



**Lytham St. Annes High School -
Parents, Teachers and Friends Association
Meeting 13 January 2022 - Online**

1. Members Present

Lindsey Walsh, Charlotte Craig, Su Hauff, Jess Peloe (School representative) and Katharine McDonnell

Apologies

Justine Allen, Becky Dunk and Ray Baker.

2. Minutes of the previous meeting

Approved as an accurate record.

3. Action Plan

		ACTION BY
A	<p><u>Head Teacher's Forum</u></p> <p>In Mr Baker's absence Jess spoke about the Eco-Boutique that a group of students were wishing to set up. Jess was seeking the support of the PTFA as she was aware the PTFA were very active in seeking second-hand school uniform for provision to students. She explained that the aim was to make the Eco-Boutique self-funding.</p> <p>The PTFA member present, were very supportive of the idea and welcomed the invitation to meet some of the students behind the initiative.</p> <p>They asked if provision of uniform to those pupils in need would not be undermined by the boutique. Jess assured them that in need pupils would have priority over any orders received.</p> <p>Previous funding ideas were also discussed and Katharine undertook to chase Mr Baker for a response to initial thoughts and feedback from the PTFA.</p>	<p>Jess Peloe to arrange a meeting with representative of the Eco-Council</p> <p>Katharine to follow-up email with Mr Baker</p>

B	<p><u>Finance Update</u></p> <p>Su reported that £123 had been raised through the provision of refreshments at Musical Extravaganza in December.</p> <p>Su advised there was £7,500 in the account.</p>	
C	<p><u>CVS Funding</u></p> <p>The CVS funding application form had been received and Katharine advised it had been passed on to school for their input in regards costs and pupil numbers.</p> <p>Katharine also advised that school had been made aware of the deadline for submission, being 31 January.</p>	
D	<p><u>Proposed Events/Ideas</u></p> <p>Katharine provided the feedback from Becky Dunk that the cost of suitable ceilidh bands had risen to between £650-800. The matter was discussed and it was agreed that due to the small profit made at the last ceilidh and the uncertainty surrounding covid, it would be unwise to commit to such a large expense at this stage.</p> <p>It was agreed to focus on other events instead.</p> <p>It was agreed to work towards a Quiz on Friday 25 March 2022. Lindsey would email a number of suitable venues to enquire about costs of room hire and catering.</p> <p>A possible Fun Run for June 2022 was discussed. Further enquiries about other local fun runs taking place in June was needed before committing to a date. It was also discussed that a large number of marshals were also needed to ensure the event could be held safely.</p> <p>A car boot sale, to be held in June as a possible alternative was also discussed. Lindsey advised that she would chase up Mrs Evans regarding the matter.</p> <p>The PTFA wished to offer refreshments at the Summer Music Event but would need the date of it. Katharine agreed to find out.</p> <p>Lindsey advised she would chase up Coastal Coaches to confirm the date of 27 November 2022 for the trip to the Manchester Christmas Markets.</p>	<p>LW to email venues</p> <p>KM to find out dates of other local fun runs</p> <p>LW to chase up Mrs Evans</p> <p>KM to find out date of music event</p> <p>LW to confirm date with Coastal Coaches</p>

E	<u>PTFA survey</u> It was discussed that the survey should be shared but with school provided with the proposed date of release should they have any comments or concerns prior to its release.	Joanne Burr to chase up Mr Baker prior survey being released.
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Date & Time of Next Meeting

The next meeting is scheduled for 3 February at 7pm via GoogleMeet (online).

Meeting closed at 8.10pm