

School Careers Activity Calendar – Yr 7

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1	Variety of parents providing videos of their careers.	Tutor Assembly time	Classroom/tutor room	NJT		4, 5 (if they judge)
Term 1:2 2/12/21	Careers Fayre	pm	Online	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 3:1	Skills and Qualities for work Yr 7 Career profile BeReady – foundations of Communication BeReady Foundations of Confidence	Life Studies	Tutor rooms	Tutors	N/A	1, 2, 3, 4
Term 3:2	Dragon's Den Enterprise project launch Dragon's Den Roles in the workplace Dragon's Den Market Research Dragon's Den Product Development Dragon's Den Presentation Dragon's Den Final	Life Studies	Tutor rooms and hall Tutor rooms Tutor rooms Tutor rooms Tutor rooms School hall	Lead for PSHE Tutors Tutors Tutors Tutors Tutors & Business partners	N/A	2, 4, 5,

School Careers Activity Calendar – Yr 8

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1:1	Budgets Bank accounts/money handling Careers Choices and Career Profile BeReady Foundations of Leadership BeReady Foundations of Resilience Foundations of Personal Branding	Life Studies	Tutor rooms	Tutors	N/A	1, 2, 3, 4
Term 1:2 2/12/21	Careers Fayre	pm	Online	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 3:2	Dragon's Den Enterprise project launch Dragon's Den Roles in the workplace Dragon's Den Market Research Dragon's Den Product Development Dragon's Den Presentation Dragon's Den Final	Life Studies	Tutor rooms and hall Tutor rooms Tutor rooms Tutor rooms Tutor rooms School hall	Lead for PSHE Tutors Tutors Tutors Tutors Tutors & Business partners	N/A	2, 4, 5,

School Careers Activity Calendar – Yr 9

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1: 1 tba	National Apprenticeship Service Assembly	Assembly time	School Hall	Career Leader	N/A	3, 5
Term 1:2 2/12/21	Careers Fayre	pm	Online	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2:1	Which Way Now Which Way Now BeReady A guide to Assertiveness Be Ready Developing Communication Skills BeReady Developing Resilience Pathways Launch Assembly	Life Studies	Tutor rooms	Tutors	N/A	1, 2, 3, 4
Term 2.2	Bridge the Gap Bridge the Gap Bridge the Gap Bridge the Gap Which Way Now, Skills and subjects Passport to a job & Intro to CV writing	Life Studies	Tutor rooms	DWP employers Tutors	N/A	2, 3, 4, 5,

Term 2:2	Sun Get Ahead career aspiration programme	tba 4*2 hours in school 4 hour visit to uCLAN	tba 4*2 hours in school 4 hour visit to uCLAN	Lead for PP Careers Leader	Covered by UCLAN	2, 3, 5, 7
Term 3:3	Dragon's Den Enterprise project launch Dragon's Den Roles in the workplace Dragon's Den Market Research Dragon's Den Product Development Dragon's Den Presentation Dragon's Den Final	Life Studies	Tutor rooms and hall Tutor rooms Tutor rooms Tutor rooms Tutor rooms School hall	Lead for PSHE Tutors Tutors Tutors Tutors Tutors & Business partners	N/A	2, 4, 5,
Tbc June 2022	Visit to Preston's College FE/HE	All day	Preston's	Careers and College coordinator Tutors Year Lead	N/A	2,3,7
Term 3:2 tba	Civil Service Locality Programme workplace visit including remote learning skills	tba	Land Registry	Lead for PSHE Steve Field Enterprise Advisor	£30 minibus	2, 3, 5, 6

School Careers Activity Calendar – Yr 10

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1: 1 tba	National Apprenticeship Service Assembly	Assembly	School Hall	Careers Leader	N/A	3, 5
Term 1:2 2/12/21	Careers Fayre	pm	Online	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2 and 3	Work Experience in the workplace (tbc)	All week	Workplace	Careers Leader Careers and College coordinator Lead for PSHE EBP Employers	£3000	2, 3, 5, 6
Term 2:2	BeReady Developing Leadership Skills BeReady Developing Personal Branding U-Explore Exam stress and resilience Runshaw Pre-sampling X – Work Experience CV writing including workshop with DWP	Life Studies	Tutor rooms and hall	Tutors Tutors Tutors Tutors	N/A	3, 4, 5, 7
Term 3:1	Personal Statement. CV writing	Life Studies	Tutor rooms and hall	Tutors	N/A	2, 4,

	Letter of Application Applying for a Job Interview Technique					
April 22 – July 22	Independent Careers appointments	Mondays	Group Meeting room	Independent CEIAG Advisor Careers and College coordinator	£3000	8
Term 3.1 24/5/22	Mock Interviews	P4 and 5	School Hall	Careers Leader Careers and College coordinator Lead for PSHE Wide range of Employers	£20 refresh ments	5
Term 3:2	Dragon's Den Enterprise project launch Dragon's Den Roles in the workplace Dragon's Den Market Research Dragon's Den Product Development Dragon's Den Presentation Dragon's Den Final	Life Studies	Tutor rooms and hall Tutor rooms Tutor rooms Tutor rooms Tutor rooms School hall	Lead for PSHE Tutors Tutors Tutors Tutors Tutors & Business partners	N/A	2, 4, 5,
Tbc June 2022	Visit to Newman College FE/HE	All day	Newman	Careers and College coordinator Tutors Year Lead	N/A	2,3,7
07/07/22	Visit to Runshaw College FE/HE (pre-sampler 25/3/22)	All day	Runshaw	Careers and College coordinator Tutors Year Lead	N/A	2,3,7

School Careers Activity Calendar – Yr 11

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Sep 21 – April 22	Independent Careers appointments	Mondays	Group Meeting room	Independent CEIAG Advisor Careers and College coordinator	£3000	8
Term 1: 1	Newman College Runshaw College Preston's College Myerscough College Training 2000 Hutton 6 th form/Blackburn College Westholme 6 th form	Life Studies – first ½ term	School Hall	Representative from FE/Training providers Careers Leader Careers and College coordinator Lead for PSHE	N/A	3, 7
Term 1: 1 tba	National Apprenticeship Service Assembly	Assembly	School Hall	Careers Leader	N/A	3, 5
Term 1:2	Letters of applications Employability BeReady Applying for Jobs and Apprenticeships Preparations for Speed Networking BeReady Interview and Assessment centres Online college applications	Life Studies	Tutor rooms	Tutors	N/A	3, 4, 7
23/11/21	Speed Networking	1.30-3.00	School Hall	Careers Leader Careers and College coordinator Lead for PSHE Wide range of employers	£20 refreshments	2, 3, 5

2/12/21	Careers Fayre		Online	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
19/01/22	Mock Interviews (to replace those missed in Yr 10 due to pandemic)	P4 and 5	School Hall	Careers Leader Careers and College coordinator Lead for PSHE Wide range of Employers	£20 refreshments	5
03/02/22	College interviews	During day	In person/online	Careers and College coordinator	N/A	2, 3, 7, 8

All year groups will receive #FuturesFridays sessions in tutor time each week, as part of the Ready to Learn programme, related to skills needed for the world of work. These will link with posts on social media for parents/carers.

All lessons in the Academy will feature a whole school PPT slide explaining the link between the lesson and the world of work.

Activities linked to Gatsby compliance:

Gatsby 2	Gatsby 3	Gatsby 4	Gatsby 5
<ul style="list-style-type: none"> • STEM event • Access to careers website • Access to Local Market Information • Access to job profiles 	<ul style="list-style-type: none"> • Access to careers assessment • Stereotype challenging activity • Aspiration raising activity • SEN specific activity • Application support for Post-16 	<ul style="list-style-type: none"> • Employer involvement in the curriculum • Careers tutorial • Drop down day • Careers assembly • Careers in the curriculum activity • Careers lesson through PSHE 	<ul style="list-style-type: none"> • Careers fair • Employer workshop • CV workshop • Employer mentoring/ e-mentoring • Business/ enterprise games and competitions • Enterprise activity • Employer involvement in the curriculum • Mock interviews • Alumni activity
Gatsby 6	Gatsby 7	Gatsby 8	
<ul style="list-style-type: none"> • Work experience • Work shadowing • Workplace visit 	<ul style="list-style-type: none"> • Post-16 provider talks/visit • Access to Post-16 provider information • Apprenticeship event/ support • Higher education events and visits 	<ul style="list-style-type: none"> • 1-2-1 Careers Guidance • Group careers guidance • Application support for Post-16 	