

School Careers Activity Calendar – Yr 7

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1	Variety of parents and visitors providing videos of their careers.	Tutor Assembly time	Classroom/tutor room	NJT		4, 5 (if they judge)
Term 1	Visit by the Army Careers Service	1 hour	Hall	JD, JJ, LL, FS, MAW,	£0	4, 5
Term 1	Visit by the Streetwise Theatre Production (chance to ask questions surrounding acting as a career)	1 hour	Hall	JD, NJA, CP, AP, LQ	£0	4,5
Term 1:2 29/11/22	Career Fair – 29/11/22	12 – 4.00pm	Sports Hall	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 3:1	Skills and Qualities for work Yr 7 Career profile BeReady – foundations of Communication BeReady - Foundations of Confidence	Personal Development	Various Rooms	HSW, JD, LA, RM, AFR	N/A	1, 2, 3, 4
Term 3:2	Dragon's Den Enterprise project launch Dragon's Den Roles in the workplace Dragon's Den Market Research Dragon's Den Product Development Dragon's Den Presentation Dragon's Den Final	Personal Development	Various Rooms School hall	HSW, JD, LA, RM, AFR	N/A	2, 4, 5,

School Careers Activity Calendar – Yr 8

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1	Visit by the Army Careers Service	1 hour	Hall	JD, JJ, LL, FS, SF	£0	4, 5
Term 1:2 29/11/22	Careers Fair	12 - 4.00pm	Sports Hall	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 3:1	Budgets Bank accounts/money handling Careers Choices and Career Profile BeReady Foundations of Leadership BeReady Foundations of Resilience BeReady Foundations of Personal Branding	Personal Development	Various Rooms	HSW, JD, LA, RM, AFR	N/A	1, 2, 3, 4
3:1 28/4/23	Work Experience in the workplace	28/4/23	Workplace	Careers Leader Careers and College coordinator Lead for PSHE & Employers	N/A	2, 3, 5, 6
Term 3:2	Dragon's Den Enterprise project launch Dragon's Den Roles in the workplace Dragon's Den Market Research Dragon's Den Product Development Dragon's Den Presentation Dragon's Den Final	Personal Development	Various Rooms School hall	HSW, JD, LA, RM, AFR	N/A	2, 4, 5,

School Careers Activity Calendar – Yr 9

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1	Visit by the Army Careers Service	1 hour	Hall	JD, SS, NGC, LQ, MEK	£0	4, 5
Term 1:2 29/11/22	Careers Fair	12 – 4.00pm	Sports Hall	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
Term 2:1	Which Way Now BeReady A guide to Assertiveness Be Ready Developing Communication Skills BeReady Developing Resilience Pathways Launch Assembly Passport to a job Intro to CV writing	Personal Development	Various Rooms School hall	HSW, JD, LA, RM, AFR	N/A	2, 4, 5,
Term 3:2	Dragon's Den Enterprise project launch Dragon's Den Roles in the workplace Dragon's Den Market Research Dragon's Den Product Development Dragon's Den Presentation Dragon's Den Final	Personal Development	Various Rooms School hall	HSW, JD, LA, RM, AFR	N/A	2, 4, 5,
21/6/23	Visit to Preston College FE/HE	All day	Preston College	Careers and College coordinator Tutors and Year Lead	N/A	2,3,7

School Careers Activity Calendar – Yr 10

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Term 1:2 29/11/22	Career Fair	12 – 4.00pm	Sports Hall	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector) Colleges HE providers Training providers Independent CEIAG Advisor	£50 refreshments	2, 3, 4, 5, 7
3:1 28/4/23	Work Experience in the workplace (tbc)	28/4/23	Workplace	Careers Leader Careers and College coordinator Lead for PSHE Employers	N/A	2, 3, 5, 6
Term 2:2	BeReady Developing Leadership Skills BeReady Developing Personal Branding U-Explore Exam stress and resilience Runshaw Pre-sampling CV writing including workshop with DWP	Personal Development	Various Rooms	Various Teachers	N/A	3, 4, 5, 7
Term 3:1	Personal Statement. CV writing Letter of Application Applying for a Job Interview Technique Mock Interview Prep	Personal Development	Various Rooms	Various Teachers	N/A	3, 4, 5, 7

April 23 – July 23	Independent Careers appointments	Tuesday	Group Meeting room	Independent CEIAG Advisor Careers and College coordinator	£3000	8
Term 3.1 24/5/23	Mock Interviews	Personal Development	School Hall	Careers Leader Careers and College coordinator Lead for PSHE Wide range of Employers	£20 refreshments	5
3/7/23	Visit to Newman College FE/HE	All day	Newman	Careers and College coordinator Tutors Year Lead	N/A	2,3,7
TBC	Visit to Runshaw College FE/HE (plus pre-sampler)	All day	Runshaw	Careers and College coordinator Tutors Year Lead	N/A	2,3,7

School Careers Activity Calendar – Yr 11

Date	Activity	Timing	Location	Staffing	Budget	Gatsby Compliance
Sep 22 – April 23	Independent Careers appointments	Tuesday	Meeting Room 2 Penketh Building	Independent CEIAG Advisor Careers and College coordinator	£3000	8
Term 1	Preston's College Blackburn College Newman College Runshaw College Hutton 6 th form Training 2000 Westholme 6 th form ASK Apprentices	Personal Development	School Hall	Representative from FE/Training providers Careers Leader Careers and College coordinator Lead for PSHE	N/A	3, 7
Term 1.2	College applications online	Personal Development	ICT Suites	Various teaching staff College staff	N/A	3, 7
Term 1: 1 tba	National Apprenticeship Service Assembly	Assembly	School Hall	Careers Leader	N/A	3, 5
22/11/22	Speed Networking	2.00-3.00pm	School Hall	Careers Leader Careers and College coordinator Lead for PSHE Wide range of employers	£20 refreshments	2, 3, 5
29/11/22	Careers Fair	12 – 4.00pm	Sports Hall	Careers Leader Careers and College coordinator Lead for PSHE Employers (national, international, local, public & private sector)	£50 refreshments	2, 3, 4, 5, 7

				Colleges HE providers Training providers Independent CEIAG Advisor		
24/1/23 9/2/23	Runshaw College Interviews Preston College Interviews	During day	In person	Careers and College coordinator	N/A	2, 3, 7, 8
Term 3:1	BeReady Applying for Jobs and Apprenticeships BeReady Interview and Assessment centres	Personal Development	Various Rooms	Various Teachers	N/A	3, 4, 5, 7

All year groups will receive #FuturesFridays sessions in tutor time each week, as part of the Ready to Learn programme, related to skills needed for the world of work. These will link with posts on social media for parents/carers.

All lessons in the Academy will feature a whole school PPT slide explaining the link between the lesson and the world of work.

Activities linked to Gatsby compliance:

Gatsby 2	Gatsby 3	Gatsby 4	Gatsby 5
<ul style="list-style-type: none"> • STEM event • Access to careers website • Access to Local Market Information • Access to job profiles 	<ul style="list-style-type: none"> • Access to careers assessment • Stereotype challenging activity • Aspiration raising activity • SEN specific activity • Application support for Post-16 	<ul style="list-style-type: none"> • Employer involvement in the curriculum • Careers tutorial • Drop down day • Careers assembly • Careers in the curriculum activity • Careers lesson through PSHE 	<ul style="list-style-type: none"> • Careers fair • Employer workshop • CV workshop • Employer mentoring/ e-mentoring • Business/ enterprise games and competitions • Enterprise activity • Employer involvement in the curriculum • Mock interviews • Alumni activity
Gatsby 6	Gatsby 7	Gatsby 8	
<ul style="list-style-type: none"> • Work experience • Work shadowing • Workplace visit 	<ul style="list-style-type: none"> • Post-16 provider talks/visit • Access to Post-16 provider information • Apprenticeship event/ support • Higher education events and visits 	<ul style="list-style-type: none"> • 1-2-1 Careers Guidance • Group careers guidance • Application support for Post-16 	