



# COVID-19: Outbreak Management Plan

Lytham St Annes High School

<b>Approved by:</b>	Ray Baker	<b>Date:</b> 01/09/2021
<b>Last reviewed on:</b>	01/09/2021	
<b>Next review due by:</b>	01/10/20 (and during the first working week of each month)	

## Contents

1. Introduction .....	2
2. Seeking public health advice .....	2
3. Testing .....	2
4. Face coverings .....	3
5. Shielding .....	3
6. Other measures .....	3
7. Attendance restrictions .....	4

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### 1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), published by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances:

- › To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
  - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period (based on classes/tutor groups)
  - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- › If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- › As part of a package of measures responding to a 'variant of concern' (VoC)
- › To prevent unsustainable pressure on the NHS

### 2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team. A member of the school's covid response team will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687) or making contact with the Lancashire Covid Support Line

### 3. Testing

If recommended, we will increase the use of home testing by pupils and staff. If it is advised that we reintroduce an asymptomatic testing site (ATS) at our school, we will consult with the director of public health (DsPH) to discuss any further support we need to do this.

If we reintroduce on-site asymptomatic testing:

All students were informed of the intention to reintroduce asymptomatic testing in the July 2021. Reminders were sent prior to the planned commencement of testing.

All families were asked to review the consent forms and book a testing slot during the following times:

Year 10/11: Wednesday 1<sup>st</sup> September and Monday 6<sup>th</sup> September

Year 7/8/9: Thursday 2<sup>nd</sup> September

After the initial test, follow up testing will be arranged during the week beginning 6<sup>th</sup> September. A phased process will ensure minimal disruption to learning. Monday the 13<sup>th</sup> September will be kept as a reserve day, for extra year 7 tests.

The testing will take place in the Sports Hall and will be coordinated by Paul Tozer and Liz Hill. The expectation is that the school makes two tests available to every student, prior to distributing the home test kits.

## 4. Face coverings

If recommended, pupils, staff and visitors who are not exempt from wearing a face covering:

- Will be asked to keep on or put on a face covering when arriving at school and moving around indoors in places where social distancing is difficult to maintain, such as in communal areas

And/or:

- Will be asked to wear a face covering in classrooms or during activities, unless social distancing can be maintained or a face covering would impact on the ability to take part in exercise or strenuous activity

## 5. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

## 6. Other measures

The school will establish a Covid Response team to review the impact of measures on the school. This group will identify the Threshold breach and will plan accordingly. Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via email once a decision has been made and copies will be available on the school website.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Reduced opportunities for contact in school
- Changes to the behaviour policy to support social distancing
- Staggered times to lessons

## 7. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

### 7.1 Eligibility to remain in school

If restrictions are recommended, we will stay open for:

- › Vulnerable pupils
- › Children of critical workers

### 7.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education during the period of their absence. Whilst there will be a variety of methods of delivery, the central point of contact will be MS Teams.

We will aim to deliver remote education that meets the same quality and quantity of education that pupils would receive in school, as outlined in our LSA Remote Learning Strategy (<https://www.lythamhigh.lancs.sch.uk/our-remote-learning-strategy>)

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

For each case, the school will advertise the nature of the free school provision and will share collection details with parents.

### 7.3 Wraparound care

We will limit access to before and after-school activities and wraparound care during term time and the summer holidays to those that need it most.

We will communicate who will be eligible to attend once the restrictions are confirmed.

### 7.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will aim to have a trained DSL or deputy DSL on site wherever possible and will continue to utilise the skill and knowledge of Year Group leaders.

The key Safeguarding Contacts are:

Tracy Lawson: [tracey.lawson@lythamhigh.lancs.sch.uk](mailto:tracey.lawson@lythamhigh.lancs.sch.uk)

Sara Cardno: [sara.cardno@lythamhigh.lancs.sch.uk](mailto:sara.cardno@lythamhigh.lancs.sch.uk)

Ray Baker: [ray.baker@lythamhigh.lancs.sch.uk](mailto:ray.baker@lythamhigh.lancs.sch.uk)

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- › Speak to parents/carers and, where appropriate, social workers and the local authority, to work out the reason for absence
- › Encourage attendance
- › Ensure vulnerable pupils can access appropriate education and support while at home
- › Maintain contact, and check regularly that the pupil is able to access remote education provision