

## **Y9 Options Preference Process 2022- Tuesday 1<sup>st</sup> March to Monday 14<sup>th</sup> March 2022**

On Tuesday 1<sup>st</sup> March all the options process information is released to students and parents.

All the information is available **by email to parents** and also on the **school website**.

It is recommended that the parent and student sit together and work through the following resources. This has been designed to take around an hour to go through the 6 initial steps below.

1. Parents will receive the main options email. Attached will be the **options letter. Page 1** outlines the options process and **page 2** is the **options preference form**. Spare copies can also be downloaded below. **Please read both pages carefully.**  
Form tutors will hand students a paper copy of the options preference form on Tuesday 1<sup>st</sup> March. This is the form on which students indicate their options choices.  
Completed paper copies of the options preference forms must be returned to form tutors on Friday 11<sup>th</sup> or Monday 14<sup>th</sup> March.
2. Next we recommend you **watch the options process loom** which explains the whole process over 19 minutes. <https://www.loom.com/share/38303170a8fe4759853f31ebe260f539>
3. Following this, **use the 2 information booklets to provide supplementary information and for reference.** They are attached to the parent email and also linked below.

**Y9 Options Process Booklet** – general information about the process and Y10/11

**Y10 Subject Booklet** – Details for each subject to supplement the ‘Subject Looms’

4. Next please spend some time **analysing the progress and attitude shown on the spring term report** as usual, but also with a view to your options choices and which teachers you would like to ‘meet with’ on the video consultation evening. The report will be attached to the options email and also available on the MyEd app.
5. If you have a general options query, not related to a specific subject, **please book one of the remaining appointment times available online for the Video Options Support Evening on Thursday 3rd March.** If you have a pastoral related question, please book with Miss Hindle or Miss Nicholson. For curriculum or general subject related questions, please book with Mr Cubbon or Mr Howard. The invite for this evening was emailed home on \_\_\_\_\_. This is not compulsory; it is for support where it is required.
6. On Tuesday 1<sup>st</sup> March parents will also receive a separate email invitation to our **online Video Consultation Evening on Thursday 10<sup>th</sup> March**. Subject teachers will be available to parents. **Please book a maximum of 8 subject appointments.** We would expect most parents to see English, Maths, Science and 5 other subjects, likely to be the subjects under options consideration. Further options support appointments are also available as part of this event if you have a more general enquiry.
7. The options preference process ends with the return of option forms. These forms can be **returned to form tutors on Friday 11<sup>th</sup> March**, the day after the video consultation evening (please don’t ask to return them before this date) **or finally on Monday 14<sup>th</sup> March**.
8. **If you need support with any stage of the process please email Miss Hindle on [options2022@lsahigh.org](mailto:options2022@lsahigh.org)**

9. Please don't worry if we haven't contacted you regarding your options until around June when the timetable for September 2022 has been finalised. At this point we can finally confirmed the options classes which can be provided within the September 2022 timetable. We will contact families directly, and in plenty of time if any first choices can not be provided. Equally if you have a 'change of heart' after the 14<sup>th</sup> March, please contact us immediately and we will endeavour to help.