hall Academy is characterised by:

- ✧ Showing in your words and your actions that you can make good decisions, having thought about the impact of your choices;
- ✧ Having the strength to speak for others when you suspect that they are not being treated fairly or need help.

COMMITMENT

Commitment at Lostock Hall Academy is characterised by:

- ✧ Dedication to your studies, approaching your work with resilience and a determination to achieve the best that you can;
- ✧ High levels of attendance and punctuality;
- ✧ Being involved in extra-curricular activities and clubs.

TEAMWORK

Teamwork at Lostock Hall Academy is characterised by:

- ✧ A willingness to participate in activities and undertake any role assigned so that the team is successful;
- ✧ An appreciation that the actions of a team, made up from different personalities, knowledge and skills has the potential to achieve more than a single individual.

CITIZENSHIP

Citizenship at Lostock Hall Academy is characterised by:

- ✧ Caring for the school environment and role modelling positive behaviours that make the environment a pleasant place to be for all;
- ✧ Caring for other students and staff – helping, supporting and guiding others where appropriate;
- ✧ Being involved in charity work and caring for those less fortunate than yourself;
- ✧ Being a valued member of your local community.

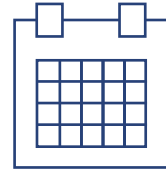
ACCOUNTABILITY

Accountability at Lostock Hall Academy is characterised by:

- ✧ Accepting that you are responsible for your behaviour, actions and words, at all times;
- ✧ An understanding that you are answerable to staff and the Academy's policies regarding your behaviour, including ICT use.

SCHOOL HOLIDAY PATTERN 2022/23

Term Dates



Autumn 2022

September

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

30

November

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

December

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Spring 2023

January

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Summer 2023

May

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
30						

- School Day
- School Closed
- Inset Day (School Closed)
- Bank Holiday
- Holiday

EXTRA-CURRICULAR ACTIVITIES

We have lots of activities on offer that many students take part in. Here is an example of the kinds of activities we offered last year.

YEAR 7	LUNCH (during the free time after lunch unless stated)	AFTER SCHOOL (until 4pm unless stated)
MONDAY	Homework Catch Up IT1 (APU) Year 7 Table Tennis (Gymnasium/PE) Art homework / support A3 Graphic media (JMU) Inter-form Dodgeball League (Gym & Sports Hall)	Choir until 4pm (JD) Craft Club (SEM) Art Club - Years 7,8 & 9
TUESDAY	Homework Catch Up IT1 (AP) Art homework / support A3 Graphic media (FM) French club (DK) Table Tennis, all years (Gym)	Gardening Club, all years welcome (JH) Netball, years 7,8,9 (Courts / Sports Hall) Dance Club until 4.00pm (EH) Learning Zone (Homework club) 3-4pm IT3 Art KS3 Club 3.10 - 4.10 (Art Team) Soul Band - years 7 & 8
WEDNESDAY	Reading Plus Club (SW/RL) Art homework / support A3 Graphic media (JMU/FM) Dr Frost homework club - IT 1 (Maths) Netball	Football Training (Sports Hall/Grass Fields) Gymnastics, Years 7, 8 & 9 (Gym) Cooking Club until 4:15pm (NJA) - 4 week programme. MAXIMUM OF 12 STUDENTS PER ROTATION.
THURSDAY	Brass Band (JD) Art appreciation club A3 Graphic media (LQ) Table Tennis, all years (Gym)	Girls Football Club, years 7,8 & 9 (Sports Hall) Cheerleading, years 7,8 & 9 (Gym) Drama Club until 4.00pm (EH) Learning Zone (Homework club) 3-4pm IT3 Code Club (APU)
FRIDAY	Dr Frost homework club – ICT 3 (maths)	Badminton - Years 7 & 8 (Sports Hall) School Magazine Club 3.15-4pm (SAB)

Your tutor will provide you with a copy of the extra-curricular activities list at the start of each term. To sign up to the club you can just turn up! On our Facebook page, you will see lots of pictures.



MUSIC LESSONS

Dear Parent/Carer,

The Music Department is very much looking forward to welcoming the Year 7 students in September and I am sure that your child is excited about starting secondary school also. There are a range of extra-curricular musical activities that take place on a weekly basis here in school and your child will have the opportunity to take part in these.

It is important also to organise the extra-curricular Music lesson provision for your child's arrival. Lessons are available on all instruments (keyboard & piano, strings, brass, woodwind, drums, Guitar) and are delivered here in school by specialist teaching staff.

Lessons are organised and paid from externally and I would urge you to get in contact (see below) to secure your child's place as soon as possible.

Keyboard & Piano – Mr Chris Wootton - chrisongable22@hotmail.com

Singing – Miss Gillian Littlefair - gillianlittlefair@gmail.com

Brass/Drums/Guitar/Strings/Woodwind – Lancashire Music Service –
<https://uklancashire.speedadmin.dk/registration#/>

If you have any queries, please do not hesitate to contact me via email on j.doyle@lostockhallacademy.org

Yours sincerely,

MR J DOYLE

Subject Lead for Music



SCHOOL UNIFORM

MUST I DRESS IN A CERTAIN WAY?

Yes. Look after your uniform and property. Remember trainers are not allowed in school except for P.E. Jewellery, apart from a watch, is not allowed. Hair styles must not be extreme, a number 2 is the shortest allowed. Tramlines and block colours are banned. Make sure your uniform is named so that it can easily be returned if it is misplaced.

Our students look very smart and we are proud of them.

ALL STUDENTS

- Black or navy coat
- Navy blue blazer (monogrammed)
- Navy monogrammed pullover Yrs 10/11
- Grey monogrammed pullover Yrs 7/8/9
- Strong practical rucksack or satchel suitable for holding large folders and books.
- Strong black shoes -
No trainers, boots or sports branding.



GIRLS

- Black Skirt (monogrammed) -
Skirts must be knee length.
- Plain cotton pale blue open necked blouse with collar and buttoned down the front.
- Black socks (must be worn below the knee)
- Black tights – 60/70 denier tights
Black uniform trousers may be worn (monogrammed)

BOYS

- Black trousers
- Plain cotton pale blue shirt
- School tie

WHERE DO I LEAVE MY COAT?

You will be allocated an area where your tutor group will be allowed to leave their coats. Coats must not be worn inside the buildings.

***See page 18 for stockist and price list**



P.E. KIT

KS3 STUDENTS (ALL STUDENTS WILL REQUIRE THE FOLLOWING ITEMS OF KIT):

- Black training top with LHA logo
- Red football socks with LHA logo
- Trainers with non-marking soles
- Footwear that is suitable for activity on the grass fields (studded boots)
- Shin pads (for activities like football and hockey)

PLUS +

Students should purchase **EITHER** (students can choose which item of kit they are most comfortable with):

- Red and black vertical striped football shirt with LHA logo **OR** red polo shirt with LHA Logo
- LHA tracksuit bottoms with logo **OR** LHA sports leggings with logo
- Black shorts with LHA logo **OR** black sports skirt with LHA logo

Please note that some activities (for example hockey and rugby) will require students to wear a **gum shield** to participate. If your child is timetabled to take part in activities that require a gum shield, you will be contacted in advance. These can be purchased at local sports shops.

*See page 18
for stockist
and price list



"The PE team are very much looking forward to welcoming all of our new Year 7 athletes. We offer a wide range of challenging and fun activities, all of which are designed to support your physical and personal development. Most importantly we want you to enjoy yourselves and make new friends through getting involved."

Mr Sloan
Assistant Vice Principal/Head of STEM Faculty

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and all school items

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**YOUR
SCHOOL
LOTTERY**

Raising funds for school isn't
just about selling raffle tickets
and attending summer fetes. We

acknowledge that things have changed and we would strongly ask you to consider if you are able
to join us and support the School Lottery. It is easy to set up, just £1 per week; huge benefit to the
school. A Lostock Hall Academy supporter wins every single week... and NO raffle tickets!

- **Help us raise essential school funds**
- **Support our lottery from just £1 a week**
- **Guaranteed cash prize every week • Win up to £25,000**

To support your school, go to:

yourschoollottery.co.uk and search for: **Lostock Hall Academy**



UNIFORM PRICE LIST 2022

UNIFORM STOCKIST

Just Clothing

53 Pope Lane, Preston PR1 9BY

Tel: 01772 743807

Email: info@justsclothing.co.uk

Website: www.justsclothing.co.uk



Item	Size	Price
Blazer	6 - 20+	£32.99 - £45.00
Jumper	28 - 44+	£19.99 - £24.99
Tie	All	£5.99
Skirt	20 - 40	£20.99 - £23.99
Reverse Collar Blue Blouse	30 - 40+	£7.99 - £10.99

Boys P.E. Kit *		Price
Football Top		£22.99 - £24.99
Shorts (Logo)		£7.99 - £8.99
Socks (Logo)		£6.99
Tracksuit Bottoms		£18.99 - £22.99
1/4 Zip Training Top	(O)	£22.99 - £24.99

Girls P.E. Kit *		Price
Polo Shirt		£15.99 - £18.99
Skort (Logo)		£18.99 - £19.99
Socks (Logo)		£6.99
Leggings		£18.99 - £22.99
1/4 Zip Training Top	(O)	£22.99 - £24.99

* All listed items are logoed (O) Optional Items

LESSON EQUIPMENT

We have collated a list of essential student equipment that will be required and used regularly by your child across the curriculum. We are asking that this list of basic equipment is purchased by yourselves before your child returns to school in September.

BASIC EQUIPMENT:

- Laptop - LHA 1:1 Device Scheme Approved (see separate information booklet)
- Pen (Black/Blue, green, red and purple) with spares/backups
- HB pencil
- 30cm Ruler
- Eraser
- Pencil Sharpener
- Mix of coloured highlighters
- Glue stick
- Coloured pencils
- Post-it-notes
- Personal headphones or earphones with standard 3.5mm connector
- Individual pocket size hand sanitizer
- Face mask

Along with your basic equipment you will also need subject specific equipment. We are able to offer subject specific packs of equipment that can be purchased via the School Gateway at competitive prices. This equipment has been specifically selected to allow greatest flexibility for working in school and at home as and when required.

Please refer to page 16 in the Student Starter Pack for detail of how to order.

MATHS / SCIENCE:	Maths set containing a pair of compasses, protractor, whiteboard and pen (for use in all subjects) and a Casio scientific calculator - Casio 83 GT X or Casio 85 GT X only
ENGLISH:	Highlighter
ART:	A4 Sketchbook and plastic sleeve A4 Wallet, Pencils (2B, 4B, 6B), eraser, metal sharpener, 30cm shatter-proof ruler, craft Apron (used for DT & Art)
HISTORY:	Highlighter & purple pen
GEOGRAPHY:	Pencil, ruler, protractor, a pair of compasses, a calculator, and a set of coloured pencils / pencil crayons
FOOD TECHNOLOGY:	White food apron and a tea towel

GETTING TO SCHOOL

BY BUS:

We currently have a dedicated school bus service, serving the Hoghton/Bamber Bridge/Walton-le-Dale/Farington/Leyland and Clayton Green areas. This service is reviewed each year and is subject to demand. The cost is £20 per week and is payable each month in advance. If you are interested in reserving a place on the bus for September please email admin@lostockhallacademy.org

07.35	Croston Road	08.14	Mill Tavern
07.43	Golden Hill Lane (Morrisons)	08.19	Holland House Road
07.48	Woodsman	08.22	School Lane Garage
07.55	St Bedes	08.24	Wynfield
08.00	Clayton Brook Village	08.26	Poplar Avenue
08.05	Corner of Hudson Court	08.27	Station Road (on Browndedge Lane)
08.10	Alma Row	08.28	St Marys Church
08.12	Thorn Bush	08.33	LHA

BY PUBLIC TRANSPORT:

Public transport services run to Lostock Hall. Please see <https://bustimes.org.uk/localities/E0016430> for details.

BY BIKE:

Students may prefer to cycle to school. A safety helmet is a good safeguard against head injury should an accident occur, and must be worn on journeys to and from school. Please be satisfied that your child can ride safely and their bike is kept in good working order. Working bike lights are also required for darker mornings and evenings throughout Winter. We have bicycle sheds, which provide a safe place to lock up bicycles. We also recommend a lock for when the bike is kept in the bike sheds.

BY CAR:

Parents/carers dropping off students should do so in the layby at the front of school. However, at the end of the school day, this is not available as the bus will be parked in this area. Please can you park safely further down Todd Lane North. Parents/carers must not enter the school drive or park opposite the school when dropping off or picking up your children. Serious hazards for child cyclists and pedestrians can be caused.

ON FOOT: Students are encouraged to wear suitable outer clothing when walking to and from school.

"The Art Department is very much looking forward to meeting you when you join us in year 7. We're excited to be able to teach you many creative skills from drawing and painting to sculpture, photography, image manipulation, printmaking and collage! There are fun art clubs to attend to improve your skills and visits to art galleries. The art rooms are full of inspiring artwork and are a fantastic and creative learning environment. Goodbye for now, from Mrs Murray and the Team"

Mrs Murray
Director of Learning - Creative Faculty, Subject Lead for Art



SCHOOL SYNERGY

SCHOOL SYNERGY

We use School Synergy as our main student information system that allows staff to record and track behaviour, achievements and homework. Students and parents/carers have access to this system to see what homework they have been set and its due date, information on the daily bulletin and any behaviour logs (achievements and sanctions). We also use the Synergy booking system for you to arrange appointments with teachers at parent/carer evenings. Parents/carers can use Synergy to send messages to staff via the contact gateway portal. We prefer parents/carers to use this method to liaise with school staff. Details about how to log onto Synergy will be available in September. Regular checking of the portal enables parents/carers to keep track of their children and their journey through school.

SCHOOL GATEWAY

We do not accept cash in school.



'School Gateway' enables you to make online payments via the School Gateway smartphone app or website. You can also view school meal balances and top them up at any time using the same system.

We will notify you by text or email when new items such as school trips or tickets for events are available for payment on School Gateway. You will also be able to give online consent, where required, for your child to take part in activities.

We have found that School Gateway makes it easier for parents/carers to pay any time 24-7 and it reduces the amount of money being carried by children on school premises.

WHAT YOU NEED TO DO NOW

Very shortly we will send you a message inviting you to download the app or visit the website www.schoolgateway.com and set up as a New User.

You'll receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you have trouble logging in, it may be because the school doesn't have your current email and mobile phone number on record. Please call the school and we'll update the details on our system or email d.armstrong@lostockhallacademy.org



"I look forward to welcoming you to English at LHA. With us you'll explore a wide range of engaging texts and writing techniques, from war poetry to Shakespeare, from short stories to modern reportage. We'll have plenty to delve into, discuss and decipher. There's an exciting world of literature, expression and creativity ahead, and plenty of opportunities to master your own writing. We can't wait to show you what's just around the corner..."

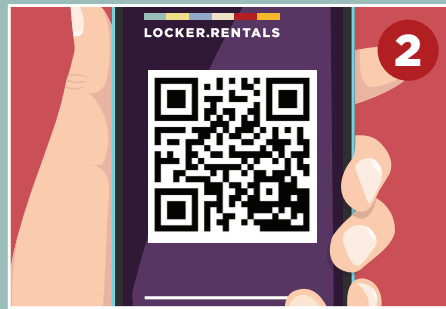
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Once on the web app do the following:

- Enter your **LOCATION**
- Choose your **PREFERRED LOCKER AREA** from the drop down menu (if available)
- Click on **CHECK AVAILABILITY**
- Where prompted enter your details and read and agree to the terms and conditions
- Click on **RENT LOCKER** and follow the instructions for entering your payment details
- You will then be emailed a locker code and the number of your locker compartment.

How to Access your Locker:

- Go to the locker number detailed on your confirmation email
- Enter the **4 digit code** detailed on your confirmation email and open the lock
- Should you forget your code it can be reissued by visiting www.locker.rentals and clicking on the re-issue my locker code link.

"Don't worry about not being able to find your way about, you'll soon be acquainted with a map, and your friendly Geography teachers will help you out if you get stuck"



FREQUENTLY ASKED QUESTIONS

How much homework will I get?

You will be set homework on Synergy by your teachers to support your learning in lessons. You can expect up to 1 piece of homework for each subject every week but spread across the week.

What if I am coming on my own?

Every year, many students come to us on their own without any of their friends from primary school. This is completely normal, and you will not be alone! We try to put those coming on their own together in a form tutor to help you make new friends.

What if I get lost?

It is common that new students will get lost and struggle to find a lesson. Again, this is completely normal. You will not get into trouble if you are late because you were lost, just explain to your teacher that you were lost. You can ask any member of staff or another student where to go if you forget where a classroom is, and they will be happy to help.

What types of food is there available?

We have lots of different types of food available in the canteen. At break time, you can purchase toast, bagels, crumpets and lots of other breakfast snacks. At lunchtimes, you can purchase a variety of hot and cold meals. Food at Lostock Hall is brilliant! You can also bring a packed lunch should you wish to.

Do we offer any trips?

In Year 7 we offer a "getting to know your friends" trip in early September at the Anderton Centre where you can develop your team building skills in activities such as raft building, crate stacking and much more. More information will be communicated in September about arrangements under the current circumstances.

Our contact details have changed, who should I tell?

Having up-to-date information is vital in case of an emergency and we ask that if something such as your home address, mobile number or email address changes, you inform Mrs Armstrong in the Student Reception as soon as is practically possible. Email: d.armstrong@lostockhallacademy.org

Who do I speak to if I have a problem?

You should always try to speak to your form tutor in the first instance if you have a problem who will be able to help you find a solution.

My child is unwell, how do I let school know?

Although illness causes unavoidable absence, regular attendance to classes is important.

We ask for your co-operation in keeping absence to a minimum by making dental or medical appointments outside school hours. However, we realise this is not always possible, especially with hospital appointments. So we can be sure any absence is with your knowledge and consent, please make contact via Synergy or by telephone for an absence known in advance and after an illness.

Please inform school by telephone EVERY MORNING of your child's absence, unless stated to us the length of time your child will be absent. <http://www.lostockhallacademy.org/home-parents-students/contact> The school telephone number is 01772 336293.

Family holidays must take place in the school holidays. The Academy reserves the right to issue fixed penalty notices for students being taken out of school during term time.

School also operates a text messaging service, so if your child is not in school and no notification has been received, you will receive a text message asking you to confirm the absence of your child from school.

My child takes regular medication, who will monitor this?

Medical information is usually shared from your child's primary school, but you should let school be aware if anything changes. Parents/carers are responsible for informing school of any medication requirements. Students can leave medication (such as EpiPen's, insulin etc) in the pastoral office to self-administer when required.



"Just a quick hello from all the staff in Maths. We hope you are looking forward to meeting us as we are looking forward to meeting you. We've lots of fun activities planned when you arrive."

Director of Learning - STEM Faculty,
Subject Lead for Maths

ADDITIONAL IMPORTANT INFORMATION

PERSONAL CONTACT

We will hold a Year 7 Pastoral Evening in the Autumn Term when you will be able to meet your child's tutor. We will send you details before the meeting.

You will receive a written report during the year about your child's progress and will also hold a parents' evening, which will give you an opportunity to meet your child's teacher. If however, you have any concerns, please feel free to contact the school at any time, using the contact form on the website, where we can then arrange for the relevant member of staff to talk to you about progress, plans, or any problems or concerns you have.

EMOTIONAL PROBLEMS

Sometimes events at home/outside of school can worry or upset a child. If we know about them we can deal with anything that may arise as a result with much more understanding.

FRIENDS OF LOSTOCK HALL ACADEMY (FOTA)

Lastly, we would like to encourage you be part of your child's school. We have a parental association called the Friends of Lostock Hall Academy. The success of Lostock Hall Academy relies on your support and we hope to see you in school socially, at some of the events we organise. Many of these functions help to raise funds, which benefit the school, and therefore your child, by providing those facilities and items of equipment beyond the reach of normal funding. It's also a great way to meet other parents and staff on an informal basis.

We are very grateful for volunteers to offer their help at some of our events. If you are able to help serve teas and coffees at just one of our events it would be greatly appreciated. However you may feel able to become involved to a greater extent by joining the organising committee. You can inform us of you interest by emailing admin@lostockhallacademy.org



"My name is Mrs Tucker and I am responsible for your timetable and the subjects you study. I really hope you are looking forward to having different types of lessons with specialist teachers in more subjects than ever before. I will also support you with careers and hope you are already thinking about what a difference you are going to make in this world! We are really looking forward to welcoming you to Lostock Hall Academy and I will see you soon."

Mrs Tucker – Senior Assistant Vice Principal

UNIFORM AND EQUIPMENT CHECK LIST

ALL STUDENTS

- ☐ Navy blue blazer (monogrammed)
- ☐ Navy monogrammed pullover Yrs 10/11 (optional – Autumn/Spring term only)
- ☐ Grey monogrammed pullover Yrs 7/8/9 (optional – Autumn/Spring term only)
- ☐ Strong black shoes (not trainers or boots – see Uniform and Appearance Policy)

GIRLS

- ☐ Black Skirt (monogrammed) - Skirts must be knee length.
- ☐ Plain cotton pale blue open necked blouse with collar and buttoned down the front.
- ☐ Black socks (must be worn below the knee) – Summer term only
- ☐ Black tights – 60/70 denier tights (Autumn and Spring term – optional in Summer term)
- ☐ Black uniform trousers may be worn (monogrammed)

BOYS

- ☐ Black trousers
- ☐ Plain cotton pale blue shirt
- ☐ School tie

P.E. KIT - ALL STUDENTS

- ☐ Black training top with LHA logo
- ☐ Red football socks with LHA logo
- ☐ Footwear that is suitable for activity on the grass fields (studded boots)
- ☐ Shin pads
- ☐ Red and black vertical striped football shirt with LHA logo OR red polo shirt with LHA Logo
- ☐ LHA tracksuit bottoms with logo OR LHA sports leggings with logo
- ☐ Black shorts with LHA logo OR black sports skort with LHA logo

EQUIPMENT

As well as having the correct uniform, there are essential pieces of equipment you will need.

- ☐ Laptop - LHA 1:1 Device Scheme Approved
- ☐ Pen (Black/Blue, green, red and purple)
- ☐ HB pencil
- ☐ 30cm Ruler
- ☐ Eraser
- ☐ Pencil Sharpener
- ☐ Mix of coloured highlighters
- ☐ Glue stick
- ☐ Coloured pencils
- ☐ Post-it-notes
- ☐ Headphones or earphones
- ☐ Individual pocket size hand sanitizer
- ☐ Face mask
- ☐ Pair of compasses
- ☐ Protractor
- ☐ Whiteboard and Pen
- ☐ Calculator (Casio 83 GT X or Casio 85 GT X only)
- ☐ White food apron
- ☐ Tea towel
- ☐ Sketch book
- ☐ Craft apron
- ☐ Pencils 2B, 4B, 6B

FOOD TECHNOLOGY

Ingredients as notified within lessons.

I.C.T.

- ☐ Cheap headphones or earphones. To be used in I.C.T. for video tutorials and podcasts.

ART

Please see New Starter Forms Booklet for order sheet on page 16

LHA Art Pack £3.50
LHA Super Art PACK £6.50

STUDENT CODE OF CONDUCT

TO RETAIN FOR YOUR INFORMATION

The central purpose of the school behaviour code is to encourage excellent behaviour and conduct rather than punish bad behaviour. To this end it is necessary that everyone has respect for each other.

- We must give and receive respect.
- Respect can be gained by the way we conduct our relationships:
 - The way we greet each other
 - The way we speak to each other
 - The way we treat each other
- In order to show respect, students need to be aware that they must practice acceptable standards of behaviour. This means maintaining an orderly atmosphere in rooms and on corridors. By doing this they will ensure that:
 - Other students have a chance to learn.
 - Teachers can get on with their teaching and support student learning.
- Respect for each other should extend to:
 - Respect for buildings.
 - Respect for furniture.
 - Respect for equipment.
- This means trying to keep school as clean as possible by:
 - Putting litter in bins.
 - Keeping walls and furniture clean.
 - Taking care of school equipment.
- By everyone working to keep the school as clean as possible we will help to develop a sense of identity and community.
- The school's reputation depends on how students behave:
 - In school and out of school.
- High standards of behaviour and uniform enable us all to be proud of Lostock Hall Academy.

PUBLIC AREAS CODE IN SCHOOL

It is vitally important to behave well on corridors and in public areas because this is where accidents can happen. These rules apply wherever you are in school.

- Be helpful and polite to everyone.
- Have regard for other people's comfort and safety by behaving sensibly at all times.
- Move directly to your destination so you arrive promptly.
- Keep to the left on staircases and corridors so that traffic flows smoothly. Observe the one-way systems to avoid congestion and accidents.
- Queue in an orderly manner at all times (including for lunch and for buses) and wait your turn.
- Keep our school clean and tidy so that it remains a pleasant environment for us all.

STUDENT CODE OF CONDUCT

CLASSROOM CODE

School is a place of work with a lot of people of different ages trying to get on with many different tasks. It is necessary, as with any workplace, for everyone to know what is expected of them so that all can work together successfully, safely and happily. These rules apply to subject lessons, tutorial periods and registration sessions. At LHA we follow 'The LHA Way' see page 9 of this new student guide.

GOLDEN RULES

1. You must show courtesy and respect to your teacher and fellow students at all times. There is no excuse for rudeness or insolence.
2. You must carry out any reasonable request or instruction that your teacher may give you at once and without questioning or argument.

If you break these two rules you must expect it to be treated as very serious.

BEFORE THE LESSON

- Arrive outside the classroom promptly.
- Line up quietly, close to the wall.
- Have with you all books and materials needed for the lesson.
- You should already have left your coat in your bag/locker.
- You should not be chewing gum, eating or drinking.
- Enter when your teacher tells you and go to your desk.

DURING THE LESSON

- Be punctual: Arrive for all lessons in good time and if you arrive late report to your teacher to apologise and explain but wait until your teacher can deal with you.
- Put your bag on the floor, clear of walkways. Stand quietly and wait for the teacher to begin the lesson.
- Be polite: Always be polite and respectful to your teacher, other students and visitors.
- Be equipped: Automatically, get out your pen, pencils, rulers and books at the start of a lesson.
- Be attentive: Listen in silence and pay full attention when your teacher is talking to the whole class. Work without disturbing or distracting others.
- Be proud: Always take care with your work, present it neatly. Take pride in all your achievements.

AT THE END OF THE LESSON

- Wait to be told to pack up by the teacher. Deal with any litter you might have caused and place in the bin.
- Put your chair in place and wait to be dismissed by your teacher.
- Move quietly to your next lesson.

SANCTIONS

MOST STUDENTS KNOW HOW TO BEHAVE AND ARE A CREDIT TO THEIR PARENTS/CARERS AND SCHOOL

Our Code of Conduct is published to ensure that you all know what is expected of you. However, if you sometimes forget or choose to ignore the rules you must learn that you have to answer for your actions. During all lessons, students must follow 'The LHA Way'.

Many incidents will be dealt with by the member of staff who is there at the time and they will choose what to do about it. This might just be a conversation with the individual to insist that you behave as we expect you to. There could be a small punishment. In class you may have to work through your break for wasting

STUDENT CODE OF CONDUCT

time or be separated from the rest of the class because you are disturbing others. A punishment might 'fit the crime' so, if you have littered the floor near your desk, you might have to clear up a wider area.

IF YOU ACCEPT THIS IN THE RIGHT SPIRIT THAT WILL BE THE END OF IT

Some behaviour might result in you being sent to another member of staff. This will be because your behaviour is more serious or you could have caused accident or injury to others. This will also happen if you continue to do what you have just been told you must not do.

IF THIS HAPPENS YOU CAN EXPECT GREATER SANCTION

You might have to give up all your break time in the playground for a week or be expected to stay behind after school for a detention.

If you keep on doing the things you have been punished for a few times you could find yourself 'on report', so that staff can check that you are arriving on time or doing your homework every day and reporting how you behaved in their lessons.

YOUR PARENTS/CARERS WILL BE ASKED TO READ YOUR REPORT EACH DAY

There are certain actions that will carry the heaviest punishment. If you forget the 'Golden Rules' or are caught deliberately damaging property or interfering with other people's belongings you will be sent to a senior member of staff straight away.

PUNISHMENT WILL REFLECT THE SERIOUSNESS OF THE OFFENCE

You can and will be sent home for a time if it is thought necessary. This is an official act that will be recorded and reported to the Governors of the school. Promises of your future behaviour will be needed before you are allowed back into school. Your parents/carers will be fully involved in these.

STUDENTS CAN BE EXCLUDED PERMANENTLY

We hope and we are sure your parents will feel the same that your behaviour is such that none of this is necessary and that you will have a happy and rewarding time at Lostock Hall Academy.

REWARD SYSTEM

We like to recognise when you have done well. Often you will simply be told when you have pleased a teacher. Sometimes your work will be displayed or read out to the class to show how well you have done. You might even be mentioned in the Year or School Assembly! We are always delighted when we can point to your success or achievements. We like to know about them and we like other people to share in them.

If you use your initiative, or are particularly helpful, if you get involved or volunteer to do something extra, if you try your best with your work over a period of time or make an improvement that you have set yourself as a target, your teacher will give you achievement points. These are just some of the ways you can earn one. It is possible to collect them in any area of school activity. You will get a ticket for a prize draw for every ten points. There is a draw at the end of every term to win a variety of prizes. We hope that you will be trying to show us your best efforts and the best side of your character. All achievement points are recorded on Synergy.



"I'm looking forward to taking you all on an adventure into the past. See you all soon."

Mr Foster – Lead Teaching and Learning Practitioner,
Subject Lead for History

STUDENT CODE OF CONDUCT

UNIFORM

EVERYONE IS EXPECTED TO WEAR THE UNIFORM LAID DOWN IN OUR SCHOOL WELCOME PACK

Students are sometimes tempted to be different or to 'show off' something new they have recently bought by coming to school in items of clothing that are not uniform. The same happens with hairstyles, nail varnish, make-up and jewellery.

We try to be reasonable but there are some things which are not suitable for school or cause safety or security problems. If you try to 'get around' the rules our reaction is probably to consider whether we need to be stricter.

We do not allow make-up or jewellery with the exception of a wrist watch. Unusual hair colours and extreme hairstyles are not permitted. We realise that fashions change but feel you can understand what this means.

Trainers must only be worn in P.E.

We would prefer you to wear a navy blue or dark coat coming to school. Certainly denim or leather/suede jackets are to be left at home. All of the uniform rules can be found in the LHA uniform and appearance policy.

LHA EXPECTATIONS

You have been given a clear idea of how to behave around school but there are also some 'hard and fast' rules so we can be sure we know where you are, that you are safely supervised, your property is safe, that you are identified as belonging to Lostock Hall Academy and are a credit to us and your parents/carers wherever you go.

YOU MUST:-

1. Observe the 'Out of Bounds' areas in force at particular times.
2. Observe the Safety Rules in the Science, Technology and P.E. areas.
3. Report to Main Office if you arrive late at school. Bring a letter from parents after an absence or if an excuse from Games/P.E. is required (a telephone message or message via Synergy is equally acceptable).
4. All homework is recorded on Synergy and it must be complete when it is set and hand it in on time.
5. Wear school uniform at all times including visits unless, because of the nature of the activities, permission to wear casual dress is given by the member of staff in charge.
6. Observe the rules on jewellery, make-up, hair colour etc.
7. Name all equipment and clothing.

YOU MUST NOT:-

1. Smoke or bring cigarettes, matches, lighters into school.
2. Bring any alcohol or drugs into school. Any student caught with drugs or alcohol will be excluded!
3. Use your mobile phone in school. We understand that the majority of young people have a mobile phone, however these should not be used at all during the school day including at break and lunchtimes.
4. Leave the school grounds other than at 3pm without the permission of your Tutor, Behaviour for Learning Manager or member of the Senior Leadership Team. Only students with a 'Pass' will be allowed to leave the premises at lunchtime.
5. Cycle in the school grounds.

STUDENT PRIVACY NOTICE

WHAT CATEGORIES OF STUDENT INFORMATION WE COLLECT, HOLD AND SHARE INCLUDE:

- Personal information (such as name, unique student number and address)
- Characteristics (such as ethnicity, language, nationality, country of birth, free school meal eligibility and student premium)
- Attendance information (such as sessions attended, number of absences and absence reasons)
- Behaviour information (records of students behaviour in school)
- SEND or medical information (such as Educational Health Care Plans and access arrangements)
- Curriculum information (such as School reports, Assessment data, Examination information)
- Careers and destination data
- Biometric information (student thumb print for the cashless catering system)
- Photographic images (student images may be used in internal and external promotional material in a variety of media such as the website, prospectus, the local newspaper)

WHY WE COLLECT AND USE THIS INFORMATION

We use the student data:

- to support student learning
- to monitor and report on student progress
- to provide appropriate pastoral care
- to provide and assess the quality of the services we offer
- to promote the successes of our students
- to comply with the DfE requirements for data sharing
- to comply with the law regarding data sharing



"The MFL department are looking forward to meeting you in September. You will have the chance to explore different cultures and life in other countries. You will also learn how to communicate with others. In every lesson you learn something different and learn language you can use in real life. We also run lots of events and competitions for you to get involved in and have fun while learning languages."

LOSTOCK HALL ACADEMY MAP





Striving for perfection, achieving excellence



Todd Lane North
Lostock Hall, Preston
Lancashire PR5 5UR


Good
Provider

2018

Telephone 01772 336 293
Email admin@lostockhallacademy.org
www.lostockhallacademy.org