



LOSTOCK HALL ACADEMY

NEW STUDENT GUIDE



**A guide to Lostock Hall Academy
For Students, Parents and Carers**

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WARM WELCOME

Dear Parents/Carers

It is with great pleasure that I welcome you and your child at the start of your journey with us here at Lostock Hall Academy. I am delighted that you have entrusted us with their continued education and promise that we will do all that we possibly can to ensure that they have a successful and rewarding time as a student at the Academy. In a world full of uncertainty you can at least be certain that you have made the right choice and that you and your child are already part of the Lostock Hall Academy family.



We are delighted, this year, to be able to invite you and your child to the Academy on Wednesday 3rd July. During the day your child will have an opportunity to experience a day in the life of a student at Lostock Hall Academy, get to know their Form Tutor and meet other teachers and peers. After school I look forward to meeting you and other parents/carers to welcome you in person to the Academy.

You will get to meet Mrs Abram (Lead Year 7 Tutor), along with your child's new Form Tutor and other key staff. They will help to ensure that you have everything you need to know before starting in September and will, I'm sure, help to alleviate any concerns you or your child may have.

I am very proud of the staff here at the Academy as they go above and beyond to help individual children settle in and will always listen to you and your child.

I look forward to seeing you very soon and encourage you to read carefully the information provided and to take up all offers of further support before September. If you have any concerns, please feel free to contact Mrs Abram via email n.abram@lostockhallacademy.org.

Mrs G. F. Gorman
Principal

LOSTOCK HALL ACADEMY VISION

LHA will be the local secondary provider of choice. We will equip all our learners with the knowledge, skills, values and behaviours to achieve their full potential in a safe, stimulating and supportive environment. Educating the future, Academy students will be proud to achieve a successful career path through transition into work or training in all walks of adult life.

ACADEMY KEY PRIORITIES

- To ensure the highest standards of **leadership and management** through reflective governance and the provision of developmental opportunities for staff at all levels.
- To provide a **safe and secure** learning environment, that supports the social and emotional wellbeing of all students and staff.
- To raise aspirations, build resilience, ensure enjoyment and independence in **learning** for all students.
- To continually develop, teach and review a high quality, engaging, broad and balanced **curriculum** through a **research** based approach to **teaching** and learning in an inclusive and dynamic environment.
- To work collaboratively as part of a professional learning community and in partnership with parents/carers to ensure all students **achieve** through personalised learning, pastoral and **health** programmes.
- To maintain high levels of **punctuality** and **attendance** of students ensuring excellence for all.
- To ensure a positive image based on the strengths of the Academy is shared across the community to increase student **recruitment**.
- To provide a range of meaningful experiences linked to the labour market, along with encounters with further and higher education to support personalised **career** paths.

MEET THE TRANSITION TEAM



I am delighted that you will be joining us here at Lostock Hall Academy from September 2024. I would like to take this opportunity to welcome you to the Academy. My name is Mrs Abram and I am the Transition and Year 7 Lead. I oversee the transition process from Year 6 to Year 7 to ensure it is as smooth as possible. I will also work closely with you when you join us in September, supporting you as you settle into life here at Lostock Hall Academy.

I will be working with the wider transition team and your primary school to ensure that we have as much information as possible before you start in September. Your Year 6 teacher helps me to understand what works for you in the classroom and plan for any extra help you might need when you join us. Once I have collected all of this important academic and pastoral information, I will pass it on to your Year 7 form tutor and teachers, who will help make sure you settle in quickly. Here at the Academy, we have lots of specialist teachers who are passionate about their subjects and they, along with your form tutor, cannot wait to meet you.

Starting secondary school is a big step in your education journey, but don't worry, as I and all the staff here at Lostock Hall Academy will be there to help you at every point along the way. In addition to my pastoral role, I also teach Food Preparation and Nutrition and French. This means once your transition into Year 7 is complete, I will still be part of your journey here at Lostock Hall Academy.

As part of your transition into secondary school, you are invited to spend the day with us on Wednesday 3rd July. This is our Sampler Day, where you will have the opportunity to meet your form tutor and some of our specialist teachers. You will also meet the other Year 6 students who will be joining us in September.

Please make sure you read all of the transition information you are sent carefully, and do not hesitate to contact me if you have any further questions. I will look forward to meeting you all on 3rd July and I look forward to getting to know you all in September.

Mrs N. J. Abram
Transition and Year 7 Lead.

WHO'S WHO?

A message from our Year 7 Form Tutors.



MR JOLLY – FORM TUTOR L

I'm really looking forward to meeting and welcoming all the new year 7 students to LHA, especially those who will be in 7L with me. An important part of my role as a Year 7 tutor is to get to know you and support you in your transition to secondary school and throughout your time as a valued member of the LHA community.

MISS JAMES – FORM TUTOR S

Hi, my name is Miss James and welcome to LHA! I teach the best subject there is - History, but I am also a Year 7 tutor. It's my job to make sure your transition to LHA is smooth and that you settle into life at high school. Although I am a massive History nerd, I also love being outside whether that's going on hikes in the countryside or playing cricket in the summer. I'm really looking forward to meeting you all soon and can't wait to take you through your journey with us at LHA.



MR WALKER - FORM TUTOR T

Welcome to LHA! I am very excited about meeting you all and being the best tutor group. My role as your tutor is to make your transition to secondary school as smooth as possible. I am a P.E. Teacher who enjoys playing a variety of different sports. I am a massive football fan and support the best team in the world, Arsenal FC. I look forward to getting to know you all as we embark on your secondary school journey together. See you all soon, Mr Walker.

MRS MOORS - FORM TUTOR C

Hi, my name is Mrs Moors and I am a science teacher who loves to teach Biology. If you like David Attenborough then I know already that we'll get on! As a year 7 form tutor, we will work together throughout your time transitioning from primary school to Lostock Hall Academy to make sure that you are more excited than nervous about starting here and I can't wait to welcome you all to Lostock Hall Academy.



MR HERMIDA - FORM TUTOR K

Hello, I am a Teacher of English and have been at Lostock Hall Academy for two years. I am entering my tenth year of teaching and have been a form tutor for every year group in my career. Outside of school, I am a keen sportsman and regularly climb and kayak in the Lake District. I also play football with my son for Kirkby Lonsdale football club. I look forward to meeting you all in September.

MRS SIMMONS - FORM TUTOR H

Hello and welcome to LHA! I'm a science teacher and I love chemistry. I'm really looking forward to helping you settle in to life at secondary school. As a year 7 form tutor I will support and guide you to help you make the transition from primary school to being a very valued member of LHA.



THE SCHOOL DAY

One of the first things new students need to adjust to is the number of different lessons each day. Timetables are issued on the first day of term. A copy is usually best kept in your blazer pocket. Parents/carers and students can see a copy of this online via School Synergy.

The school day begins for students at 8.40am, we expect all students to be at school for 8.30am to ensure that registration can begin on time. The gates will be locked at 8.40am and if students are late without good reason, you will need to enter via the Student Reception and will be placed in a lunchtime detention on the same day. We operate a 'no bells' system which works well at our Academy. This allows students to move from lesson to lesson with less disruption. Students are advised to wear a wristwatch to monitor the time.

| | |
|--------------------------------|-------------------|
| Students arrive at the Academy | 8.30am |
| Registration/Assembly | 8.40am - 9.00am |
| Period 1 | 9.00am - 10.00am |
| Period 2 | 10.00am - 11.00am |
| Break | 11.00am - 11.15am |
| Period 3 | 11.15am - 12.15pm |
| Period 4 | 12.15pm - 1.15pm |
| Lunch | 1.15pm - 2.00pm |
| Period 5 | 2.00pm - 3.00pm |
| Extra-curricular activities | 3.00pm - 4.00pm |

Students will study a variety of subjects with different staff each lesson and most of them will be a continuation and increase in challenge of the curriculum from primary school however, students may be taught slightly differently to the way they were in Year 6.

'Hi! My name is Mrs Pilkington and I am the Curriculum Lead for Computer Science here at Lostock Hall Academy.

I can't wait for you to come and join us in September. We have some really exciting knowledge to learn across KS3 from how computers communicate with us as humans and other digital devices to image editing; how to stay safe online and cybersecurity threats! There is so much to learn and I am really looking forward to getting started - I hope you are to!

Before then, enjoy a restful summer and we will see you raring to go in September!

Mrs Pilkington
Curriculum Lead for Computer Science



TIMETABLE

A TYPICAL TIMETABLE

| Week 1 | Mon 29/04/24 | Tue 30/04/24 | Wed 01/05/24 | Thu 02/05/24 | Fri 03/05/24 |
|----------|--|---|--|--|--|
| 8:00 AM | 7C (08:30) | 7C (08:30) | 7C (08:30) | 7C (08:30) | 7C (08:30) |
| 9:00 AM | Science (#1: 09:00) Miss Poole (L5) | Art & Design (#1: 09:00) Mrs Murray (A1) | Spanish (#1: 09:00) Mrs Lomax (ML3) | Science (#1: 09:00) Mrs McConville (L2) | Spanish (#1: 09:00) Mrs Lomax (ML3) |
| 10:00 AM | Computer Science (#2: 10:00) Miss Gregson (IT1) | Mathematics (#2: 10:00) Miss Studzinska (M1) | History (#2: 10:00) Mr Foster (H3) | Geography (#2: 10:00) Mrs Williams (G2) | Mathematics (#2: 10:00) Miss Studzinska (M1) |
| 11:00 AM | Drama (#3: 11:15) Mrs Abram (HALL) | Science (#3: 11:15) Miss Poole (L5) | Food Preparation (#3: 11:15) Mrs Abram (T4) | Mathematics (#3: 11:15) Mr Kenny (M2) | Art & Design (#3: 11:15) Miss Manwaring (A2) |
| 12:00 PM | Personal Development (#4: 12:15) Mr Doyle (A5) | Physical Education (#4: 12:15) Mr Walker (TW) | English (#4: 12:15) Mr Hermida (E6) | English (#4: 12:15) Mr Hermida (E3, LRC) | Physical Education (#4: 12:15) Mr Walker (TW) |
| 1:20 PM | | | | | |
| 2:00 PM | English (#5: 14:00) Mr Hermida (E6) | History (#5: 14:00) Mr Foster (H3) | Geography (#5: 14:00) Mrs Williams (G2) | Beliefs, Philosophy and (#5: 14:00) Miss Manwaring (T5) | English (#5: 14:00) Mr Hermida (E6) |
| 3:00 PM | | | | | |

Teacher

Classroom

Subject



"Hi! My name is Miss Poole and I am the Curriculum Lead for Science here at Lostock Hall Academy.

I want to wish you a very warm welcome here! The Science department and I are really looking forward to meeting you all in September.

We hope you are ready for some really fun and interesting lessons around how living organisms survive, how chemical reactions occur and also how forces work. We are sure you will enjoy them as you flourish into budding scientists of the future!

See you all very soon!"

Miss Poole - Curriculum Lead for Science

BEHAVIOUR

THE LHA WAY

I will arrive ready to learn for all of my lessons

I will follow all staff instructions at all times in school

I will do my best and encourage others to do their best

I will respect everyone's right to learn in the classroom





REWARDS

IF YOU FOLLOW THE LHA WAY YOU WILL BE REWARDED WITH:

- Praise and positive recognition • Achievement points
- C.A.P. Awards/phone calls home
- Certificates and vouchers in reward assemblies
- Good behaviour visits • Great personal progress

CONSEQUENCES

If you do not follow The LHA Way you will receive a consequence

| | |
|-------------------------------------|---|
| STAGE 1 (Teacher action) |  <ul style="list-style-type: none">• Verbal warning (teacher to make reference to the above expectations – The LHA Way and LHA Core Values)• Class teacher to explain choices and consequences• Class teacher to record Stage 1 incident on Synergy• Student name recorded |
| STAGE 2 (Teacher action) |  <ul style="list-style-type: none">• Class teacher issue a final warning• Class teacher/subject detention given• Stage 2 Incident/detention recorded on Synergy by class teacher• Member of staff to inform the Head of Faculty (HoF) and the Behaviour for Learning Team of action taken via email/Synergy• HoF to support teachers to ensure that detentions are attended |
| STAGE 3 (BfLT action) |  <ul style="list-style-type: none">• If poor student behaviour continues the member of staff is to contact the BfL Team via Synergy/Lesson Support and inform the Curriculum lead/Head of Faculty• Student to be spoken to by a member of the BfL Team and where possible placed back in lesson• BfL Team to log the incident/Stage 3 on Synergy and make contact with parents/carers• BfL detention• Year Lead intervention/Support |
| STAGE 4 (BfLT/SLT action) |  <ul style="list-style-type: none">• If poor student behaviour continues the BfL Team to trigger an SLT call-out• Student removed by SLT• SLT supported by the BfL Team are to follow up the incident• Stage 4 incident to be recorded on Synergy as refer to BfL• SLT Detention and further sanctions to be administered as appropriate |

ATTENDANCE

Absences can have a lasting effect on learning.

Missing a week of school means your child will miss around 25 hours of learning.

This creates gaps in their knowledge and could mean they will not meet their full potential.



Every Day Counts



Why is attendance important to my child's education?

Did you know?

90%

of young people with attendance **BELOW**

85%

fail to get good grades

MISSING **1** DAY A WEEK



LOSING **ONE YEAR** OF SCHOOL

Good attendance means:

Being in school at least 97% of the time, that's at least 184 days a year.

Target **97%+**

175
Days are not spent in school each year.*

*Plenty of time for shopping holidays and appointments

LHHA
LOSTOCK HALL ACADEMY

143
Days of education

75%
47 days absent

SERIOUSLY WORRIED

Very poor attendance has a serious impact & reduces life's opportunities.

152
Days of education

80%
38 days absent

162
Days of education

85%
24 days absent

VERY CONCERNED

Poor attendance gives less chance of success.

171
Days of education

90%
18 days absent

184
Days of education

97%
4 days absent

WELL DONE

Good attendance gives the best chance of success.

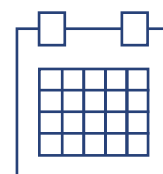
LHHA
LOSTOCK HALL ACADEMY

190
Days of education

100%
0 days absent

SCHOOL HOLIDAY PATTERN 2024/25

Term Dates



Autumn 2024

September

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

October

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

November

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

December

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

Spring 2025

January

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

February

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |

March

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 30 | 31 | | | | | |

April

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

Summer 2025

May

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

June

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

July

| M | T | W | T | F | S | S |
|----|----|----|----|----|----|----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

- School Day
- School Closed
- Inset Day (School Closed)
- Bank Holiday
- Holiday

THIS SCHOOL

HAS ANTI-BULLYING

AMBASSADORS

THE LHA TEAM



#StandUpToBullying

ANTI-BULLYING

FROM THE DIANA AWARD

Engaging young people, parents and teachers to change the attitudes, behaviour and culture of bullying by building skills and confidence to address different situations, both online and offline.

LOSTOCK HALL ACADEMY'S CORE VALUES



Students at Lostock Hall Academy take pride in promoting the Academy's core values of respect, integrity, commitment, teamwork, citizenship and accountability. These core values form the character of our community and are evident in our behaviours.

RESPECT

Respect for others at Lostock Hall Academy is characterised by:

- ✧ Using manners when speaking to staff and following their instructions;
- ✧ Acknowledging that differences exist between groups of people in our community and that these differences should be celebrated.

Respect for yourself is characterised by:

- ✧ Caring about how your language and actions represent you;
- ✧ Taking pride in your appearance, understanding that a smart uniform represents both you and the Academy and is preparation for workplace expectations;
- ✧ Taking pride in your achievements and celebrating your success;
- ✧ Adopting a growth mindset approach to your studies, behaviour and relationships.

INTEGRITY

Integrity at Lostock Hall Academy is characterised by:

- ✧ Showing in your words and your actions that you can make good decisions, having thought about the impact of your choices;
- ✧ Having the strength to speak for others when you suspect that they are not being treated fairly or need help.

COMMITMENT

Commitment at Lostock Hall Academy is characterised by:

- ✧ Dedication to your studies, approaching your work with resilience and a determination to achieve the best that you can;
- ✧ High levels of attendance and punctuality;
- ✧ Being involved in extra-curricular activities and clubs.

TEAMWORK

Teamwork at Lostock Hall Academy is characterised by:

- ✧ A willingness to participate in activities and undertake any role assigned so that the team is successful;
- ✧ An appreciation that the actions of a team, made up from different personalities, knowledge and skills has the potential to achieve more than a single individual.

CITIZENSHIP

Citizenship at Lostock Hall Academy is characterised by:

- ✧ Caring for the Academy environment and role modelling positive behaviours that make the environment a pleasant place to be for all;
- ✧ Caring for other students and staff – helping, supporting and guiding others where appropriate;
- ✧ Being involved in charity work and caring for those less fortunate than yourself;
- ✧ Being a valued member of your local community.

ACCOUNTABILITY

Accountability at Lostock Hall Academy is characterised by:

- ✧ Accepting that you are responsible for your behaviour, actions and words, at all times;
- ✧ An understanding that you are answerable to staff and the Academy's policies regarding your behaviour, including ICT use.

Positive Behaviours for Rewarding



| RESPECT | INTEGRITY | COMMITMENT | TEAMWORK | CITIZENSHIP | ACCOUNTABILITY |
|--|---------------------------------------|----------------------------------|--------------------------------------|---|---|
| Uniform worn correctly | Distancing self from poor behaviour | Good effort | Good contribution | Helping others | Responding to report card targets |
| Respectful language | Making a good decision | Subject award | Regular club attendance | Assisted at a school event | Improved behaviour |
| Good manners | Speaking up for others | Equipment check | Represented the school at an event | Prefect duties | Accepting responsibility for your actions |
| Respectful attitude towards different groups of people | Questioning others' behaviour | 100% attendance (half term) | Supporting others in a team | School council | |
| Celebrating others' achievements | Being thoughtful before taking action | 100% attendance (full term) | Participation in a team | Taking care of the school environment | |
| Respecting self through a growth mindset | Being independent in thinking | 97% School target met | Leadership of a team | Role modelling positive behaviour | |
| Respect for the environment | Showing empathy | Attendance recognition | Assisting with Primary School events | Taking on a responsibility that aids the school | |
| | | Punctuality | | Duty Team | |
| | | Taking pride in appearance | | Picking up litter that is not yours | |
| | | Dedication to studies | | Good table manners | |
| | | Homework | | | |
| | | Resilience | | | |
| | | Laptop charged | | | |
| | | Reading for Personal Development | | | |
| | | Reading Plus | | | |
| | | Good classwork | | | |
| | | Good commitment | | | |
| | | Fantastic improvement | | | |
| | | Absolute superstar | | | |

EXTRA-CURRICULAR ACTIVITIES

We have lots of activities on offer that many students take part in. Here is an example of the kinds of activities we offered last year.

| YEAR 7 | LUNCH (during the free time after lunch unless stated) | AFTER SCHOOL (until 4pm unless stated) |
|-----------|---|---|
| MONDAY | Board Game Club (E3) (SB) Music - Band (MU1) (MK) | Drama/Dance - School Production rehearsals (HALL) (EH) Stage Scenery Club (A1) (JM/LQ) |
| TUESDAY | Chess Club (M5) (HA) Music - Keyboard Club (MU1) (MK) Spanish Club (ML2) (GH) Art Club (KS3) (A1) (JM) | Music - Brass Band (HALL) (JD) Music - Soul Band (MU1) (MK) |
| WEDNESDAY | Geography (G1) (AS) Art Club (KS3) (A2) (LQ) Pokémon Club (KS3) (M2) (WS) | Drama/Dance - School Production rehearsals (HALL) (EH) Music - Extra Curricular GCSE (MU1) (MK) |
| THURSDAY | Music - Guitar Club (MU1) (MK) Chess Club (M5) (HA) Star Wars Club (room) (MG) | Drama/Dance - School Production rehearsals (HALL) (EH) |
| FRIDAY | Chess Club (M6) (HA) | Music – Choir (MU1) (MK) Magazine Club (E3) (SB) Cooking Club (T4) (NA) (starting 26/04/2024, 4wk rotation with max. 12 students per rotation) |

Your tutor will provide you with a copy of the extra-curricular activities list at the start of each term. To sign up to the club you can just turn up! On our Facebook page, you will see lots of pictures.



MUSIC LESSONS

Dear Parent/Carer,

The Music Department is very much looking forward to welcoming the Year 7 students in September and I am sure that your child is excited about starting secondary school also. There are a range of extra-curricular musical activities that take place on a weekly basis here in the Academy and your child will have the opportunity to take part in these.

It is important to organise the Music lesson provision for your child's arrival. Lessons are available on all instruments (keyboard & piano, strings, brass, woodwind, drums, guitar) and are delivered here in the Academy by specialist teaching staff.

Lessons are organised and paid for externally and I would urge you to get in contact (see below) to secure your child's place as soon as possible.

- Keyboard & Piano - Mr Chris Wootton - chrisongable22@hotmail.com
 - Singing - Miss Gillian Littlefair - gillianlittlefair@gmail.com
 - Brass - Mrs Rebecca Doyle - rjdoyle12@gmail.com
 - Drums/Guitar/Strings/Woodwind
- Lancashire Music Service - <https://uklancashire.speedadmin.dk/registration#/>

If you have any queries, please do not hesitate to contact me via email on m.kenny@lostockhallacademy.org

Yours sincerely,



MR M KENNY
Music Teacher



MR J DOYLE
Head of Creative Faculty
& Senior Leadership Team

"In Drama we take lots of time to explore and experiment through role-play, exploring scripts and creating our own performances. We aim to learn, build confidence, team-work, communication, respect and have fun whilst doing so!"



Mrs Hardacre, Subject Lead for Drama and Dance

SCHOOL UNIFORM

MUST I DRESS IN A CERTAIN WAY?

Yes. Look after your uniform and property. Remember trainers are not allowed in the Academy except for P.E. Jewellery, apart from a watch, is not allowed. Hair styles must not be extreme, a number 2 is the shortest allowed. Tramlines and block colours are banned. Make sure your uniform is named so that it can easily be returned if it is misplaced.

School Tie for all students



Monogrammed blazer and jumper* with plain cotton button up pale blue long or short sleeve shirt



* Optional item



Option of boys black school trousers, girls black school trousers or monogrammed black skirt



Skirt length 20" inch

Black ankle socks



Black tights – 60/70 denier. Short black ankle socks may be worn as a Summer concession after May half term



Strong black shoes - No trainers, boots or sports branding.



P.E. KIT

Black monogrammed training top and striped monogrammed sports shirt.



Plain black shorts or monogrammed black skort, monogrammed training pants or monogrammed leggings.



School branded red sports socks



Sports trainers with non-marking soles for indoor and outdoor court use, footwear that is suitable for use on the MUGA/Astro (moulded rubber soles or trainers are acceptable) and footwear that is suitable for activity on the grass field (studded boots)



ALL KS3 STUDENTS WILL REQUIRE THE FOLLOWING ITEMS OF KIT:

- Black training top with LHA logo
- Red and black vertical striped football shirt with LHA logo
- Red football socks with LHA logo
- Trainers with non-marking soles
- Footwear that is suitable for activity on the grass fields (studded boots)
- Shin pads (for activities like football and hockey)

PLUS +

Students should purchase **EITHER** (students can choose which item of kit they are most comfortable with):

- LHA tracksuit bottoms with logo **OR** LHA sports leggings with logo
- Plain black shorts **OR** black sports skort with LHA logo

Please note that some activities (for example hockey and rugby) will require students to wear a gum shield to participate. If your child is timetabled to take part in activities that require a gum shield, you will be contacted in advance. These can be purchased at local sports shops.



"The PE team are very much looking forward to welcoming all of our new Year 7 athletes. We offer a wide range of challenging and fun activities, all of which are designed to support your physical and personal development. Most importantly we want you to enjoy yourselves and make new friends through getting involved."

Mr Sloan
Assistant Vice Principal/Head of STEM Faculty

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LESSON EQUIPMENT

We have collated a list of essential student equipment that will be required and used regularly by your child across the curriculum. We are asking that this list of basic equipment is purchased by yourselves before your child starts school in September.

BASIC EQUIPMENT:

- Laptop - LHA 1:1 Device Scheme Approved (see separate information booklet)
- Personal headphones or earphones with standard 3.5mm connector
- Pen (Black/Blue, green, red and purple) with spares/backups
- HB pencil
- Coloured pencils
- 30cm Ruler
- Eraser
- Pencil Sharpener

OPTIONAL ITEMS:

- Mix of coloured highlighters
- Glue stick
- Post-it-notes
- Individual pocket size hand sanitizer (Recommended)

Along with your basic equipment you will also need subject specific equipment. We are able to offer subject specific packs of equipment that can be purchased via the School Gateway at competitive prices. This equipment has been specifically selected to allow greatest flexibility for working in school and at home as and when required.

Please refer to page 17 in the Student Starter Pack for detail of how to order.

MATHS / SCIENCE:

Maths set containing a pair of compasses, protractor, whiteboard and pen (for use in all subjects)
All students need a Scientific Calculator (Casio fx-83GT CW) only.



ENGLISH: *

Highlighter
Whiteboard pen

ART:

A4 Laminated Sketchbook, a set of coloured pencils
A4 Wallet, Pencils (2B, 4B, 6B), eraser, metal sharpener,
30cm shatter-proof ruler, craft Apron (used for DT & Art)



HISTORY: *

Highlighter & purple pen
Whiteboard pen

GEOGRAPHY: *

Pencil, ruler, protractor, a pair of compasses,
a calculator, and a set of coloured pencils / pencil crayons

FOOD PREPARATION

AND NUTRITION:

White food apron and a tea towel



GETTING TO THE ACADEMY

We are encouraging everyone at our Academy to think about the way they travel. We want to make good choices for our Academy and the environment - this is called being sustainable.

WALKING is a fun way to travel, especially if you meet friends on your journey to the Academy.

WHEELING cycling, scooting and wheeling are exciting ways to get to the Academy. Always remember to wear a helmet, stay safe and visible on the roads. Look out for our Bikeability course in year 7 to enhance your skills and confidence in riding safely.

CAR While using a car may not be our preferred choice of transport, we understand that there are many circumstances where it might be the most convenient option.

PUBLIC TRANSPORT Bus services run to Lostock Hall. For more information please see our handy 'Your Journey to School' guide.



"The Art Department is very much looking forward to meeting you when you join us in year 7. We're excited to be able to teach you many creative skills from drawing and painting to sculpture, photography, image manipulation, printmaking and collage! There are fun art clubs to attend to improve your skills and visits to art galleries. The art rooms are full of inspiring artwork and are a fantastic and creative learning environment. Goodbye for now, from Mrs Murray and the Team"

Mrs Murray
Director of Learning - Creative Faculty, Subject Lead for Art



SCHOOL SYNERGY

SCHOOL SYNERGY

We use School Synergy as our main student information system that allows staff to record and track behaviour, achievements and homework. Students and parents/carers have access to this system to see what homework they have been set and its due date, information on the daily bulletin and any behaviour logs (achievements and sanctions). Parents/carers can use Synergy to send messages to staff via the contact gateway portal. We prefer parents/carers to use this method to liaise with Academy staff. Details about how to log onto Synergy will be available in September. Regular checking of the portal enables parents/carers to keep track of their children and their journey through the Academy.

SCHOOL GATEWAY

We do not accept cash at the Academy.

The logo for Schoolgateway, featuring the word 'Schoolgateway' in white text on a teal rectangular background.

'School Gateway' enables you to make online payments via the School Gateway smart-phone app or website. You can also view school meal balances and top them up at any time using the same system.

We will notify you by text or email when new items such as school trips or tickets for events are available for payment on School Gateway. You will also be able to give online consent, where required, for your child to take part in activities.

We have found that School Gateway makes it easier for parents/carers to pay any time 24-7 and it reduces the amount of money being carried by children on school premises.

WHAT YOU NEED TO DO NOW

Very shortly we will send you a message inviting you to download the app or visit the website www.schoolgateway.com and set up as a New User.

You'll receive a text message with a PIN number. Use this PIN to log into School Gateway.

If you have trouble logging in, it may be because the Academy doesn't have your current email and mobile phone number on record. Please call the Academy and we'll update the details on our system or email admin@lostockhallacademy.org



"I look forward to welcoming you to English at LHA. With us you'll explore a wide range of engaging texts and writing techniques, from war poetry to Shakespeare, from short stories to modern reportage. We'll have plenty to delve into, discuss and decipher. There's an exciting world of literature, expression and creativity ahead, and plenty of opportunities to master your own writing. We can't wait to show you what's just around the corner..."

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or

Once on the web app do the following:

- Enter your **location**
- Choose your **preferred locker area** from the drop down menu (if available)
- Click on **check availability**
- Where prompted enter your details and read and agree to the terms and conditions
- Click on **rent locker** and follow the instructions for entering your payment details
- You will then be emailed a locker code and the number of your locker compartment.

How to Access your Locker:

- Go to the locker number detailed on your confirmation email
- Enter the **4 digit code** detailed on your confirmation email and open the lock
- Should you forget your code it can be reissued by visiting www.locker.rentals and clicking on the re-issue my locker code link.



For all other enquiries, please email enquiries@securelockerrental.uk

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"Don't worry about not being able to find your way about, you'll soon be acquainted with a map, and your friendly Geography teachers will help you out if you get stuck"



YOUR SCHOOL LOTTERY

Raising funds for school isn't just about selling raffle tickets and attending summer fetes. We acknowledge that things have changed and we would strongly ask you to consider if you are able to join us and support the School Lottery. It is easy to set up, just £1 per week; huge benefit to the school. A Lostock Hall Academy supporter wins every single week... and NO raffle tickets!

**SUPPORT
OUR LOTTERY
TODAY**

**£1 per
week**

**Weekly
cash prizes**

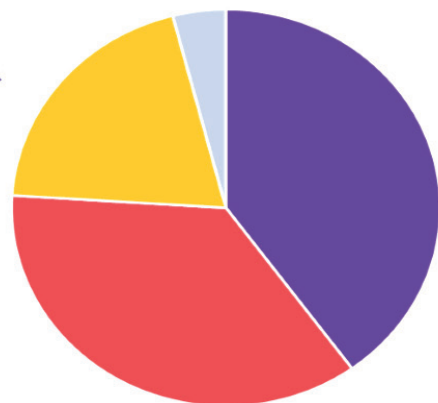
**£25,000
jackpot**



**YOUR
SCHOOL
LOTTERY**



Splitting the £1.00



- 40p** goes to our school
- 36p** goes to cash prizes
- 20p** goes to admin costs
- 4p** goes to VAT

How it works...

It's simple—choose 6 numbers between 0-9 and if they match the weekly lottery draw, you win great prizes. One of our players will win a cash prize every week, maybe even the £25k jackpot! Tickets cost just £1 per week and the proceeds are donated to Lostock Hall Academy

Every Saturday at 8pm the numbers are drawn and posted online. Winners are notified by email and winnings paid into the account of your choice.

The easiest way to join our lottery is online at YourSchoolLottery.co.uk by direct debit or debit card.

It's so easy to join and will make a real difference to Lostock Hall Academy

The Maths... 100 tickets sold a week means

= £30 weekly cash prize

= £2,080 a year for our school



To start supporting, visit:
yourschoollottery.co.uk

and search for: **Lostock Hall**

GambleAware



FREQUENTLY ASKED QUESTIONS

How much homework will I get?

You will be set homework on Synergy by your teachers to support your learning in lessons. You can expect up to 1 piece of homework for each subject every week but spread across the week.

What if I am coming on my own?

Every year, many students come to us on their own without any of their friends from primary school. This is completely normal, and you will not be alone! We try to put those coming on their own together in a form tutor to help you make new friends.

What if I get lost?

It is common that new students will get lost and struggle to find a lesson. Again, this is completely normal. You will not get into trouble if you are late because you were lost, just explain to your teacher that you were lost. You can ask any member of staff or another student where to go if you forget where a classroom is, and they will be happy to help.

What types of food is there available?

We have lots of different types of food available in the canteen. At break time, you can purchase toast, bagels, crumpets and lots of other breakfast snacks. At lunchtimes, you can purchase a variety of hot and cold meals. Food at Lostock Hall is brilliant! You can also bring a packed lunch should you wish to.

Do we offer any trips?

In Year 7 we offer a "getting to know your friends" trip in early September at the Anderton Centre where you can develop your team building skills in activities such as raft building, crate stacking and much more.

Our contact details have changed, who should I tell?

Having up-to-date information is vital in case of an emergency and we ask that if something such as your home address, mobile number or email address changes, you inform Student Reception as soon as is practically possible.

Email: admin@lostockhallacademy.org

Who do I speak to if I have a problem?

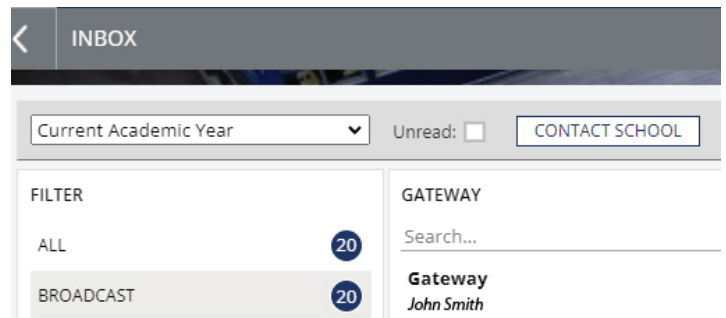
You should always try to speak to your form tutor in the first instance if you have a problem who will be able to help you find a solution.

My child is unwell, how do I let the Academy know?

Although illness causes unavoidable absence, regular attendance to classes is important.

We ask for your co-operation in keeping absence to a minimum by making dental or medical appointments outside the Academy hours. However, we realise this is not always possible, especially with hospital appointments. So we can be sure any absence is with your knowledge and consent, please make contact via Synergy or by telephone for an absence known in advance and on the first day of illness.

Please inform the Academy by Synergy Gateway or telephone EVERY MORNING of your child's absence, unless stated to us the length of time your child will be absent. The Academy telephone number is 01772 336293.



Family holidays must take place in the Academy holidays. The Academy reserves the right to issue fixed penalty notices for students being taken out of school during term time.

The Academy also operates a text messaging service, so if your child is not in school and no notification has been received, you will receive a text message asking you to confirm the absence of your child from school.

My child takes regular medication, who will monitor this?

Medical information is usually shared from your child's primary school, but you should let school be aware if anything changes. Parents/carers are responsible for informing school of any medication requirements. Students can leave medication (such as EpiPen's, insulin etc.) in the pastoral office to self-administer when required.



"Just a quick hello from all the staff in Maths. We hope you are looking forward to meeting us as we are looking forward to meeting you. We've lots of fun activities planned when you arrive."

Director of Learning - STEM Faculty,
Subject Lead for Maths

ADDITIONAL IMPORTANT INFORMATION

PERSONAL CONTACT

We will hold a Year 7 Pastoral Evening in the Autumn Term when you will be able to meet your child's tutor. We will send you details before the meeting.

You will receive a written report during the year about your child's progress and we will also hold a parents' evening, which will give you an opportunity discuss your child's progress with their teachers. If however, you have any concerns, please feel free to contact the school at any time, via School Synergy, where we can then arrange for the relevant member of staff to talk to you about progress, plans, or any problems or concerns you have.

PARENTS / CAREERS EVENING

We use SchoolCloud for parents' evenings, this is an online video call appointment system.

schoolcloud
Parents Evening

EMOTIONAL PROBLEMS

Sometimes events at home/outside of school can worry or upset a child. If we know about them we can deal with anything that may arise as a result with much more understanding.

FRIENDS OF LOSTOCK HALL ACADEMY (FOTA)

Lastly, we would like to encourage you be part of your child's school. We have a parental association called the Friends of Lostock Hall Academy. The success of Lostock Hall Academy relies on your support and we hope to see you in the Academy socially, at some of the events we organise. Many of these functions help to raise funds, which benefit the Academy, and therefore your child, by providing those facilities and items of equipment beyond the reach of normal funding. It's also a great way to meet other parents and staff on an informal basis.

We are very grateful for volunteers to offer their help at some of our events. If you are able to help serve teas and coffees at just one of our events it would be greatly appreciated. However you may feel able to become involved to a greater extent by joining the organising committee. You can inform us of you interest by emailing admin@lostockhallacademy.org



"My name is Mrs Tucker and I am responsible for your timetable and the subjects you study. I really hope you are looking forward to having different types of lessons with specialist teachers in more subjects than ever before. I will also support you with careers and hope you are already thinking about what a difference you are going to make in this world! We are really looking forward to welcoming you to Lostock Hall Academy and I will see you soon."

Mrs Tucker – Senior Assistant Vice Principal

UNIFORM AND EQUIPMENT CHECK LIST

ALL STUDENTS

- ☐ Navy blue blazer (monogrammed)
- ☐ Grey monogrammed pullover Yrs 7/8/9 (optional item – Autumn/Spring term only)
- ☐ Navy monogrammed pullover Yrs 10/11 (optional – Autumn/Spring term only)
- ☐ Strong black shoes (not trainers or boots – see Uniform and Appearance Policy)
- ☐ School Tie
- ☐ Boys or girls black school trousers or Girls monogrammed black skirt, 20"
- ☐ Plain cotton button up pale blue shirt
- ☐ Boys black ankle socks
- ☐ Girls black tights – 60/70 denier.
NB. short black ankle socks may be worn as a Summer concession after May half term
- ☐ School bag - we recommend a sturdy water resistant student school bag.



P.E. KIT - ALL STUDENTS

- ☐ Black training top with LHA logo
- ☐ Red football socks with LHA logo
- ☐ Footwear that is suitable for activity on the grass fields (studded boots)
- ☐ Shin pads
- ☐ Red and black vertical striped sports shirt with LHA logo
- ☐ LHA tracksuit bottoms with logo OR LHA sports leggings with logo
- ☐ Black shorts with LHA logo OR black sports skort with LHA logo

EQUIPMENT

As well as having the correct uniform, there are essential pieces of equipment you will need.

- ☐ Laptop - LHA 1:1 Device Scheme Approved
- ☐ Headphones or earphones
- ☐ Pen (Black/Blue, green, red and purple)
- ☐ HB pencil
- ☐ 30cm Ruler
- ☐ Eraser
- ☐ Pencil Sharpener
- ☐ Pair of compasses
- ☐ Protractor
- ☐ Whiteboard and Pen
- ☐ Calculator (*Casio fx-83GT CW only*)
- ☐ Sketch book
- ☐ Craft apron
- ☐ Pencils 2B, 4B, 6B



Optional pieces of equipment

- ☐ Locker
- ☐ Mix of coloured highlighters
- ☐ Glue stick
- ☐ Coloured pencils
- ☐ Post-it-notes
- ☐ Individual pocket size hand sanitizer

FOOD PREPARATION AND NUTRITION

Please note a contribution is to be made at the beginning of the academic year for Ingredients.

- ☐ White food apron
- ☐ Tea towel

I.C.T.

- ☐ Cheap headphones or earphones.
To be used in I.C.T. for video tutorials and podcasts.

ART

Please see New Starter Forms Booklet for order sheet.

LHA Art Pack £3.50

STUDENT CODE OF CONDUCT

TO RETAIN FOR YOUR INFORMATION

The central purpose of the Academy's behaviour code is to encourage excellent behaviour and conduct rather than punish bad behaviour. To this end it is necessary that everyone has respect for each other. Student performance will be recognised through achieving each of the CAP Awards throughout the academic year.

- We must give and receive respect.
- Respect can be gained by the way we conduct our relationships:
 - The way we greet each other.
 - The way we speak to each other.
 - The way we treat each other.
- In order to show respect, students need to be aware that they must practice acceptable standards of behaviour. This means maintaining an orderly atmosphere in rooms and on corridors. By doing this they will ensure that:
 - Other students have a chance to learn.
 - Teachers can get on with their teaching and support student learning.
- Respect for each other should extend to:
 - Respect for buildings.
 - Respect for furniture.
 - Respect for equipment.
- This means trying to keep the Academy as clean as possible by:
 - Putting litter in bins.
 - Keeping walls and furniture clean.
 - Taking care of the Academy equipment.
- By everyone working to keep the Academy as clean as possible we will help to develop a sense of identity and community.
- The Academy's reputation depends on how students behave:
 - In school and out of school.
- High standards of behaviour and uniform enable us all to be proud of Lostock Hall Academy.

PUBLIC AREAS CODE IN SCHOOL

It is vitally important to behave well on corridors and in public areas because this is where accidents can happen. These rules apply wherever you are in the Academy.

- Be helpful and polite to everyone.
- Have regard for other people's comfort and safety by behaving sensibly at all times.
- Move directly to your destination so you arrive promptly.
- Keep to the left on staircases and corridors so that traffic flows smoothly. Observe the one-way systems to avoid congestion and accidents.
- Queue in an orderly manner at all times (including for lunch and for buses) and wait your turn.
- Keep our Academy clean and tidy so that it remains a pleasant environment for us all.

STUDENT CODE OF CONDUCT

CLASSROOM CODE

The Academy is a place of work with a lot of people of different ages trying to get on with many different tasks. It is necessary, as with any workplace, for everyone to know what is expected of them so that all can work together successfully, safely and happily. These rules apply to subject lessons, tutorial periods and registration sessions. At LHA we follow 'The LHA Way' see page 9 of this new student guide.

GOLDEN RULES

1. You must show courtesy and respect to your teacher and fellow students at all times. There is no excuse for rudeness or insolence.
2. You must carry out any reasonable request or instruction that your teacher may give you at once and without questioning or argument.

If you break these two rules you must expect it to be treated as very serious.

BEFORE THE LESSON

- Arrive outside the classroom promptly.
- Line up quietly, close to the wall.
- Have with you all books and materials needed for the lesson.
- You should already have left your coat in your bag/locker.
- You should not be chewing gum, eating or drinking.
- Enter when your teacher tells you and go to your desk.

DURING THE LESSON

- Be punctual: Arrive for all lessons in good time and if you arrive late report to your teacher to apologise and explain, but wait until your teacher can deal with you.
- Put your bag on the floor, clear of walkways. Stand quietly and wait for the teacher to begin the lesson.
- Be polite: Always be polite and respectful to your teacher, other students and visitors.
- Be equipped: Automatically, get out your pen, pencils, rulers and books at the start of a lesson.
- Be attentive: Listen in silence and pay full attention when your teacher is talking to the whole class. Work without disturbing or distracting others.
- Be proud: Always take care with your work, present it neatly. Take pride in all your achievements.

AT THE END OF THE LESSON

- Wait to be told to pack up by the teacher. Deal with any litter you might have caused and place in the bin.
- Put your chair in place and wait to be dismissed by your teacher.
- Move quietly to your next lesson.

SANCTIONS

MOST STUDENTS KNOW HOW TO BEHAVE AND ARE A CREDIT TO THEIR PARENTS/CARERS AND SCHOOL

Our Code of Conduct is published to ensure that you all know what is expected of you. However, if you sometimes forget or choose to ignore the rules you must learn that you have to answer for your actions. During all lessons, students must follow 'The LHA Way'.

Many incidents will be dealt with by the member of staff who is there at the time and they will choose what to do about it. This might just be a conversation with the individual to insist that you behave as we expect

STUDENT CODE OF CONDUCT

you to. There could be a small punishment. In class you may have to work through your break for wasting time or be separated from the rest of the class because you are disturbing others. A punishment might 'fit the crime' so, if you have littered the floor near your desk, you might have to clear up a wider area.

IF YOU ACCEPT THIS IN THE RIGHT SPIRIT THAT WILL BE THE END OF IT

Some behaviour might result in you being sent to another member of staff. This will be because your behaviour is more serious or you could have caused accident or injury to others. This will also happen if you continue to do what you have just been told you must not do.

IF THIS HAPPENS YOU CAN EXPECT GREATER SANCTION

You might have to give up all your break time in the playground for a week or be expected to stay behind after school for a detention.

If you continue to do the things you have already been punished for a few times you could find yourself on a monitoring card, so that staff can check that you are arriving on time or doing your homework every day and reporting how you behaved in their lessons.

YOUR PARENTS/CARERS WILL BE ASKED TO READ YOUR REPORT EACH DAY

There are certain actions that will carry the heaviest punishment. If you forget the 'Golden Rules' or are caught deliberately damaging property or interfering with other people's belongings you will be sent to a senior member of staff straight away.

PUNISHMENT WILL REFLECT THE SERIOUSNESS OF THE OFFENCE

You can and will be sent home for a time if it is thought necessary. This is an official act that will be recorded and reported to the Trustees of the school. Promises of your future behaviour will be needed before you are allowed back into school. Your parents/carers will be fully involved in these.

STUDENTS CAN BE EXCLUDED PERMANENTLY

We hope and we are sure your parents will feel the same that your behaviour is such that none of this is necessary and that you will have a happy and rewarding time at Lostock Hall Academy.

REWARD SYSTEM

We like to recognise when you have done well. Often you will simply be told when you have pleased a teacher. Sometimes your work will be displayed or read out to the class to show how well you have done. You might even be mentioned in the Year or School Assembly! We are always delighted when we can point to your success or achievements. We like to know about them and we like other people to share in them.

If you demonstrate initiative, go above and beyond, volunteer, consistently put effort into your work, or achieve self-set targets for improvement, your teacher will award you achievement points. These points are tracked in Synergy, and they contribute to the Character Advancement Programme (CAP), a strategic reward system based on the Academy's Core Values. Additional details will be provided at the start of the school year in September.



"I'm looking forward to taking you all on an adventure into the past. See you all soon."

Mr Foster – Lead Teaching and Learning Practitioner,
Subject Lead for History

STUDENT CODE OF CONDUCT

UNIFORM

EVERYONE IS EXPECTED TO WEAR THE UNIFORM LAID DOWN IN OUR SCHOOL WELCOME PACK

Students are sometimes tempted to be different or to 'show off' something new they have recently bought by coming to school in items of clothing that are not uniform. The same happens with hairstyles, nail varnish, make-up and jewellery.

We try to be reasonable but there are some things which are not suitable for school or cause safety or security problems. If you try to 'get around' the rules our reaction is probably to consider whether we need to be stricter.

We do not allow make-up or jewellery with the exception of a wrist watch. Unusual hair colours and extreme hairstyles are not permitted. We realise that fashions change but feel you can understand what this means.

Trainers must only be worn in P.E.

We would prefer you to wear a navy blue or dark coat coming to school. Certainly denim or leather/suede jackets are to be left at home. All of the uniform rules can be found in the LHA uniform and appearance policy.

LHA EXPECTATIONS

You have been given a clear idea of how to behave around the Academy but there are also some 'hard and fast' rules so we can be sure we know where you are, that you are safely supervised, your property is safe, that you are identified as belonging to Lostock Hall Academy and are a credit to us and your parents/carers wherever you go.

YOU MUST:-

1. Observe the 'Out of Bounds' areas in force at particular times.
2. Observe the Safety Rules in the Science, Technology and P.E. areas.
3. Report to Student Reception if you arrive late at school. A letter or message from parent/carer is required if you need to be excused from P.E. If you are going to be absent from school either leave a telephone message or message via the Synergy Gateway.
4. All homework is recorded on Synergy and it must be complete when it is set and hand it in on time.
5. Wear school uniform at all times including visits unless, because of the nature of the activities, permission to wear casual dress is given by the member of staff in charge.
6. Observe the rules on jewellery, make-up, hair colour etc.
7. Name all equipment and clothing.

YOU MUST NOT:-

1. Smoke or bring cigarettes, vapes, matches or lighters into school.
2. Bring any alcohol or drugs into school. Any student caught with drugs or alcohol will be excluded!
3. Use your mobile phone in school. We understand that the majority of young people have a mobile phone, however these should not be used at all during the school day including at break and lunchtimes.
4. Leave the school grounds other than at 3pm without the permission of your Tutor, Behaviour for Learning Manager or member of the Senior Leadership Team. Only students with a 'Pass' will be allowed to leave the premises at lunchtime.
5. Cycle in the school grounds.

STUDENT PRIVACY NOTICE

THE CATEGORIES OF STUDENT INFORMATION WE COLLECT, HOLD AND SHARE INCLUDE:

- Personal information (such as name, unique student number and address)
- Characteristics (such as ethnicity, language, nationality, country of birth, free school meal eligibility and student premium)
- Attendance information (such as sessions attended, number of absences and absence reasons)
- Behaviour information (records of students behaviour in school)
- SEND or medical information (such as Educational Health Care Plans and access arrangements)
- Curriculum information (such as School reports, Assessment data, Examination information)
- Careers and destination data
- Photographic images (student images may be used in internal and external promotional material in a variety of media such as the website, prospectus, the local newspaper)

WHY WE COLLECT AND USE THIS INFORMATION

We use the student data:

- to support student learning
- to monitor and report on student progress
- to provide appropriate pastoral care
- to provide and assess the quality of the services we offer
- to promote the successes of our students
- to comply with the DfE requirements for data sharing
- to comply with the law regarding data sharing



"The MFL department are looking forward to meeting you in September. You will have the chance to explore different cultures and life in other countries. You will also learn how to communicate with others. In every lesson you learn something different and learn language you can use in real life. We also run lots of events and competitions for you to get involved in and have fun while learning languages."

HOMEWORK

KS3 HOMEWORK

A GUIDE FOR PARENTS AND CARERS



WHAT TO EXPECT

THE PURPOSE OF HOMEWORK

The purpose of homework is to:

- Strengthen recall of previous learning
- Prepare for subsequent learning on a topic
- Provide opportunities to enrich students' cultural capital
- Build strong routines and proficiency in independent reading
- Generate opportunities for creative exploration and personal development
- Nurture the core value behaviour of commitment to study and self-development by adopting a growth mindset.

FEEDBACK ON HOMEWORK

Students will receive feedback on their homework learning via the following methods:

- Tests in class
- Scores and diagnostic information on the online learning platforms
- Feedback messages on Synergy
- Verbal feedback in class
- A Student Metacognition Learning Profile grade
- Achievement points or consequence.

English, Maths and Science:

20 -30 minutes per week.

Languages:

French and Spanish

20 -30 minutes of vocabulary learning per week.

Geography and History:

Set at points appropriate to the learning.

Approximately, once a fortnight.

Art, Computing, Drama, Music, Personal Development and PE:

Set at points appropriate to the learning.

Twice per half term.

Design Technology, Food Preparation & Nutrition, Media Studies and BPE:

Set at the point appropriate on the carousel.

Once per half term.

LHA Reading Scheme:

30 minutes per week on Reading Plus.

ARTIFICIAL INTELLIGENCE

ARTIFICIAL INTELLIGENCE AND HOMEWORK



A GUIDE FOR PARENTS AND CARERS

HOMEWORK EXPECTATIONS

The Academy acknowledges that there is a place for AI in the classroom and staff will guide students accordingly. However, the Academy does not permit the use of generative artificial intelligence to create homework pieces for submission. Whilst it acknowledges that AI can support learning, Lostock Hall Academy values creativity, originality and perseverance as part of our learning journey.

Therefore, work submitted by students must:

- Be clearly their own work
- Not be copied or paraphrased
- Attribute any sources used
- Mirror their independent thought and understanding.

Teachers at the Academy are alert to the misuse of AI and will consider work which meets any of the following criteria as work that has misused AI:

- Copying or rephrasing AI-generated content which changes the originality of the student's work
- Entirely copying AI-generated responses
- Relying on AI for significant portions of the homework, which reduces the student's independent thinking
- Failing to properly reference or incorrectly referencing AI tools as content sources
- Intentionally misleading teachers when AI has been used.

To support teachers in nurturing independence of thought and work ethic, we are asking parents/carers to be alert to their child's use of the following AI sites, amongst others:

- Chat GTP
- Gemini
- Writesonic

Things to look out for that may suggest AI has been used by your child:

- Incorrect answers
- Language or vocabulary which might not be appropriate to your child's age
- Content being more generic in nature rather than relating to the student themselves, or a specialised task or scenario
- The submission of work in a typed format, where their normal output is handwritten.

Students found misusing AI will be required to resubmit their homework and reflect on their integrity.

If any parents/carers need further guidance, please contact us.

SPORTS FACILITIES

We ask that all students come prepared with the correct footwear to use on both the MUGA (multi-use games areas) and tarmac sports pitches. Access will be denied if they fail to do so.

MUGA

Multi Use Games Areas



RULES AND CONDITIONS OF USE

- THIS IS A LITTER FREE ZONE
- NO FOOD OR CANNED DRINKS BEYOND THE SPECTATOR ZONE
- SMOKING/VAPING IS NOT PERMITTED ANYWHERE ON THE SCHOOL SITE
- CHEWING GUM IS NOT PERMITTED ANYWHERE ON THE SCHOOL SITE
- ONLY THE CORRECT AND CLEAN FOOTWEAR ALLOWED



nottssport Synthetic Surfacing

WWW.NOTTSSPORT.COM
INFO@NOTTSSPORT.COM
01455 883 730

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SPORTEX

TARMAC



RULES AND CONDITIONS OF USE

- THIS IS A LITTER FREE ZONE
- NO FOOD OR CANNED DRINKS BEYOND THE SPECTATOR ZONE
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UNIFORM SUPPLIERS

JUSTS CLOTHING

Call: 01772 743807

53 Pope Lane, Preston PR1 9BY

info@justsclothing.co.uk

BANG BANG SCHOOL UNIFORMS

Call: 01772 556100

91 Lancaster Road, Preston PR1 2QJ

CATERING - ASPENS

We don't just provide food, we play our part to educate children and raise awareness about nutrition, food and where it comes from, so that they can make informed and mindful choices. Feeding our future.

The menu rotates on a three-week basis and refreshes for Autumn/Winter and Spring/Summer seasons. Here's an example of a recent menu:

STREATERIES



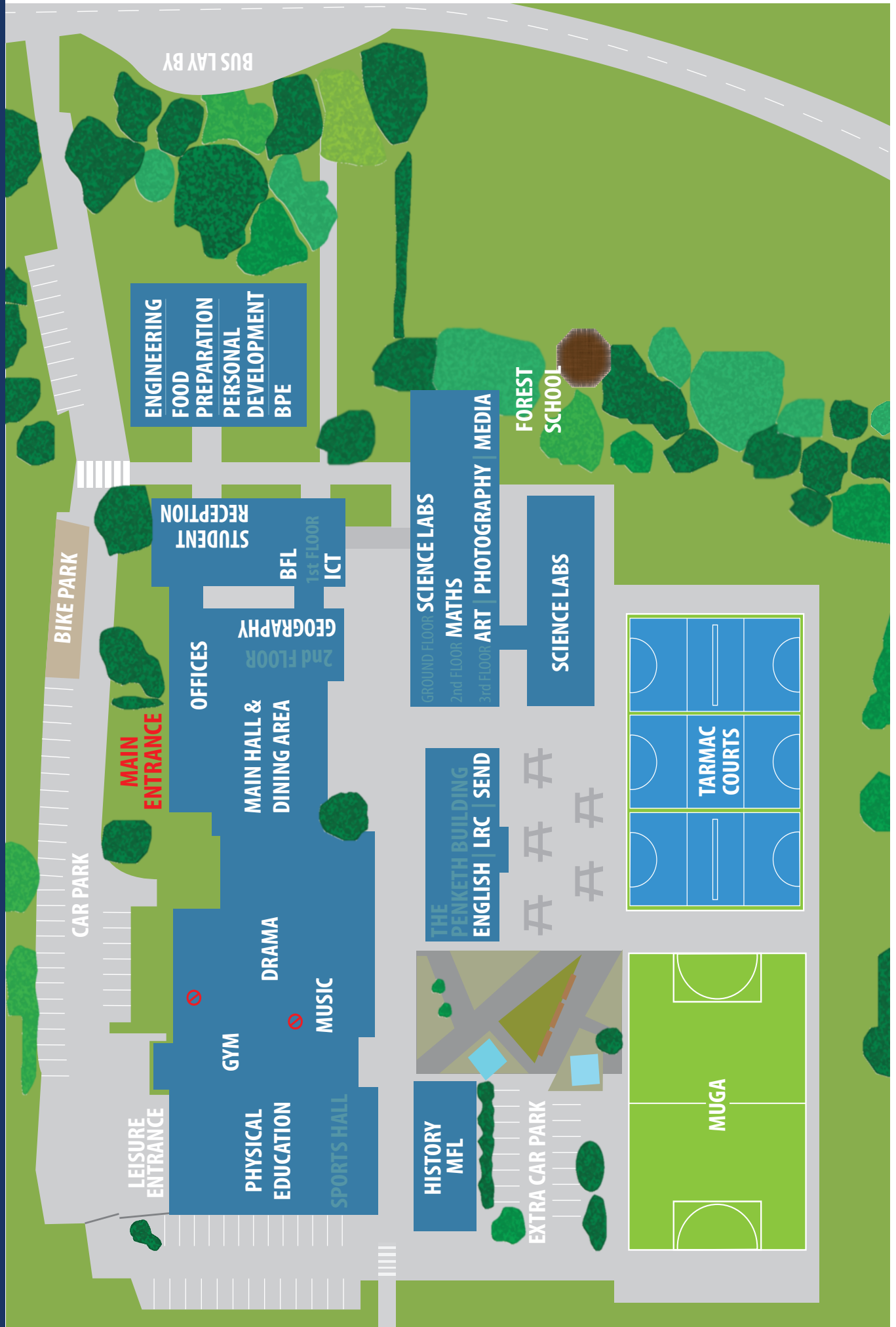
| | | | | | |
|--------|--|--------------------------------|--------------------|----------------------------------|-----------------------------|
| STREET | Chicken Tikka Masala | Spaghetti & Meatballs | Cottage Pie | Beef Pepperpot Stew | Hand Battered Fish |
| VEGGIE | Butternut & Chickpea Passanda | Veggie Bolognaise | Veggie Cottage Pie | Sweet Potato & Coconut bean stew | Veggie Finger & Cheese Wrap |
| SIDES | Wholegrain Rice Gajar Matar (Indian Spiced Carrots & Peas) | Garlic & Herb Bread Side Salad | Carrots & Peas | Jerk Baked Beans Pineapple Slaw | Chips Peas |

NOTES

[illegible]

NOTES

LOSTOCK HALL ACADEMY MAP





Striving for perfection, achieving excellence



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